



**DIVISION OF MISAMIS ORIENTAL**

March 5, 2018

**MEMORANDUM**

**TO: Administrative Officer/In-Charge of Personnel or Human Resource**

- **Alubijid National Comprehensive High School**
- **Initao National Comprehensive High School**
- **Laguindingan National High School**
- **Libertad National High School**
- **Medina National Comprehensive High School**
- **Misamis Oriental General Comprehensive High School**
- **Opol National Secondary Technical School**
- **Salay National High School**
- **Sugbongcogon National High School**

**SUBJECT: Seminar on 2017 Omnibus Rules on Appointment and Other Human Resource Actions**

You are hereby directed to attend the two-day **Seminar on 2017 Omnibus Rules on Appointment and Other Human Resource Actions** on **March 13-14, 2018** at the Grand Caprice Restaurant, Limketkai Center, Lapasan, Cagayan de Oro City. Coordinate immediately with Melanie C. Estenzo @ 856-4524 for details on registration.

Registration fee of P4,000.00 per participant and other travelling expenses shall be charged against School MOOE funds in accordance with existing budgeting, accounting and auditing rules and regulations.

For strict compliance.

  
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

8

