



MONITORING TOOL - Housekeeping NC II EQUIPMENT

Name of Tool / Equipment /Learner's Material	In the space provided below, marked with a ✓ if the equipment and / or learner's material has been received and mark with × if it was not.	In the space provided below, write the number of the equipment and / or learner's material that has been received	Of the total number received, how many are... (marked with a ✓ in the choices you made. You can have more than one choice)						Do you need training on the use of the equipment / learners' material	Source of Funds (ex. DepEd CO, RO, SDO, School MOOE, LGU or Others (please specify))
			in good working condition?	in need of repair?	broken?	unserviceable?	lost?	others, specify in the space provided below		
1 Air Condition		Pieces								
2 Alarm Clock		Pieces								
3 Anti-static Duster		Pieces								
4 Aprons		Pieces								
5 Bed, Queen		Pieces								
6 Bed, Single		Pieces								
7 Brooms		Pieces								
8 Brushes		Pieces								
9 Carpet Sweeper		Pieces								
10 Cart		Pieces								
11 Caution Signs		Pieces								
12 Coffee Maker		Pieces								
13 Computer		Pieces								
14 Directional Signage		Pieces								
15 Dish Sponges		Pieces								
16 Drying Cleaning Machine		Pieces								
17 Dust Pans		Pieces								
18 Electric Fan		Pieces								
19 Electric Jug		Pieces								
20 Electric Kettle		Pieces								
21 Emergency Light		Pieces								
22 Fax Machine		Pieces								
23 Fire Extinguisher		Pieces								
24 First Aid Cabinet		Pieces								
25 Flashlight		Pieces								

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26 Flat Iron		Pieces								
27 Garbage Receptacles		Pieces								
28 Gloves		Units								
29 Goggles		Pieces								
30 Hairdye		Pieces								
31 Instructor's Desk		Pieces								
32 Ironing Board		Pieces								
33 Jackets		Pieces								
34 Labeler		Pieces								
35 Laundry Sorter (Sorting Shelves)		Pieces								
36 LCD Projector		Pieces								
37 Lint Free Cleaning Cloths		Pieces								
38 Mirror		Pieces								
39 Mop Squeezer (Mop Wringer)		Pieces								
40 Mops		Pieces								
41 Overalls		Pieces								
42 Pail (Buckets)		Pieces								
43 Polisher, Electric with Accesories		Pieces								
44 Projector Screen		Pieces								
45 Refrigerator		Pieces								
46 Scrubbing Foam		Pieces								
47 Shelving		Pieces								
48 Sorting Baskets, Laundry Baskets		Pieces								
49 Spray Bottles		Pieces								
50 Squeegee		Pieces								
51 Steam Pressers		Pieces								
52 Step Ladder		Pieces								
53 Telephone		Pieces								
54 Toilet Caddy		Pieces								
55 Trolley		Pieces								
56 TV		Pieces								

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			in good working condition?	in need of repair?	broken?	unserviceable?	lost?	others, specify in the space provided below		
57 Vacuum Cleaner, Dry and Wet		Pieces								
58 Video Player		Pieces								
59 Wardrobe Cabinet		Pieces								
60 Washer/Dryer		Pieces								
61 Water Hoses		Pieces								
62 Waterproof Boots (Waterproof Footwear)		Pieces								
63 Waterproof Clothing		Pieces								
64 White Cap (Headwear)		Pieces								
65 Whiteboard		Pieces								

REGION: _____
 DIVISION: _____
 SCHOOL: _____
 SCHOOL ID: _____

Prepared by:

 SIGNATURE OVER PRINTED NAME
 Teacher