



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
DIVISION OF MISAMIS ORIENTAL




Don Apolinar Velez-Del Pilar Sts., Cagayan de Oro City 9000 (088)8564524 09178892245 www.depedmisor.net

DIVISION MEMORANDUM

No. 068, s. 2018

TO : Education Program Supervisors
Public Schools District Supervisors/Districts In-charge
Senior Education Program Specialist
Education Program Specialists II
All Principals/ School Heads(Elementary, Junior & Senior HS)
Senior High School Teachers(Grade 12)
Senior High School Students(G 12)

FROM : 
RANDOLPH B. TORTOLA
Schools Division Superintendent

SUBJECT : **MISOR UP: A SENIOR HIGH SCHOOL JOB FAIR AND EXPO**
"Uplifting People Through K to12 Education"

DATE : February 6, 2018

1. In March 2018, the Department of Education shall produce its first set of Senior High School graduates pursuant to the provisions set in Section 2(a) and 2(b) of Republic Act 10533 also known as the Enhanced Basic Education Act of 2013, which states that the State shall:

- (a) *"...give every student an opportunity to receive quality education that is globally competitive based on a pedagogically sound curriculum..."*
- (b) *"...broaden the goals of high school education for college preparation, vocational and technical career opportunities..."*

2. In line with the Republic Act 10533, Division of Misamis Oriental shall conduct its **Mis.Or. Up: A Senior High School Job Fair and Expo on March 1 and 2, 2018** at the **Provincial Capitol Ground** with the theme, ***"Uplifting People Through Kto12 Education."***

3. This two-day, open-venue **job fair and exhibit** of the **outputs, products, and services** of the Senior High School students aims to:

- (a) Showcase the outputs and gains of the Senior High School students.
- (b) Generate income and profit from the products and services.



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- (c) Build confidence amongst Senior High School students in the demonstration of skills and abilities.
- (d) Strengthen awareness of the Senior High School Program.
- (e) Increase stakeholders support for the Senior High School Program.
- (f) Give job opportunity to Grade 12 students after their graduation.

4. Senior High School Principals/ Heads are encouraged to **invite** their own Industry partners to join the Job Fair to cater our incoming Senior High School graduates as part of their manpower/ employees.

5. Participants to this Senior High School Expo are Grade 12 Senior HS students, SHS Teachers , Secondary and Elementary School Heads/ MANCOM members , CID and SGOD personnel, Division Section Heads Industry partners and interested Non-DepEd partners.

6. DepEd MisOr participants/ MANCOM members are NOT required to wear their school/district uniform.

7. Each Senior High School shall decide on the output(s), product(s) and/or service(s) they shall showcase during the Expo in line with the course or track offering in their respective schools.

8. Booth ^{set-up} and other preparations will be on February 28, 2018, starting at 9:00am ^{to 5pm} at the Provincial Capitol Grounds. Likewise, participants to the opening program shall have a rehearsal / blocking on the same day at 2:00pm, same venue. Please coordinate with Ms. Irish Karylle D. Monte (SEPS, I HRD) through mobile number 09174309881. (*Booth set-up is strictly during day time only*)

9. Each school shall be responsible for the materials that will be used during the exhibit and/or the booth.

10. The booth size shall be 2 x 2.5 meters. Tarpaulin shall be 2.5 x 5 ft. The soft copy of the tarpaulin design is available for download at www.depedmisor.net under downloadables > designs > SHS Expo Uniform Format.

11. The tarpaulin will be mounted in the right side of the booth containing the following data:

- School Name
- School ID
- SHS Offerings
- SHS total number of enrollees/ track/ strand
- Accomplishments (including the number/names of students who earned NC Certificates)
- List of Industry Partners
- Pictorials of SHS Activities (class picture/ recognition/ immersion...)



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12. Students who would like to avail the Job Fair are advised to wear business attire and bring their pertinent documents.
13. The activity shall commence during the Opening Program on March 1, 2018, at the Provincial Capitol Ground at 7:30am of March 1, 2018.
14. Attached to this Division Memorandum are the following: Program, Working Committees and Timeline of Activities.
15. Traveling and other expenses relative to the conduct of this activity shall be charged to local MOOE downloaded fund subject to the usual accounting and auditing rules and regulations.
16. Wide and immediate dissemination of this Memorandum is hereby desired.

RBT/SGOD/rlg



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Enclosure No. 1 of Division Memorandum No. 68, s. 2018

MISOR UP: A SENIOR HIGH SCHOOL JOB FAIR AND EXPO
“Empowering Senior High School Learners for Employment
Entrepreneurship and Education Opportunity”
March 1 & 2, 2018
Provincial Capitol Ground
PROGRAM
March 1, 2018(8:00AM)

- | | | |
|-------|---|---|
| I. | Invocation/Doxology | MOGCHS SPA Vocals |
| II. | Philippine National Anthem | MOGCHS SPA Vocals |
| III. | Rehiyon Diyes March | MOGCHS SPA Vocals |
| IV. | Misamis Oriental March | MOGCHS SPA Vocals |
| V. | Intermission | MOGCHS Teaching &
Non-Teaching Choir |
| VI. | Significance of the Activity
and Welcome Address | Randolph B. Tortola
Schools Division Superintendent |
| VII. | Inspirational Message | Hon. Governor Yevgeny B. Emano
Provincial Governor
Misamis Oriental |
| VIII. | Message | Jethro James Fernandez
Partnerships Manager, YGOAL &
Edukasyon.ph (Mindanao Chapter) |
| IX. | Message | Augustus Adis
President, PHIVIDEC Industrial Estate
of Misamis Oriental
(PIEMO Association of Industries) |
| X. | SHS Success Stories | SHS Students
(Misamis Oriental & Gingoog City) |
| XI. | Message | Hon. Marie De Lara Guingona
Mayor, Gingoog City |
| XII. | Message | Hon. Joey G. Pelaez
Vice-Governor
Province of Misamis Oriental |
| XIII. | Intermission | “Ngayon” by MOGCHS SPA Vocals |
| XIV. | Message | Allan G. Farnazo,PhD., CESO IV
Regional Director |



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XV. Ribbon Cutting &
Release of Balloons

DepEd Officials
LGU officials, visitors
Industry Partners

Irish Karylle D. Monte, SEPS HRD
Host

February 12, 2018



MIS.OR UP: A SENIOR HIGH SCHOOL JOB FAIR & EXPO
"Uplifting People Through Kto12 Education"
March 1& 2, 2018: Provincial Capitol Grounds

WORKING COMMITTEES

Committee	Person-In-Charge	Task(s)
Marketing/Media Exposure	Rhodora L. Gallares ES-S Vevian T. Tuason SEPS SOCMOB Catherine Ann B. Orasan EPS II- SOCMOB	<ul style="list-style-type: none">- Coordinate with various media partners for advertisement. - Advocate activity through media exposure (e.g. interview) prior to its conduct. - Distribution of flyers to nearby establishments.- Coordinate with Industry partners and Non-DepEd Partners for the participation of the Job Fair and SHS Expo
Program & Marketing Materials	Irish Karylle D. Monte EPS II- HRD Gerry P. Madrid EPS II SMME Celieto B. Magsayo ES-1, LRMDS Kim Eric Lubguban PDO-2,CID	<ul style="list-style-type: none">- Prepare program flow. - Coordinate with the participants of the program.- Ensure proper conduct of the program. -Review / prepare the design of marketing and advertising materials/ SHS Flyers
Entertainment	MOGCHS SPA Vocals c/o Pedro R. Estaña, Jr. MOGCHS Principal	<ul style="list-style-type: none">- Provide entertainment throughout the program.
Sound System	Vevian T. Tuason SEPS SOCMOB Catherine Ann B. Orasan EPS II- SOCMOB	<ul style="list-style-type: none">- Ensure provision of sound system for the duration of the program.



Physical Arrangement	Gerry P. Madrid EPS II SMME Danny A. Asio SEPS SMME Cirilo K. Rubiato II PDO Engr. Sandy Simo Div. Physical Facilities in-charge <hr/> Emilio Moriente Larry Madridano Artemio Pactus (All male job orders)	<ul style="list-style-type: none">- Map out the distribution and arrangement of booths/tables in the venue.- Assign particular areas for participating schools.- Provide the floor plan to the participating schools.- Assist the SHS heads/ teachers & students in the installation of the booths
Ribbon-Cutting and Releasing of Balloons (Opening Program)	Cheryl Ubalde EPS II Andrian F. Tecson EPS II- ALS	<ul style="list-style-type: none">- Secure materials needed for the Ribbon-Cutting and Releasing of Balloons.-Ensure the decoration and the over-all set-up of the stage for the opening and Job Fair
Exhibit	Rhodora L. Gallares ES-1, SHS Focal Person Rudy O. Magdugo Chief, SGOD Erlinda G. Dael Chief, CID	<ul style="list-style-type: none">- Coordinate with SHS School Heads and teachers on booth and exhibit preparation specifically; products to be displayed and services to be offered and the conduct of job fair- Oversee the exhibit and job fair
Booth	Norberto E. Rosales ES- TLE/TVL Engr. Sandy S. Simo Div. Engineer Emilio Moriente Larry Madridano Artemio Pactus (All male job orders)	<ul style="list-style-type: none">- Oversee booth preparation and arrangement- Ensure safety in the setting up of the booth.-Assist in the safety installation of the booth/s

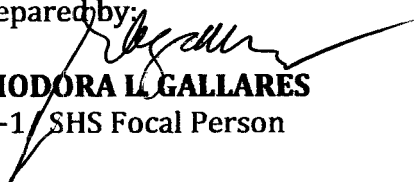


Tarpaulin	Andrew Heroe R. Janubas ADAS <hr/> Emilio Moriente Larry Madridano Artemio Pactus (All male job orders)	- Designs the marketing and advertising materials <hr/> -Ensure the mounting/ posting of the tarps in the designated places
Literature Review	Edwin L. Gamorot Planning Officer and Mila Janubas Agriculturist 2	- Provide the data to School Heads for preparation of their SHS tarpaulin and flyer.
Safety and Security	Johnny Redondo ES-1 and Horace Amelia Nacua PSDS	- Coordinate with LGU and PNP for the safety and security of the participants and venue.
Documentation	Celieto B. Magsayo ES – I Maria Teresa M. Absin ES-1-English Engr. Freddiejun Delig DIV. ITO	- Document the conduct of the activity through pictures, and written report.
Usher and Usherette	Catherine Ann B. Orasan EPS II- SOCMOB and Andrian F. Tecson EPS II- ALS	- Assign personnel to perform usher/usherette duties. - Orient assigned ushers and usherettes on their duties.
LGU Invitation	Catherine Ann B. Orasan EPS II- SOCMOB All Public Schools District Supervisors (PSDSs)	- Coordinates with the Public Schools District Supervisor for the distribution and invitation of LGU Officials -Ensure that the invitation letters will be received by the invited LGU officials.
Invitation Letter to Industries	Erlinda G. Dael, PhD. Chief, CID	- Prepare letter of invitation relative to the conduct of the activity.




	Maria Teresa M. Absin ES-English Lindo M. Cayadong SEPS Planning	- Coordinate with industries for the distribution of letter of invitation through the PSDSs and Secondary School Heads.
Before and After Care	Nelson B. Absin ES-1,CID Sally S. Aguilar ES-1,CID Emilio Moriente Larry Madridano Artemio Pactus Renato Gorero (all male job orders)	Ensure the cleanliness and orderliness of the venue before and after the activity.
Food & refreshment	Bernadette P. Samaco AO-V Merly Mabelin ES-1, CID Mary Grace V. Gallana ES-1,CID ES-1,CID Eleonor P. Cruz Cheryl Valmores Arnil Caracho PSDSs School Heads	-Ensure that the purchase of food will conform with RA 9184 or Procurement Act. -Ensure that the visitors , industry partners and guest speaker will be served with food/ refreshment during the activity.
Accommodation of the invited industry Partners & LGU officials	PSDS & or School Heads	Ensure that the invited industry partners and LGU officials in their respective district/s will be accommodated,/ushered before and after the activity.

Prepared by:


RHODORA L. GALLARES
ES-1 / SHS Focal Person

Approved:


RANDOLPH B. TORTOLA
Schools Division Superintendent



TIMELINE OF ACTIVITIES
for the
MIS.OR UP: A SENIOR HIGH SCHOOL JOB FAIR & EXPO
"Uplifting People Through Kto12 Education"
March 1 & 2, 2018: Provincial Capitol Grounds

Date/Time	Activity	Venue	In-Charge
February 12, 2018	Coordination with the Office of the Provincial Governor	Provincial Office	<i>*Catherine Anne B. Orasan</i> SEPS- SOCMOB <i>*Vevian T. Tuason</i> SEPS- SOCMOB <i>*Irish Karylle D. Monte</i> SEPS-HRD <i>* Rhodora L. Gallares</i> ES-1/ Div.SHS Focal Person
February 13-16, 2018	<i>*Coordination Meeting with SHS School Heads</i> <i>*Finalization of products and services for the exhibit</i>	Div. Conference Hall	<i>*SGOD(c/o Rhodora Gallares)</i>
February 13-23, 2018	Preparation of marketing and advertising materials/ SHS Flyers	Division Office/ Printing Press	<i>Irish Karylle D. Monte</i> EPS II- HRD <i>Gerry P. Madrid</i> EPS II SMME <i>Celiato B. Magsayo</i> ES-1, LRMDS <i>Kim Eric Lubguban</i> PDO-2,CID
February 16-20, 2018	Information Dissemination: Distribution of Letter of Invitation		<i>*Catherine Anne B. Orasan</i> SEPS- SOCMOB <i>*Vevian T. Tuason</i> SEPS- SOCMOB <i>* Lindo Cayadong</i> SEPS- Planning & Research <i>*PSDS</i> <i>*School Heads</i>



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February 16-28, 2018	Information Dissemination: Media Exposure Activities	*Magnum *Bombo Radyo *Mellow Touch *Pamahaw Espesyal	* <i>Rhodora L. Gallares</i> SHS Focal Person * <i>Vevian T. Tuason</i> SEPS- SOCMOB
February 14- 28, 2018	School Preparation	School-Based	SHS Teachers School Heads
February 28, 2018 8:00am- onwards	Setting-up of booth	Provincial Capitol Grounds	SGOD(c/o <i>Rudy O. Magdugo</i>) School Heads SHS Teachers Select SHS G12 Students Div. Office Male Job Order
March 1 & 2, 2018 (March 1,2018) 8:00am -10am (March 2, 2018) 8:00am-5:30pm	Opening Program for Senior HS Expo & Job Fair Senior High School Expo & Job Fair	Provincial Capitol Grounds	SGOD (c/o Irish Karylle Monte, SEPS-HRD) CID Division Personnel School Heads SHS Teachers SHS Grade 12 Students

Prepared by:


RHODORA L. GALLARES
 ES-1/ SHS Focal Person

Approved:


RANDOLPH B. TORTOLA
 Schools Division Superintendent