



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION X

Division of Misamis Oriental
CAGAYAN DE ORO CITY



Memorandum to: Public Schools District Supervisors
Elementary School Administrators
Secondary School Heads

From: CHERRY MAE L. LIMBACO, Ph. D., CESO V
Schools Division Superintendent

Re: Submission of Specimen Signatures of Non-Teaching Personnel,
Teachers and School Heads

Date: July 2, 2014

All school heads, non-teaching personnel and teachers are required to submit to this Office three (3) specimen signatures for verification purposes *using the attached form*. Such report is due not later than *July 11, 2014*.

For your guidance and strict compliance.

GLL/vab

