



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

**Office of the Schools Division  
Superintendent**

16 December 2019

DIVISION MEMORANDUM  
NO. 742, S. 2019

**SUBMISSION OF CONSOLIDATED ACTIVITIES AT SCHOOL AND DISTRICT  
LEVELS THAT WERE CHARGED AGAINST MAINTENANCE AND OTHER  
OPERATING EXPENSES (MOOE) FOR SY 2018-2019**

**To: Public Schools District Supervisors  
Public Elementary School Heads  
Public Secondary School Heads**

1. In order to consolidate and fast track the programs, projects, and activities that were charged against the Maintenance and Other Operating Expenses (MOOE) for School Year 2018-2019, this Office hereby advises the above concerned to submit a District Consolidated Report on or before December 27, 2019.
2. This is also to identify programs, projects, and activities that can be charged against the Gender and Development (GAD) funds, so as not to underutilize the 5% appropriation per DILG, DBM, and PCW Memorandum Circulars.
3. Attached is the Format of the Report. You may submit a soft copy to Ms. Christine H. Cabiassa, Division GAD Coordinator at email address: **christine.cabiassa@deped.gov.ph**.
4. Wide dissemination of this Memorandum is hereby enjoined.

**JONATHAN S. DELA PEÑA, PhD, CESO V**

Schools Division Superintendent

Encls.: As stated

References: DepEd Order No. 23, s. 2017; DBM-DILG-PCW MC No. 01, s. 2012

To be indicated in the Perpetual Index  
under the following subjects:

COMMUNICATIONS POLICY    GENDER AND DEVELOPMENT  
FINANCE

SGOD, Cabiassa



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**Annex 1. DISTRICT CONSOLIDATED REPORT ON ACTIVITIES AT SCHOOL  
AND DISTRICT LEVELS THAT WERE CHARGED AGAINST MAINTENANCE  
AND OTHER OPERATING EXPENSES (MOOE) FOR SY 2018-2019**

District: \_\_\_\_\_ Name of PSDS: \_\_\_\_\_

School	Activity/Program/ Project (Specific per activity)	Budget Allocated	Actual Budget	Participants		Program Objective
				No. of Male	No. of Female	

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