



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

Office of the Schools Division  
Superintendent

February 23, 2023

**DIVISION MEMORANDUM**

**ORIENTATION ON THE DEPLOYMENT OF PRE-SERVICE TEACHERS ON  
EXPERIENTIAL LEARNING COURSE**

To: CATHERINE ANNE S. BALANAY  
VEVIAN T. TUASON  
LILIAN B. SALAN  
JOSEPHINE LABARES  
NIÑO JOMAR CABLAY  
LARRY MADRIDANO  
NORMAN SAYSON  
This Division

1. Pursuant to DepEd Order 3, series of 2007 entitled Guidelines on the Deployment of Pre-service Teachers on Experiential Learning: Field Study and Practice Teaching, you are hereby directed to conduct the orientation on the pre-service teachers of Magsaysay College on February 24, 2023 at Magsaysay Training Center, Magsaysay, Misamis Oriental.
2. Since February 24, 2023 is a non-working holiday in celebration of EDSA People Power Revolution Anniversary, you are entitled for a Compensatory Time-Off (CTO) per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No 2, s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered, specific attention on Section 5.
3. Travel, Meals, Incidental, Accommodation, and other related expenses relative to the conduct of the activity shall be charged to Division MOOE subject to the usual accounting rules and regulations.
4. Wide dissemination of this Memorandum is desired.

**JONATHAN S. DELA PEÑA, PhD, CESO V**  
Schools Division Superintendent

SGOD, SMN- CATHY



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
Website: [www.deped.misor.net](http://www.deped.misor.net)  
Email: [misamis.oriental@deped.gov.ph](mailto:misamis.oriental@deped.gov.ph)