



Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City



May 14, 2014

DIVISION MEMORANDUM
No. 117, s.2014

TO: Education Program Supervisors
Public School District Supervisors
Elementary/ Secondary School Heads
Teachers

FROM: CHERRY MAE L. LIMBACO, Ph. D., CESO V
Schools Division Superintendent

SUBJECT: **CONDUCT OF DIVISION START OF THE SCHOOL-YEAR CONFERENCE**

1. In preparation for the opening of classes for school year 2014-2015, this Division will be conducting a start of the year conference on May 26-28, 2014 at designated venues.
2. Participants to this conference are School Heads, teaching and non-teaching personnel in both elementary and secondary schools.
3. District INSET Coordinators are hereby advised to make adjustments on their schedules as per *Enclosure No. 1 to Division Memorandum No. 114, dated May 9, 2014*. However, the sequence of activities in the Three-day INSET must be strictly observed.
4. The Start of the School-Year Conference will be conducted on the following venues:

Date	Time	Districts	Venue
May 26, 2014	8:00-11:00	Magsaysay 1 & 2	Consuelo NHS
May 26, 2014	2:00-5:00	Medina, Talisayan, Kinoguitan, Sugbongcogon	Talisayan Gym
May 27, 2014	8:00-11:00	Lugait, Manticao, Naawan, Initao	Naawan NHS
May 27, 2014	2:00-5:00	Libertad, Laguindingan, Alubijid, Opol	Sinai ES
May 28, 2014	8:00-11:00	Salay, Lagonglong, Balingasag, Jasaan	Lagonglong CS
May 28, 2014	2:00-5:00	Villanueva, Tagoloan, Claveria, MOGCHS	Tagoloan CS

5. Traveling expenses in attending the conference shall be charged to local fund/MOOE subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is desired.

CLL/daj