



Republic of the Philippines
Department of Education
 REGION X – NORTHERN MINDANAO
 SCHOOLS DIVISION OF MISAMIS ORIENTAL

DIVISION MEMORANDUM
s. 2020

21 FEBRUARY 2020

**FINAL SCHEDULES OF THE DEVELOPMENT OF SCHOLARSHIP
 MANAGEMENT PROCESSES AND GUIDELINES**

To: **Carnila D. Simacon** *Principal I, Sta. Ana ES*
Marife D. Balaba *Principal II, Villanueva NHS*
 This Division

1. You are hereby directed to attend the **DEVELOPMENT OF SCHOLARSHIP MANAGEMENT PROCESSES AND GUIDELINES** on the following schedules and venue:

Activity	Schedule & Person Involved	Venue
Development of Scholarship Management Processes and Guidelines	March 3-6, 2020 Marife D. Balaba Carnila D. Simacon	Mindanao Civic Center (MCC), Tubod, Lanao del Norte
Finalization of Scholarship Management Processes and Guidelines	April 20-23, 2020	
Post-Evaluation Conference	April 28-30, 2020 Marife D. Balaba	

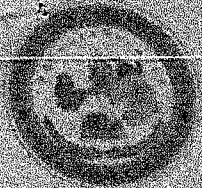
2. Attached to this Division Memorandum is the Regional Memorandum No. 92, s. 20120 for your perusal.
3. Meals, training materials and accommodation of the participants shall be charged to the **Regional HR Fund** while travel and other related incidental expenses shall be charged to local funds/school MOOE subject to the usual accounting rules and regulations.
4. Wide dissemination of this Memorandum is hereby desired.

JONATHAN S. DELA PEÑA, PhD, CESO V
 Schools Division Superintendent *jt*

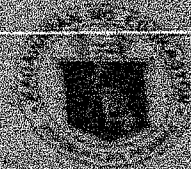
Encs.: As stated
 To be indicated in the Perpetual Index

under the following subjects:
 COMMUNICATIONS RULES AND REGULATIONS
 POLICY
 SGOD, HRD-*luchica*





DEPARTMENT OF EDUCATION
DepEd Region X - Northern Mindanao



February 18, 2020

REGIONAL MEMORANDUM

No. 22 s. 2020

**FINAL SCHEDULES OF THE DEVELOPMENT OF SCHOLARSHIP
MANAGEMENT PROCESSES AND GUIDELINES**

To: **Schools Division Superintendents**
This Region

1. With the advent of the Corona Virus Disease (COVID 2019), activities related to the Development of Scholarship Management Processes and Guidelines as stipulated in Regional Memorandum No. 35, s. 2020 dated January 13, 2020 are moved to the following dates:

Activity	Previous Dates	Final Schedule	Day 0	Venue
1. Development of Scholarship Management Processes and Guidelines	Feb. 11-13, 2020	March 4-6, 2020	March 3	Mindanao Civic Center (MCC)
2. Finalization of Scholarship Management Processes and Guidelines	Feb. 17-19, 2020	April 21-23, 2020	April 20	Tubod, Lanao del Norte
3. Post-Evaluation Conference	March 5-6, 2020	April 29-30, 2020	April 28	

2. Participants with special needs such as food preferences, health conditions, and accommodation considerations are enjoined to inform the management team for arrangements.
3. All other provisions in the said memorandum shall remain in effect.
4. Immediate and wide dissemination of this memorandum is desired.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

P.D.

VICTOR G. DE GRACIA, CESO V
Assistant Regional Director
Officer In-Charge, Office of the Regional Director



Republic of the Philippines
Department of Education

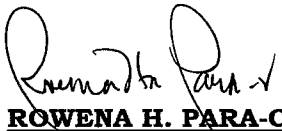

DIVISION OF MISAMIS ORIENTAL

Annex A

AUTHORITY TO TRAVEL

Control No.

Region: X-Northern Mindanao
Bureau/Division/School: SDO Misamis Oriental

Date of Filing	February 21, 2020	
Name	CARNILA D. SIMACON	<i>Principal I, Sta. Ana ES</i>
Position/Designation	MARIFE D. BALABA	<i>Principal II, Villanueva NHS</i>
Permanent Station	Tagoloan and Villanueva District, DepEd Misamis Oriental	
Purpose of Travel	TO ATTEND THE DEVELOPMENT OF SCHOLARSHIP OF SCHOLARSHIP MANAGAMENT PROCESSES AND GUIDELINES, FINALIZATION OF SCHOLARSHIP MANAGEMENT PROCESSES AND GUIDELINES AND POST-EVALUATION CONFERENCE	
Activity Organized/ Sponsored by	DepEd Region X, BUREAU OF HUMAN RESOURCE DEVELOPMENT	
Period Covered (Inclusive of Travel Time)	March 3-6, 2020 April 20-23, 2020 April 28-30,2020	
<i>Please Check</i>	<input checked="" type="checkbox"/> <i>Official Business</i>	<input type="checkbox"/> <i>Official Time</i>
Venue/ Destination	Mindanao Civic Center (MCC), Tubod, Lanao del Norte	
Expenses Covered	Traveling and Accommodation Expenses (subject to the usual budgeting, accounting, auditing rules and regulations)	
Fund Source (Pap Code/...)	Regional HR Funds	
Recomending Approval:	Approved:	
 ROWENA H. PARA-ON Asst. Schools Division Superintendent	 JONATHAN S. DELA PEÑA, Ph.D., CESO V Schools Division Superintendent	
<i>Date: February 21, 2020</i>	<i>Date: February 21, 2020</i>	



Republic of the Philippines
Department of Education

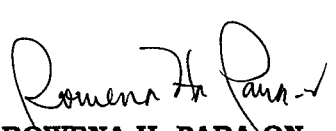
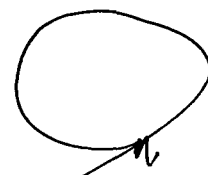
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Recomending Approval:	Approved:	
 ROWENA H. PARA-ON Asst. Schools Division Superintendent	 JONATHAN S. DELA PEÑA, Ph.D., CESO V Schools Division Superintendent	
Date: <u>February 21, 2020</u>	Date: <u>February 21, 2020</u>	