




Republic of the Philippines  
Department of Education

DIVISION OF MISAMIS ORIENTAL

**MEMORANDUM**

Series 2019

TO : **Irish Karylle D. Monte** - Division Office  
**Eman A. Lachica** - Division Office  
**Marife D. Balaba** - Villanueva NHS  
**Rechie A. Lazalita** - Looc NHS  
**Mary Jane Birondo** - Dayawan ES  
**Marie Jade A. Cacayan** - Bagochoc NHS  
**Ronjie C. Rosete** - MOGCHS  
**Joemar Sinatao** - Rosario NHS  
**Sheila B. Diango** - Patrocinio NHS  
**Merlinda T. Ilago** - MONHS

FROM :  **RANDOLPH B. TORTOLA**  
Schools Division Superintendent

SUBJECT : **FINAL MEETING OF PROTOCOL OFFICERS AND  
GUEST RELATIONS OFFICERS FOR THE 2019 WORLD  
TEACHERS' DAY CELEBRATION**

DATE : October 1, 2019

1. Pursuant to Region Memorandum *re*: Final Meeting of Protocol Officers and Guest Relations Officers for the 2019 World Teachers' Day Celebration, you are hereby directed to attend the said meeting for the members of the Technical Working Group (TWG) on **October 3, 2019, 2:00pm** at the Session Hall, 3<sup>rd</sup> Floor, Region Office, Fr. Masterson Avenue, Upper Carmen, Cagayan de Oro City.
2. Travel and other related expenses shall be charged to School MOOE/ local funds subject to the usual accounting, and auditing rules and regulation.
3. For your information and guidance.

SGOD/ HRD/monte



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 DepEd Region X - Northern Mindanao



September 30, 2019

**REGIONAL MEMORANDUM**

No. \_\_\_\_\_, s. 2019

**FINAL MEETING OF PROTOCOL AND GUEST RELATIONS OFFICERS FOR THE  
 2019 WORLD TEACHERS' DAY CELEBRATION**

To: **Schools Division Superintendents**  
*This Region*

1. The Department of Education-Region X, through the Human Resource Development Division, will conduct a final meeting with the protocol officers for the 2019 World Teachers' Day celebration at the Session Hall, 3<sup>rd</sup> Floor, DepEd-Regional Office, on the following dates, to wit:

Date	Protocol Officers
October 1, 2019 10:00AM	In-charge of Bureau Directors and Assistant Regional Directors
October 2, 2019 10:00 AM	In-charge of Undersecretaries (User) and Assistant Secretaries (Asec) and Regional Directors
October 3, 2019 2:00 PM	Members of the TWG Protocol and Guest Relations Committee

- The activity is designed to finalize execution plans and to orient new members of their duties and responsibilities for the said event.
- List of participants is found in the attachment.
- Travel cost and other incidental expenses shall be charge to local funds subject to accounting and auditing rules and regulations.
- For inquiries, please contact Rebecca Postrano at 0917 327 0565 or email to [hrdd.depedregion10@gmail.com](mailto:hrdd.depedregion10@gmail.com).
- Immediate and wide dissemination of this Memorandum is desired.

*[Signature]*  
**DR. ARTURO B. BAYOCOT, CESO III**  
 Regional Director

Atty: As stated  
 Reference:  
 To be indicated in the Proprietary Index  
 under the following address:

WORLD TEACHERS' DAY

*The Heart of DepEd Region X*