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Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
**DIVISION OF MISAMIS ORIENTAL**  
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June 15, 2017

DIVISION MEMORANDUM  
Series 2017

**PILOT IMPLEMENTATION FOR THE CONDUCT OF SCHOOL MONITORING,  
EVALUATION AND ADJUSTMENT (SMEA)**

<p>To: Roie Ubay-ubay Danny A. Asio Edwin Gamorot Fe Arancon Ramonito F. Burato Jo Ann Z. Valledor Maria Fidela C. Salvador Jade J. Valente Merlin I. Gomez Betsy Madronio Lorna Tapasao</p>	<p>Public Schools District Supervisor Senior Education Program Specialist – SMM&amp;E Planning Officer School Head, Jasaan National High School ICT Coordinator, Jasaan National High School Teacher I, Jasaan National High School School Head, Baliwagan Central School ICT Coordinator, Baliwagan Central School Master Teacher II, Baliwagan Central School District ALS Coordinator ALS Mobile Teacher</p>
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1. Pursuant to Region Memorandum No. 259, series 2017, RE: **Pilot Implementation for the Conduct of School Monitoring, Evaluation and Adjustment (SMEA)**, you are hereby advised to attend the *Four-day Seminar – Workshop on Pilot Implementation for the Conduct of School Monitoring, Evaluation and Adjustment (SMEA)* on June 20 – 23, 2017 at Mallberry Suites and Business Hotel, Cagayan de Oro City.
2. Travel and other expenses relative to the conduct of the activity shall be charged to local funds subject to the usual accounting and auditing rules and regulations while accommodation shall be charged to BEST Funds.
3. The first meal to be served is breakfast of June 20, 2017 while PM snacks will be served last on June 23, 2017. Accommodation shall be provided on June 19, 2017.
4. Facilitators, trainers and working committees are expected to be at the venue on Day 0, June 19, 2017, 2:00 PM for a meeting.
5. Attached is the Confirmation Sheet and Region Memorandum relative to this activity.
6. For information and compliance.

  
**CHERRY MAE L. LIMBACO, PhD., CESO V**  
 Schools Division Superintendent