



MEMORANDUM TO:

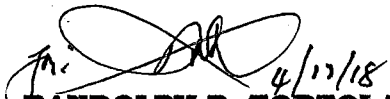
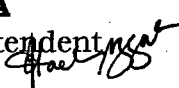
TRAINING MANAGEMENT TEAM

Rosanna S. Emanel
Daylinda O. Vequeso
Ely Lofranco

TRAINERS/FACILITATORS

Cornelia B. Paji	Lilian Salan
Evelyn Avejuela	Emma Abregana
Mary Joy Agcopra	Beverly Hazel Saligumba
Seven de Los Reyes	Garlandino Galaring
Naneth Tedlos	Edwin Dilig
Marie Christine Antipala	Alma Inzo
Maria Lourdes Saquillo	

FROM:


RANDOLPH B. TORTOLA
Schools Division Superintendent 

SUBJECT:

**PRE-WORK CONFERENCE ON THE 2018 DIVISION
TRAINING OF TRAINERS IN EsP**

DATE:

April 16, 2018

1. In preparation for the conduct of the 2018 Division Training of Trainers in EsP, you are advised to attend a Pre-Work Conference on April 18, 2018 at 9:00am at Division Conference Hall, Velez St. Cagayan de Oro City.
2. Travel expenses, meals and accommodation shall be charged against Local Funds/School MOOE subject to the usual accounting and auditing, rules and regulations.
3. Please bring CG, new drive, PPST (DepEd Order, No. 42, s. 2018), laptop, mobile wifi, extension wire, DLL sample and the likes.
4. For information and guidance.

RBT/mgg