



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

November 28, 2022

DIVISION UNNUMBERED MEMORANDUM

TRAVEL MEMORANDUM

To: **DANNY A. ASIO, SEPS-SMME**
MYLAH DEE G. MALICAY, AO II - SMME
ENGR. FREDDIEJUN T. DELIG, ICT OFFICER

1. In consonance with DepEd Regional Memorandum no. 702, s. 2022 dated November 9, 2022 respectively, re: **“ THREE-DAY TRAINING/WORKSHOP: BUILDING ON TECHNICAL ASSISTANCE (TA) RESPONSIVE TO CONTEXTUALIZED SCHOOLS’ SELF ASSESSMENT TOOL VIA SCHOOL BASED MANAGEMENT (SBM) ”**, you are hereby advised to join such training workshop at NEAP -R10, Lapasan, Cagayan de Oro City on November 30- December 1-2, 2022.

2. The activity aims to :

- a. Appraise the Six Dimensions of School Based Management as initial take off from DO 83, s. 2012;
- b. Revisit the Contextualized SBM tools for the school’s self-assessment as a reference in providing technical assistance;
- c. Appreciate Division Office Technical Assistance Action Plan, inclusive of their implementation and impact on governance and operation;
- d. Provide feedback on the progress of the Initial Rollout of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools; and
- e. Award Certificate of Recognition to the other Safe-CI Division candidates as per RM 572, 3. 2021

3. The participants of this seminar workshop shall take with them laptop, extension wire and pocket wifi for the workshop.

4. A one day Compensatory Time-Off (CTO) shall be granted to the participants for their attendance on November 30 (holiday). It is a non-monetary benefit in place of overtime pay as stipulated in CSC Joint Circular no. 2, s 2004.

5. Attached is the Activity Matrix for ready reference.

6. Travel, meals, and other expenses are chargeable against Local/Division Funds subject to the usual accounting and auditing, rules, and regulations.

7. For your information, guidance, and compliance.


JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

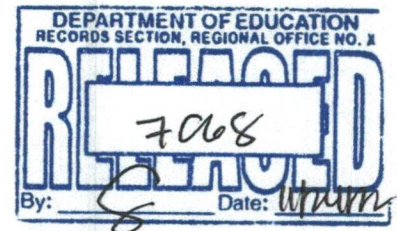
JSD/EGD/sgod/mma-daa



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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



November 24, 2022

REGIONAL MEMORANDUM
No. 733, s. 2022

CHANGE IN REGIONAL MEMORANDUM NO. 702, S. 2022
(THREE-DAY TRAINING/WORKSHOP: BUILDING ON TECHNICAL
ASSISTANCE (TA) RESPONSIVE TO CONTEXTUALIZED SCHOOLS' SELF-
ASSESSMENT TOOL VIA SCHOOL-BASED MANAGEMENT (SBM))

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Regarding **Regional Memorandum No. 702, s. 2022**, dated November 9, 2022, titled **Three-Day Training/Workshop: Building on Technical Assistance (TA) Responsive to Contextualized Schools' Self-Assessment Tool via School-Based Management (SBM)**, the activity is moved from November 28-30 to **November 30-December 2**.
2. The participants are expected to arrive on November 29 and shall be served with dinner.
3. All other provisions in RM No. 702, s. 2022 remain in effect.
4. This Office directs the immediate and wide dissemination of this Memorandum.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

p.p.

[Signature]
ATTY. SHIRLEY O. CHATTO
Chief Administrative Officer
Officer-in-Charge
Office of the Regional Director

ATCH.: As stated
To be indicated in the Perpetual Index
under the following subject:

SCHOOL-BASED MANAGEMENT TECHNICAL ASSISTANCE

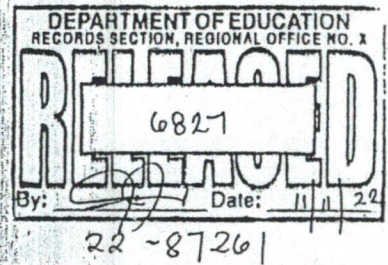


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Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO



November 9, 2022

REGIONAL MEMORANDUM
No. 702, s. 2022

**THREE-DAY TRAINING/WORKSHOP: BUILDING ON TECHNICAL ASSISTANCE
(TA) RESPONSIVE TO CONTEXTUALIZED SCHOOLS' SELF-ASSESSMENT TOOL
VIA SCHOOL-BASED MANAGEMENT (SBM)**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Following **DepEd Memorandum No. 075, s. 2022** regarding the **Moratorium on the Conduct of Division and Region School-Based Management Validation Activities** dated August 26, 2022, from the Office of Undersecretary and Chief of Staff Epimaco V. Densing III, leading to the gradual transition and continuous improvement, this Office, through the Field Technical Assistant Division (FTAD), will conduct a Three-Day Training/Workshop: Building on Technical Assistance (TA) Responsive to Contextualized Schools' Self-Assessment Tool via School-Based Management (SBM) at the National Educators Academy of the Philippines (NEAP), Lapasan, Cagayan de Oro City, on November 28-30.

2. The activity aims to

- a. appraise the Six Dimensions of School-Based Management (SBM) as initial take off from DO 83, s. 2012;
- b. revisit the Contextualized SBM tools for the school's self-assessment as a reference in providing technical assistance;
- c. appreciate SDOs' Technical Assistance (TA) Action Plan, inclusive of their implementation and impact on governance and operation;
- d. provide feedback on the progress of the Initial Rollout of the School Governance Council (SGC) Functionality Assessment Tool for Secondary Schools; and
- e. award Certificate of Recognition to the other SAFE-CI division candidates per RM 572, s. 2021.



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3. The participants of this activity are the division SBM coordinators, ICT officers/representatives, and Education Program Specialists II for SMME. Further, the identified participants shall fill up the booking form on or before November 15 for accommodation purposes.
4. The participants shall take their laptop, extension wire, and pocket Wi-Fi to the workshop.
5. A five-minute presentation of the divisions' SBM TA Action Plan shall be done following the prescribed template in Attachment Nos. 2.
6. The participants' board and lodging shall be charged to FTAD's training funds while the travel expenses shall be charged to local funds, all subject to the usual accounting and auditing rules and regulations.
7. The opening program will start on November 28, 8:00 a.m. As such, the first meal will be on the evening of November 27, and the last meal will be lunch on November 30.
8. A one-day Compensatory Time-Off (CTO) shall be granted to the participants, guest, and the management team for their attendance on November 30 (holiday). It is a non-monetary benefit in place of overtime pay as stipulated in CSC Joint Circular no. 2, S. 2004.
9. A pre-work activity will be conducted virtually on November 15 to be participated in by the Field Technical Assistance Division (FTAD) personnel, RO ICT representative, RO planning officer, and SBM coordinators.
10. Attached are the following: Activity Matrix, Division School-Based Management TA Action Plan template and Booking Form for reference.
11. For more information, contact Ms. Lita F. Base, education program supervisor and FTAD focal person, at 0906-505-6219.
12. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director *glsb*

ATCH: As stated
To be indicated in the Perpetual Index
under the following subject:

SCHOOL-BASED MANAGEMENT TECHNICAL ASSISTANCE

FTAD/lita

THREE-DAY TRAINING/ WORKSHOP: BUILDING ON TECHNICAL ASSISTANCE (TA) RESPONSIVE TO CONTEXTUALIZED SCHOOLS' SELF-ASSESSMENT TOOL VIA SCHOOL-BASED MANAGEMENT (SBM)
November 28, 29, and 30, 2022

ACTIVITY MATRIX

Time		Activities	Responsible Persons
Start	End		
Day 1 - November 28, 2022- Monday, 8:00 A.M.			
8:00 A.M.	8:30 A.M.	Arrival of the Participants	Maria (Salome) Marisa M. Manlapig Program Host EPS, FTAD
		Preliminaries	
		National Anthem	Canned
		Regional Prayer	Canned
		Checking of Participants	Lita Base EPS, FTAD
		Statement of Purpose	Edith L. Ortega Chief, FTAD
		Message	Dr. Arturo B. Bayocot, CESO III Regional Director
8:31 A.M.	12:00 A.M.	Updates on the Six (6) SBM Dimensions	Raymond Jason V. Aquino PDO III SBM Focal Person Central Office, BHROD-SED
1:00 P.M.	5:00 P.M.	Overview	Lita F. Base
		Presentation / Rollout of the Contextualized SBM Tool (Revised Version)	Philip T. Perez SBM Coordinator Division of Valencia Danny A. Asio SBM Coordinator Division of Misamis Oriental

Documenters:

- Day 1 - Ms. Eleonor Consejo H. Rollan
Ms. Maricris P. Quismundo
- Day 2 - Ms. Susan Cabahug
Ms. Roselle O. Bacasnot
- Day 3- Ms. Gladys Jean D. Quijada
Ms. Edeliná M. Eborá

Day 2 – Nov. 29, 2022- Tuesday

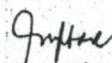
Start	End	Activities	Facilitator/s
8:00 A.M.	8:30 A.M.	Management of learning	Ms. Gladys Jean D. Quijada Ms. Eleonor Consejo H. Rollan Mr. Wenie L. Nahial Ms. Maricris P. Quismundo
	12:00 A.M.	<p>Presentation of divisions' Technical Assistance (TA) Action Plan (simultaneous)</p> <p>Venue : Rizal Hall Clusters : I and II Presenters Cluster I Division of Bukidnon Division of Cagayan de Oro City Division of Camiguin Division of El Salvador City Cluster II Division of Iligan City Division of Lanao del Norte Division of Malaybalay City</p> <p>Venue: Mess Hall Clusters: III and IV Cluster III Division of Misamis Oriental Division of Gingoog City Division of Oroquieta City Cluster IV Division of Occidental Division of Ozamiz City Division of Tangub City Division of Valencia City</p>	<p>Mr. Blue R. Dela Cerna Reactors: Mr. Redeemer D. Denapo Mr. Philip T. Perez Mr. Elljune S. Abucay</p> <p>Ms. Roselle O. Bacasnot Reactors: Ms. Aileen A. Zaballero Mr. Danny A. Asio</p> <p>Ms. Edelina M. Ehora Reactors: Ms. Susan Cabahug Ms. Ivy T. Jumawan</p> <p>Ms. Gladys Jean D. Quijada Reactors: Ms. Eleonor Consejo H. Rollan Ms. Maricris P. Quismundo Mr. Wenie L. Nahial</p>
1:00 P.M.	5:00 P.M.	Workshop: Initial Rollout of School Governance Council Functionality Assessment Tool for Secondary Schools	Lita F. Base SBM Focal Person

Day 3 – Nov. 30, 2022- Wednesday


8:00 A.M.	8:20 A.M.	Management of learning	Mr. Danny A. Asio Ms. Aileen A. Zaballero Mr. Blue R. Dela Cerna Mr. Redeemer D. Denapo Mr. Philip T. Perez
8:21 A.M.	12:00 A.M.	<p>Presentation of Outputs Critiquing</p> <p>Agreement Setting</p>	Edith L. Ortega, PhD Chief, FTAD

1:00 PM	5:00.P.M	Awarding of Recognition	Ms. Edelina M. Eborá SBM Coordinator Division of Malaybalay
		Closing Message	Victor G. De Gracia Jr. CESO V Assistant Regional Director


Prepared by:


LITA F. BASE
ERS, FTAD

Recommended by:


EDITH L. ORTEGA, PhD
Chief, Field Technical Assistance Division (FTAD)

Approved by:


DR. ARTURO B. BAYOCOT, CESO III
Regional Director