

Department of Education
BUREAU OF LEARNING RESOURCES
MONITORING TOOL
 FGD GUIDE QUESTIONNAIRE

1	Who keeps the Tools and Equipment?	YES	NO
	Property Custodian		
	Laboratory Teacher		
	Adviser/Subject Teacher		
	Others, Specify _____		

2	Where are the Equipment/Learners' Material being kept?	YES	NO
	Classroom		
	Laboratory		
	Property Room		
	Principal's Office		
	Others, Specify _____		

Teachers present in the FGD
 Name and Learning Area presently Teaching

1 _____
 2 _____
 3 _____
 4 _____
 5 _____
 6 _____
 7 _____
 8 _____
 9 _____
 10 _____

Attach the attendance sheet

<p>3 Are you aware that the school have these equipment/ learner's material? 3.1 How many teachers are aware? _____ Remarks:</p>
<p>4 Do you know how to use them? How many teachers know how to use them? _____ Remarks:</p>
<p>5 What is your borrowing procedure? How many teachers had borrowed the tools/ learner's material?</p>
<p>6 How are the equipment/ learners' materials utilized? How many have been utilized? _____</p>
<p>7 Please list down other tools and equipment received from other sources aside from DepEd CO.</p>
<p>8 Others: pls. document in narrative form other issues and concerns discussed.</p>

REGION: _____
 DIVISION: _____
 SCHOOL: _____
 SCHOOL ID: _____

Facilitated by:

 SIGNATURE OVER PRINTED NAME
 Monitoring Team Member