Republic of the Philippines
Department of Education
Region X - Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Del Pilar-Velez St., Cagayan de Oro City

November 28, 2016

## MEMORANDUM

TO:

## FROM:

## CHERRY MAE L. LIMBACO, PhD., CESO V

Schools Division Superintendent

## SUBJECT: AUTHORITY TO TRAVEL

1. You are authorized to travel to attend the 2016 Regional English Extravaganza and Read-A-Thon per enclosed Regional Advisory dated November 22, 2016 and Regional Memorandum No. 283, s. 2016 on December 6, 2016 at Valencia City National High School and Valencia City Central School, Valencia City. The details are as follows:

2. Traveling and other related expenses of the participants shall be charged against local funds subject to the usual accounting and auditing rules and procedures.
3. For guidance and compliance.
