



Republic of the Philippines
Department of Education
REGION X - NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

October 6, 2020

UNNUMBERED DIVISION MEMORANDUM
Series 2020

**CONDUCT OF REGULAR MEETING OF THE DIVISION HUMAN RESOURCE
MERIT PROMOTION AND SELECTION BOARD (HRMPSB)**

TO: INGRID C. HEBRON, Administrative Officer V
MELANIE C. ESTENZO, Administrative Officer IV/HRMO
MARIA ASUNCION G. RAFOLS, School Principal II/MOPSTEA President
MARK LORREN T. TEJANO, Administrative Officer V/DepEd NEU President
CLARIBEL L. RODRIGUEZ, Administrative Assistant III/Secretariat
This Division

1. To ensure a smooth and fast processing of appointments and other human resource actions, the Division Human Resource Management Promotion and Selection Board (HRMPSB) is hereby requested to convene on October 7, 2020 (Wednesday) at 10 AM for the following objectives:
 - a. Facilitate filling-up of new positions and natural vacancies;
 - b. Discuss other HR concerns.
2. The **HRMPSB meeting** shall be done on a regular basis **every Wednesday at 10 AM to 11:30 AM** due to the pandemic crisis, the said activities may also be done virtually.
3. Effective immediately, the **Ranking and other HRMPSB actions** shall also be done **on Wednesdays until repealed**.
4. For your information and guidance.


JONATHAN S. DELA PEÑA, Ph. D., CESO V
Schools Division Superintendent

JSD/NRL/ich/mce



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