



Republic of the Philippines  
**Department of Education**  
 REGION X – NORTHERN MINDANAO  
 SCHOOLS DIVISION OF MISAMIS ORIENTAL

**DIVISION MEMORANDUM**  
 s. 2020

**21 JANUARY 2020**

**DEVELOPMENT OF SCHOLARSHIP MANAGEMENT PROCESSES AND GUIDELINES**

To: **Irish Karylle D. Monte** *Senior Education Program Specialist-HRD*  
**Marife D. Balaba** *Principal II, Villanueva NHS*  
 This Division

1. You are hereby directed to attend the **DEVELOPMENT OF SCHOLARSHIP MANAGEMENT PROCESSES AND GUIDELINES** on the following schedules and venue:

Activity	Schedule & Person Involved	Venue
Pre-work Activity	February 4-6, 2020 <b>Marife D. Balaba</b>	Mindanao Civic Center (MCC), Tubod, Lanao del Norte
Development of Scholarship Management Processes and Guidelines	February 10-13, 2020 <b>Marife D. Balaba</b> IRISH KARYLLE D. MONTE	
Finalization of Scholarship Management Processes and Guidelines	February 16-19, 2020 MARIFE D. BALABA	
Post-Evaluation Conference	March 4-6, 2020 <b>Marife D. Balaba</b>	

2. Attached to this Division Memorandum is the Regional Memorandum No. 1 & 35, s. 20120 for your perusal.
3. Meals, training materials and accommodation of the participants shall be charged to the **Regional HR Fund** while travel and other related incidental expenses shall be charged to local funds/school MOOE subject to the usual accounting rules and regulations.
4. Wide dissemination of this Memorandum is hereby desired.

  
**JONATHAN S. DELA PEÑA, PhD, CESO V**  
 Schools Division Superintendent *js*

Encls.: As stated  
 To be indicated in the Perpetual Index  
 under the following subjects:  
 COMMUNICATIONS RULES AND REGULATIONS  
 POLICY  
 SGOD, HRD-*luchica*



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Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 DepEd Region X – Northern Mindanao



**DepED-X**

January 13, 2020 Cagayan de Oro City

**REGIONAL MEMORANDUM**

No. 35 s. 2020

JAN 16 2020

**RELEASED**

**CORRIGENDUM TO REGIONAL MEMORANDUM NO. 1, s. 2020**  
 (Development of Scholarship Management Processes and Guidelines)

To: **Schools Division Superintendents**  
*This Region*

1. As regards Regional Memorandum No. 1, s. 2020 dated December 26, 2019, entitled Development of Scholarship Management Processes and Guidelines, this Office announces the change of schedules as follows:

Activity	Previous Dates	New Schedule	Day 0	Venue
1. Pre-Work Activity	Jan.16-17, 2020	<b>Feb. 5-6, 2020</b>	Feb. 4	Mindanao Civic Center (MCC), Tubod, Lanao del Norte
2. Development of Scholarship Management Processes and Guidelines	Jan.27-29, 2020	<b>Feb. 11-13, 2020</b>	Feb. 10	
3. Finalization of Scholarship Management Processes and Guidelines	Feb. 5-7, 2020	<b>Feb. 17-19, 2020</b>	Feb. 16	
4. Post-Evaluation Conference	Feb. 11-12, 2020	<b>March 5-6</b>	March 4	

2. Ms. Myra Ambalong of Iligan City Division is also requested to attend to help in the QAME of all activities.

3. All other provisions in the said memorandum shall remain in effect.

4. Immediate and wide dissemination of this memorandum is desired.

**DR. ARTURO B. BAYOCOT, CESO III**  
 Regional Director

HRDD/becky



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December 26, 2019

**DepED-X**  
 Cagayan de Oro City

**REGIONAL MEMORANDUM**

No. \_\_\_\_\_, s. 2020

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 RELEASED

**DEVELOPMENT OF SCHOLARSHIP MANAGEMENT PROCESSES  
 AND GUIDELINES**

To: **Schools Division Superintendents**  
*This Region*

1. The Department of Education-Regional Office X, through the Human Resource Development Division (HRDD), will conduct the **Development and Finalization of the Scholarship Management Processes and Guidelines** within Lanao del Norte area, on the following dates:

Activity	Dates	Day 0	Venue
1. Pre-Work Activity	Jan. 16-17, 2020	Jan. 15	within Lanao del Norte
2. Development of Scholarship Management Processes and Guidelines	Jan. 27-29, 2020	Jan. 26	
3. Finalization of Scholarship Management Processes and Guidelines	Feb. 5-7, 2020	Feb. 4	
4. Post-Evaluation Conference	Feb. 11-12, 2020	Feb. 10	

2. The activity aims to:
- validate and update the processes and mechanisms in managing scholarships;
  - provide an avenue for sharing of experiences; and
  - gather feedback on the implementation of scholarship programs and Re-Entry Action Plans (REAP).
3. The participants of this activity are focal persons/personnel involved in managing scholarship processes, and past scholarship recipients. The list of participants is found in the attachment.
4. Travel and other incidental expenses of the participants shall be charged against local funds funds, subject to the usual accounting and auditing rules and regulations. Arrival shall be on Day 0 at 2:00PM while departure will be on the last day of the activity, after lunch.

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**DEPARTMENT OF EDUCATION**  
DepEd Region X – Northern Mindanao



5. For more inquiries and information, please contact Rebecca P. Postrano at cell no. 09173270565 or email at [hrdd.depedregion10@gmail.com](mailto:hrdd.depedregion10@gmail.com).
6. Immediate dissemination of this Memorandum is desired.

  
**DR. ARTURO B. BAYOCOT, CESO III**  
Regional Director

Encl: As stated  
Reference: As stated  
To be indicated in the Perpetual Index  
under the following subjects:

**SCHOLARSHIPS**

- \* Development of Scholarship Management Processes

HRDD/bceky



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Regional Office 10-Northern Mindanao, Zone 1, Upper Balulang, Cagayan de Oro City  
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Attachments

**PARTICIPANTS FOR THE DEVELOPMENT OF SCHOLARSHIP  
MANAGEMENT PROCESSES AND GUIDELINES**

**A. PRE-WORK ACTIVITY**

Date: January 16-17, 2020

Venue: within Lanao del Norte area

Type of Participant	Office/ Division	Name of Participant (N=13)
A. Management Team (3)	Regional Office	Raymund S. Antolo – Chief, HRDD
	Lanao del Norte	Marnie R. Aguilar - Secretariat
	Lanao del Norte	Shirley Ampo - Secretariat
B. Technical Working Group (10)	Regional Office	Rebecca P. Postrano - Chair
	Lanao del Norte	Maria Eva S. Edon – Vice-Chair
	Iligan	Eileen Villaluz
	Cagayan de Oro	Marivic Labitad
	Iligan	Omar Q. Hussien
	Lanao del Norte	Akiza Cauntongan
	Misamis Oriental	Marife Balaba
	Gingoog	Reuben Sual
	El Salvador	Merogim Mugot
	Iligan	Vilma Arazo



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**B. DEVELOPMENT OF THE SCHOLARSHIP MANAGEMENT PROCESSES AND GUIDELINES**

Date: January 27-29, 2020

Venue: within Lanao del Norte area

Type of Participant	Office/ Division	Name of Participant (N=30)
A. Management Team (3)	Regional Office	Raymund S. Antolo – Chief
	Lanao del Norte	Marnie R. Aguilar - Secretariat
	Iligan	Shirley Ampo - Secretariat
B. Technical Working Group (10)	Regional Office	Rebecca P. Postrano - Chair
	Lanao del Norte	Maria Eva S. Edon – Vice-Chair
	Iligan	Eileen Villaluz
	Cagayan de Oro	Marivic Labitad
	Iligan	Omar Q. Hussien
	Lanao del Norte	Akiza Cauntongan
	Misamis Oriental	Marife Balaba
	Gingoog	Reuben Sual
	El Salvador	Merogim Mugot
	Iligan	Vilma Arazo
C. Scholarship Recipients (3)	Regional Office	Angelina Buaron
	Cagayan de Oro	Joel Potane
	Oroquieta	Jocelyn Udal
D. HR-SEPS (13)	El Salvador	Karen Serrania
	Lanao	Jennifer Intong
	Ozamis	Mary Joy Doromal
	Tangub	Rene Boy Garote
	Mis. Occ	Queenie Darrah Tañamor
	Gingoog	Mitchel Rodriguez
	Bukidnon	Prescilla Rebaya
	Valencia	Michael Henry T. Codilla
	Oroquieta	Roberta Bugas
	Cagayan de Oro	Derold Aves
	Malaybalay	Woodrow Merida
	Misamis Oriental	Irish Karylle Monte
	Camiguin	Julius dela Rosa
E. QAME Officer (1)	Regional Office	Laurencia Llagas



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**C. FINALIZATION OF THE SCHOLARSHIP MANAGEMENT PROCESSES AND GUIDELINES**

Date: February 5-7, 2020

Venue: within Lanao del Norte area

Type of Participant	Office/ Division	Name of Participant (N=30)
A. Management Team (3)	Regional Office	Raymund S. Antolo – Chief
	Lanao del Norte	Marnie R. Aguilar - Secretariat
	Iligan	Shirley Ampo - Secretariat
B. Technical Working Group (10)	Regional Office	Rebecca P. Postrano - Chair
	Lanao del Norte	Maria Eva S. Edon – Vice-Chair
	Iligan	Eileen Villaluz
	Cagayan de Oro	Marivic Labitad
	Iligan	Omar Q. Hussien
	Lanao del Norte	Akiza Cauntongan
	Misamis Oriental	Marife Balaba
	Gingoog	Reuben Sual
	El Salvador	Merogim Mugot
	Iligan	Vilma Arazo
C. Scholarship Recipients (3)	Regional Office	Angelina Buaron
	Cagayan de Oro	Joel Potane
	Oroquieta	Jocelyn Udal
D. HR-SEPS (13)	El Salvador	Karen Serrania
	Lanao	Jennifer Intong
	Ozamis	Mary Joy Doromal
	Tangub	Rene Boy Garote
	Mis. Occ	Queenie Darrah Tañamor
	Gingoog	Mitchel Rodriguez
	Bukidnon	Prescilla Rebaya
	Valencia	Michael Henry T. Codilla
	Oroquieta	Roberta Bugas
	Cagayan de Oro	Derold Aves
	Malaybalay	Woodrow Merida
	Misamis Oriental	Irish Karylle Monte
	Camiguin	Julius dela Rosa
F. QAME Officer (1)	Regional Office	Laurencia Llagas

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### G. POST-WORK /EVALUATION ACTIVITY

Date: February 11-12, 2020

Venue: within Lanao del Norte area

Type of Participant	Office/ Division	Name of Participant (N=13)
A. Management Team (3)	Regional Office	Raymund S. Antolo – Chief
	Lanao del Norte	Marnie R. Aguilar - Secretariat
	Iligan	Shirley Ampo - Secretariat
B. Technical Working Group (10)	Regional Office	Rebecca P. Postrano - Chair
	Lanao del Norte	Maria Eva S. Edon – Vice-Chair
	Iligan	Eileen Villaluz
	Cagayan de Oro	Marivic Labitad
	Iligan	Omar Q. Hussien
	Lanao del Norte	Akiza Cauntongan
	Misamis Oriental	Marife Balaba
	Gingoog	Reuben Sual
	El Salvador	Merogim Mugot
	Iligan	Vilma Arazo

\* Development of Scholarship Management Processes and Guidelines



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