



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM
No. 714 s. 2023

December 4, 2023

TO : Education Program Supervisors
Public Schools District Supervisors
Elementary School Heads
Junior High School Heads
All Others Concern

SUBJECT : REGIONAL CLUSTERED UPSKILLING OF SCHOOL HEADS, AND SUPERVISORS ON THE EARLY LANGUAGE LITERACY AND NUMERACY (ELLN) WITH FOCUS ON THE SCIENCE OF READING

1. With regards to Regional Memo No. 528 and 554 s. 2023, the title of the said activity will be **Clustered Upskilling of School Heads, and Supervisors on the Early Language Literacy and Numeracy (ELLN) with Focus on the Science of Reading**. This will be conducted on January 22-27, 2024. The venue of the activity will be announced in a separate memorandum.
 2. The Objectives of the Training are the following:
 - a. Upskill the school heads and supervisors' capacity to use knowledge-based pedagogy to become effective reading planners.
 - b. Enhance the participants capacity to provide technical assistance to Key Stage 1 teachers through LAC and other modalities; and
 - c. Promote and sustain a culture of reading in school and even in the community.
 3. To ensure that there are NO disruptions of classes, the participants of the said activity must be school heads and supervisors only; NO teaching personnel shall be involved.
 4. This training will be for Cluster 3, per advised from the regional office and will be composed of the following divisions; Misamis Oriental, Cagayan de Oro City, Camiguin, El Salvador, Gingoog City, and Iligan City.
 5. The participants' supplies, and accommodation will be charged to OSEC-10-23-2950 while their travel, incidental expenses, and other per diem will be charged to locals funds/ School MOOE funds, subject to the usual accounting and auditing rules and regulations.
3. Participants, resource speakers, and management staff of this training workshop shall be entitled with service credits pursuant to DepEd Order No. 53, s.2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers. Moreover, non-teaching personnel and staff shall



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.net
Email: misamis.oriental@deped.gov.ph





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be provided with Compensatory Time-Off (CTO) per Civil Service Commission and Department of Budget and Management Joint Circular No. 2, s. 2002 on Non-Monetary Remuneration for Overtime Service Rendered.

4. For queries, please contact Ma'am Sally S. Aguilar of the Curriculum and Implementation Division.
5. Immediate and wide dissemination of this Memorandum is desired.

EDILBERTO L. OPLENARIA, EdD, CESO V
9 Schools Division Superintendent

EdLO/CID/egd/ssa



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