



Republic of the Philippines
Department of Education
DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM

November 19, 2019

To: **ADEFER B. CAÑO** - School Principal
SARAH R. PADILLA - School BE Coordinator (JHS)
MA. ANITA SALEM - School BE Coordinator (SHS)
VEVIAN T. TUASON - Div. BE Coordinator
CATHERINE ANNE B. ORASAN - Div. BE Coordinator
MARCEL TAGALOGON - Public Schools District Supervisor
This Division

**2019 NATIONAL BRIGADA ESKWELA BEST IMPLEMENTING SCHOOLS
AWARDING CEREMONY**

Pursuant to Division Memorandum No. 585, s. 2019 re: 2019 National Brigada Eskwela Best Implementing Schools Awarding Ceremony, the event will be hosted by DepEd- National Capital Region (NCR) on November 28, 2019 at the Philippine International Convention Center (PICC), Vicente Sotto St., Pasay City, Metro Manila.

Awardees and guests are expected to arrive in Manila on November 27, 2019 for the final meeting, orientation of the house rules and program flow, release of floor plan and stage blocking and rehearsals.

Please read the attached DepEd Memorandum as your reference.

Travelling expenses, meals and accommodation before and after the event, and other incidental expenses of the participants from the school shall be charged to School MOOE while travelling expenses, meals and accommodation before and after the event, and other incidental expenses of the participants from Division Office shall be charged to Division MOOE subject to the usual accounting and auditing rules and regulations.

For compliance.

For the Schools Division Superintendent:


RHODORA L. GALLARES

EPS-I / OIC Office of the Administrative Officer V
Officer-in-Charge

JSD/SGOD/ cathy



Republic of the Philippines
Department of Education

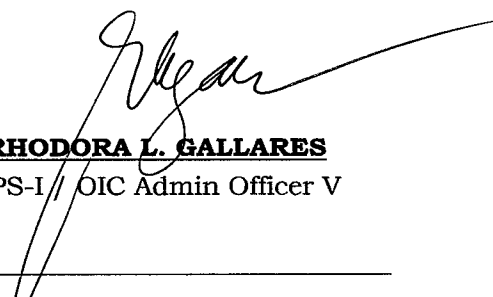
DIVISION OF MISAMIS ORIENTAL

Annex A

AUTHORITY TO TRAVEL

Control No.

Region: X-Northern Mindanao
Bureau/Division/School: SDO Misamis Oriental

Date of Filing	November 19, 2019	
Name Position/Designation	ADEFER B. CAÑO / Sch. Principal SARAH R. PADILLA / Sch. BE Coordinator - JHS MA. ANITA SALEM - Sch. BE Coordinator - SHS	CATHERINE ANNE B. ORASAN / DIV. BE COORDINATOR VEVIAN T. TUASON / DIV. BE COORDONATOR MARCEL TAGALOGON - PSDS
Permanent Station	DepEd - Misamis Oriental Division	
Purpose of Travel	Attend to the 2019 National Brigada Eskwela Best Implementing Schools Awarding Ceremony	
Activity Organized/ Sponsored by	DepEd - Central Office	
Period Covered (Inclusive of Travel Time)	November 27-29, 2019	
Please Check	<input checked="" type="checkbox"/> Official Business	<input type="checkbox"/> Official Time
Venue/ Destination	Philippine International Convention Center (PICC), Pasay, Metro Manila	
Expenses Covered	Travel expenses, including per diem, accomodation, and other incidental expenses (subject to the usual budgeting, accounting, auditing rules and regulations)	
Fund Source (Pap Code/...)	Division MOOE / School MOOE	
		Approved:  RHODORA L. GALLARES EPS-I / OIC Admin Officer V Date: _____

