



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division
Superintendent

April 26, 2022

DIVISION MEMORANDUM

To: Public Schools District Supervisors Concerned
Alubijid East and West School Heads
RHODORA L. GALLARES
CATHERINE ANNE S. BALANAY
ARLENE VALMORES
MARICAR D. PABATAO
This Division

**CEREMONIAL DISTRIBUTION OF FACEMASKS AND MOA SIGNING OF DEPED
MISOR AND STARBRIGHT OFFICE DEPOT INCORPORATED**

1. Please be informed that there will be a MOA Signing of DepEd MisOr and Starbright Office Depot Incorporated Partnership and Ceremonial Turn-over of Facemasks worth Php 158,100.00 to the select schools of Misamis Oriental at Alubijid Central School on April 29, 2022 at 9:00 am.
2. Participants of the said activity are at the School Heads of Alubijid East and West Districts. The mask will then be turn-over to DepEd MisOr Supply Office.
3. Meals and travel expenses of the said activity shall be charged to the Division / School MOOE subject to the usual accounting rules and regulations.
4. Wide dissemination with this Memorandum is directed.

JONATHAN S. DELA PEÑA, PhD, CESO V
Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:

COMMUNICATIONS	PROGRAMS
POLICY	PROJECTS
SCHOOLS	

SGOD, SMN- CATHY



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MEMORANDUM OF AGREEMENT

This Agreement made and entered into this 18th April at Misamis Oriental Philippines, by and between:

The **DEPARTMENT OF EDUCATION – DIVISION OF MISAMIS ORIENTAL**, a Division Office under the Department of Education with office address at Misamis Oriental, represented herein by its Schools Division Superintendent, **JONATHAN S. DELAPEÑA Ph.D., CESO V**, herein referred to as "DepED",

-and-

Starbright Office Depot, Inc., a corporation/ organization duly organized and existing under the laws of the Republic of the Philippines, or an individual, with office address at Door#2 Quadrivium, NHA, Phase 3, Zone 5, Kauswagan, Cagayan De Oro City represented in this transaction by its **DEPOT HEAD MANAGER, RYSEL MAE L. TEVES** hereinafter referred to as the "**Proponent**";

WITNESSETH: That

WHEREAS, Republic Act 8525, otherwise known as "An Act Establishing the Adopt-A-School Program and Providing Incentives Therefore and for Other Purposes", was enacted to encourage private companies to assist in the delivery of better quality education to public schools in the country, particularly in the poverty-stricken provinces;

WHEREAS, Revenue Regulations No. 10 s. 2003, Implementing the Tax Incentives Provision of RA 8525 otherwise known as the Adopt-a-School Act of 1998 has been issued by the Department of Finance thru the Bureau of Internal Revenue;

WHEREAS, DepEd has the responsibility of securing resources to make our public schools competitive and is now calling on the private sector to serve as a major partner in the nation's development and in the improvement of the public education system;

WHEREAS, DepEd believes that one way of achieving an enhanced learning environment and addressing the shortage of resources in public schools is through the provision of **Starbright Office Depot, Inc. X Ikone Donation Drive**;

WHEREAS, the PROPONENT is a business enterprise/organization/an individual engaged in Wholesale; and Retail

WHEREAS, **Starbright Office Depot, Inc.** has responded to the call of DepEd for private sector participation in public education by developing a project entitled **Starbright Office Depot, Inc. X Ikone Donation Drive** which would provide Facemask as basic protection to the students and teachers of Misamis Oriental which is aligned with the goals of DepEd's K to 12 Basic Education Program.

NOW THEREFORE, for and in consideration of the foregoing premises and the terms and conditions herein set forth, the parties hereby agree as follows:

Section 1 Description of the Project

The project known as **Starbright Office Depot, Inc. X Ikone Donation Drive** consists of the provision of Facemask ,which is to provide basic protection to the students and teachers of Misamis Oriental

Section 2 Rights and Obligations of the Concerned Parties

2.1 DepEd shall:

- 2.1.1 Provide policy guidance and directions to ensure the proper implementation and completion of the project;
- 2.1.2 Coordinate with the adopting entities in the implementation of the project's activities;
- 2.1.3 Assist in the implementation and in monitoring the progress of the project by ensuring the cooperation of the beneficiary schools and the division/regional offices;
- 2.1.4 Execute a Deed of Acceptance as a way of recognizing and acknowledging the support or donation received from the adopting entities;
- 2.1.5 Review, facilitate or endorse the application of the adopting private entity for tax incentive or tax exemption entitlement to the corresponding Revenue District Office;
- 2.1.6 Provide proper management, maintenance, and care for the support/intervention received by the beneficiary school/s, through the School Head/s or Principals, in close coordination with the adopting entity;
- 2.1.7 Ensure proper booking-up of donations through coordination with the school's property custodian or division's supply officer, as well as, reflecting such in the School Needs Data System (SNDS) for status of implementation update;
- 2.1.8 Inform donor when the donated item/s has been damaged or found to be unsuitable for use;
- 2.1.9 Ensure proper booking-up of donations through coordination with the school's property custodian or division's supply officer.

2.2 The "Proponent" shall:

- 2.2.1 Provide 8,500 facemask to the schools in need;
- 2.2.2 Administer the efficient and effective implementation and adhering to basic safety practices or legalities of the project;
- 2.2.3 The expenses arising from the project will be paid out by the proponent;
- 2.2.4 Execute a Deed of Donation in favor of DepED for the completed project;
- 2.2.5 Render periodic report/ assessment of the projects being implemented to DepEd as deemed necessary;
- 2.2.6 Submit to the Adopt-a-School Program Secretariat all pertinent documents in support to the amount specified/claimed for tax incentive application, with the submission date not later than March 5 of the taxable year.

Section 3 Scope of the Project Beneficiaries

The project beneficiary /ies shall be provided with 8,500 Facemasks for the learners and teachers of school opening for the expanded face to face classes in Misamis Oriental.

Section 4 Project Cost

The estimated cost of the project covering the entire term is **158,100.**

Breakdown of the cost:

Details	Cost
8,500 packs (10 pcs each) Facemask x 17.10	
8,500 packs x 1.50 Stickers	
	TOTAL= 158,100.00

The estimated School covering the distribution of Facemask is 124 District.

The School Name.	Allocation
Alubijid Central School	68PKS
Baybay Elementary School	68PKS
Calatcat Elementary School	68PKS

Lagtang Elementary School	68PKS
Loguilo Elementary School	68PKS
Talaba Elementay School	68PKS
Tugasnon Elementary School	68PKS
Alubijid National Comprehensive High School	68PKS
Benigwayan Elementary School	68PKS
Lanao Elementary School	68PKS
Lourdes Elementary School	68PKS
Lumbo Elementary School	68PKS
Sikiton Elementary School	68PKS
Tula Elementary School	68PKS
Lonsi Elementary School	68PKS
Molocboloc Elementary School	68PKS
Lourdes Alubijid National High School	68PKS
Sampatulog IS	68PKS
Sungay IS	68PKS
Taparak IS	68PKS
Balingasag Central School	68PKS
Cala-Cala Elementary School	68PKS
Cogon Elementary School	68PKS
San Francisco Elementary School	68PKS
Balagnan IS	68PKS
Camuayan Elementary School	68PKS
Dansuli Elementary School	68PKS
Damarait Elementary School	68PKS

Lapu-Lapu Elementary School	68PKS
Rosario Elementary School	68PKS
Rosario National High School	68PKS
Tulasan Elementary School	68PKS
WaterFall Elementary School	68PKS
Balingasag Senior High School	68PKS
Calawag IS	68PKS
Kibalus Elementary School	68PKS
Kibanban Integrated School	68PKS
Lantad IS	68PKS
Mambayaan IS	68PKS
Mandangoa Elementary School	68PKS
Misamis Oriental National High School	68PKS
Napaliran Elementary School	68PKS
Quezon IS	68PKS
San Isidro Elementary School	68PKS
San Isidro National High School	68PKS
Bagaay Elementary School	68PKS
Baliwagan Central School	68PKS
Baliwagan National High School	68PKS
Binitinan Elementary School	68PKS
Blanco Elementary School	68PKS
Gumpot Elementary School	68PKS
Hermano Elementary School	68PKS
Kinanao Pamalihi Elementary School	68PKS

Linabu IS	68PKS
Samay IS	68PKS
San Juan Elementary School	68PKS
San Juan National High School	68PKS
Sulo Elementary School	68PKS
Upper Hermano Elementary School	68PKS
Claveria Centarl School	68PKS
Panampawan Elementary School	68PKS
Tamboboan Elementary School	68PKS
Lanise Elementary School	68PKS
Sta. Cruz Elementary School	68PKS
Luna IS	68PKS
Mainantang Elementary School	68PKS
Dr. Gerardo Sabal Memorial National High School	68PKS
Aposkahoy National High School	68PKS
Bulahan IS	68PKS
Minalwang IS	68PKS
Malunsagay IS	68PKS
Aposkahoy I Elementary School	68PKS
Aposkahoy II Elementary School	68PKS
Don Gregorio Pelaez Elementary School	68PKS
Impadiding Elementary School	68PKS
Linandang Elementary School	68PKS
Malagana Elementary School	68PKS
Mandalawat Elementary School	68PKS
Man-ibay Elementary School	68PKS

Mat-i Central School	68PKS
Pambugas Elementary School	68PKS
Tipolohon Elementary School	68PKS
Aligodon Higaonon Tulogan Nauhanan	68PKS
Lakbangan Elementary School	68PKS
Malagana National High School	68PKS
Mat-i (Claveria) National High School	68PKS
San Roque Elementary School	68PKS
Plaridel Elementary School	68PKS
Patrocinio National High School	68PKS
Gumaod IS	68PKS
Rizal Elementary School	68PKS
Rizal National High School	68PKS
Punong Elementary School	68PKS
Kanangkaan Elementary School	68PKS
Madaguing Elementary School	68PKS
Hinaplanan Elementary School	68PKS
Hinaplanan National High School	68PKS
Lambagohon Elementary School	68PKS
Minsacuba Elementary School	68PKS
Bangonbangon Elementary School	68PKS
Patrocinio Elementary School	68PKS
Cabacungan Elementary School	68PKS
Ane-i Elementary School	68PKS
Kalawitan Elementary School	68PKS

Jampason Elementary School	68PKS
Kamelon Elementary School	68PKS
Kalacapan Elementary School	68PKS
Kanitoan Elementary School	68PKS
Tubigan Elementary School	68PKS
Kalacapan National High School	68PKS
Oguis Elementary School	68PKS
Andales IS	68PKS
Aluna Elementary School	68PKS
Casilihon Elementary School	68PKS
Initao Central School	68PKS
Pagahan Elementary School	68PKS
Pontacon Elementary School	68PKS
San Pedro Elementary School	68PKS
Sinalac Elementary School	68PKS
Tagpaco Elementary School	68PKS
Tawantawan IS	68PKS
Gimangpang IS	68PKS
Initao National Comprehensive High School	68PKS

Section 5 Project Effectivity

This Memorandum of Agreement shall take effect upon its signing and shall remain in full force and effect during the entire project duration which will be month of APRIL 2022.

Section 6 Capacity and Authorization. The parties herein warrant that they have the capacity, power and requisite authorization to enter into this Agreement.

Section 7 Separability Clause. Should any part of this Agreement be judicially declared null and void, such nullity shall not affect the validity of the remaining provisions hereof.

Section 8 Breach of Contract. The violation or omission of any of the provisions of this Agreement shall be ground for the cancellation or rescission of the same without need for legal or court action.

Section 9 Amendments

This Agreement may be revised, amended or modified only through a written instrument duly executed and signed by all parties.

SIGNED on the date and at the place first above written.

DEPARTMENT OF EDUCATION

Division of Misamis Oriental

By

JONATHAN S. DELAPIÑA Ph.D., CESO V
Schools Division Superintendent

Starbright Office Depot, Inc.

By

RYSEL MAE L. TEVES
Depot Head Manager

SIGNED IN THE PRESENCE OF:

CATHERINE ANNE S. BALANAY
DepEd Misamis Oriental
Adopt-A-School Coordinator

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)

_____) ss.

BEFORE ME this _____ (date) _____, personally appeared:

Name

JONATHAN S. DELAPIÑA Ph.D., CESO V

SHEEN MAE V. SALDUA

Known to me and to me known to be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free and voluntary act and deed, and that of the corporations herein they represented. This Memorandum of Agreement consists of ___ pages including this page in which this acknowledgement is written, signed by the parties in their instrumental witnesses each and every page thereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date at the place first written above.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____