



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City

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June 27, 2018

MEMORANDUM TO;

All Public Schools District Supervisors
All Secondary Schools Administrators
This Division

Attached is DepEd Memorandum No. 108 s. 2018, re: **Computation of Public School Teachers' Proportional Vacation Pay (PVP) for School Year (SY) 2017-2018.**

For information and guidelines.

RANDOLPH B. TORTOLA
Schools Division Superintendent

AO/lsj/cmg



Republic of the Philippines
Department of Education

*Mr. Amparo, please
 for appropriate
 action*

DepEd MEMORANDUM
 No. **108** s. 2018

14 JUN 2018

**COMPUTATION OF PUBLIC SCHOOL TEACHERS' PROPORTIONAL
 VACATION PAY FOR SCHOOL YEAR 2017-2018**

To: Regional Directors
 Schools Division Superintendents
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This is to provide the field offices with a uniform basis for the **Computation of the Proportional Vacation Pay (PVP) for School Year (SY) 2017-2018** for all public elementary and secondary school teachers under the teacher's leave basis.
2. For SY 2017-2018, each of the teachers, who has rendered continuous service from June 5, 2017 to April 6, 2018 shall be entitled to **70 days total of PVP** from Summer and Christmas vacation days, computed as follows:

| | |
|---|-------------------|
| Total Number of days served from June 5, 2017 to April 6, 2018 | = 306 days |
| Less: Number of Christmas vacation days earned from December 22, 2017 to January 2, 2018 | = <u>-12 days</u> |
| Actual days served | = 294 days |
| Multiply factor | = <u>0.238</u> |
| Total PVP earned from the number of Summer and Christmas vacation days | = 70 days |
| Less: Number of Christmas vacation days | = <u>-12 days</u> |
| Number of Summer vacation days earned from April 7 to June 3, 2018 | = 58 days |

3. Factor **0.238** shall be used for the computation of absences and PVP for SY 2017-2018. Below is the **derivation of factor 0.238**.

| | |
|---|-------------------|
| Number of Summer vacation days | = 58 days |
| Add: Number of Christmas vacation days | = <u>+12 days</u> |
| Total PVP | 70 days |
| (Summer and Christmas vacation days) | |
| Divided by actual days served | = 294 days |
| Multiply factor | = 0.238 |

4. Immediate dissemination of this Memorandum is desired.

LEONOR MAGTOLIS BRIONES
 Secretary