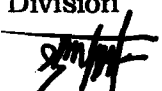




## MEMORANDUM

Series 2018

TO : **Aileen Dabon- Principal I, Talisayan Central School**  
**Merlinda Ilago- Principal I, Misamis Oriental NHS**  
**Reina Marie Ebisa- Principal I, Portulin NHS**  
**Robert Asis- Headteacher, Gracia ES**  
**Hideliza Mercado- Headteacher, Danao ES**  
This Division

FROM :   
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

SUBJECT : **CHANGE OF SCHEDULE OF THE SCHOOL HEADS**  
**DEVELOPMENT PROGRAM (SHDP) APPLICATION PROJECT**  
**MOCK PRESENTATION (FINAL ROUND)**

DATE : February 21, 2018

1. Please be informed that the final round of the SHDP Colloquium mock presentation originally scheduled on February 19, 2018, 2:00pm is moved to **February 23, 2018, 2:00pm** at the Conference Hall, 3<sup>rd</sup> Floor, DepEd Mis Or-Division Office.
2. Travelling expenses in attending the mock presentation shall be charged to local MOOE subject to the usual accounting and auditing rules and regulations.
3. For your guidance and compliance.

RBT/ikm