



Republic of the Philippines
Department of Education

DIVISION OF MISAMIS ORIENTAL

MEMORANDUM

Series of 2019

TO :

Eman A. Lachica <i>Education Program Specialist II-HRD</i> <i>Division Office</i>	Marilou F. Fabria <i>Master Teacher I</i> <i>Laguindingan CS</i>
Gorgonia C. Janao <i>Master Teacher I</i> <i>Vicente NCMCS</i>	Shiela Mae C. Balacuit <i>Master Teacher I</i> <i>MOGCHS</i>

SUBJECT: **PARTICIPATION IN THE CYBERSAFETY IN SCHOOLS TRAINING**

FROM: 
RANDOLPH B. TORTOLA, CESO V
Schools Division Superintendent

DATE : **July 31, 2019**

You are hereby directed to attend the Cybersafety in Schools Training for Region X on **August 12-16, 2019** at **Deluxe Hotel**, Captain Vicente Roa Street, Cagayan de Oro City.

Participants are requested to arrive on Day Zero, Monday, August 12, 2019 starting at 2:00PM. The program proper will start on Day One, August 13, 2019 at 8:00AM and will end on Day Three, August 15, 2019 at 5:00PM. Participants will depart from the venue on Day Four, Friday, August 16, 2019.

In like manner, participants may bring laptops and other portable devices for documentation during the training.

Travelling and other incidental expenses relative to this activity shall be charged against local funds, while the board and lodging shall be charged to DepEd Regional Office, subject to the usual accounting and auditing rules and regulations.

Attached in this memorandum is the **Regional Memorandum No. 412, s. 2019** and **Regional Memorandum No. 413, s. 2019** for your perusal.

For your information and guidance.

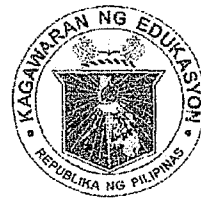
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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X – Northern Mindanao



REGIONAL MEMORANDUM NO. 412, S. 2019

DepED-X
Cagayan de Oro City

JUL 26 2019

RELEASED

TO: Schools Division Superintendents
All Divisions
Department of Education Region 10

FROM: DR. ARTURO B. BAYOCOT, CESO V
Regional Director

SUBJECT: CYBERSAFETY IN SCHOOLS TRAINING

DATE: July 12, 2019

In compliance with the attached DepEd Memorandum DM-LA-2019-0182 dated June 24, 2019, all Divisions are directed to send four (4) participants to attend the **Cybersafety in Schools Training** for Batch Region X on August 12-16, 2019 in Cagayan de Oro City. The participants shall be the following, to wit:

From every Division:

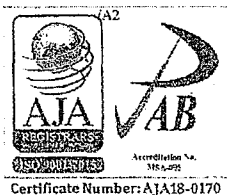
- One (1) DepEd personnel from the School Governance and Operations Division, specifically, the person-in-charge of Human Resources; —
- Two (2) Elementary School Master Teacher on *Edukasyon sa Pagpapakatao*, specifically, one (1) Grade 1-3 and one (1) Grade 4-6; —
- One (1) Secondary School Master Teacher on *Edukasyon sa Pagpapakatao* —

Participants who have successfully completed the training shall be designated as Trainers on Cybersafety and are expected to cascade their learnings to their respective Divisions. It is requested that the Division select participants who are familiar with the Internet and social media and have expertise and leadership skills to train other school and Division personnel. Selected participants should also have a background or prior knowledge of the Child Protection policies and protocols of the Department.

Accommodations will be provided to the participants at the venue. Check-in is on August 12, 2019, 2:00 PM onwards and check-out is on August 16, 2019 at 12 noon. All participants are directed to submit their names *before July 31, 2019*, using the attached *Confirmation Slip* through email at childprotection@deped.gov.ph.

Travel and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

For compliance.



LEGAL UNIT

The LEARNER: The heart of DepEd Region X.

Regional Office 10-Northern Mindanao, Zone 1, Upper Balulang, Cagayan de Oro City
(088) 880-7072, 880-7071 (08822) 72-26-51
deped10.com region10@deped.gov.ph

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Republic of the Philippines
Department of Education
DepEd Complex, Meralco Ave., Pasig City

DepED-X
Cagayan de Oro City

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DEPARTMENT OF EDUCATION
LEGAL AFFAIRS
HELP DESK
JUL 03 2019
BY: MARC RYAN J. EBOL
Doc. #: 1111
From: PAU

Office of the Undersecretary for Legal Affairs

DepEd MEMORANDUM
DM-LA-2019-0182

TO: DR. ARTURO B. BAYOCOT
Regional Director
DepEd Region X

ATTENTION: All Schools Division Superintendents

FROM: ATTY. JOSEPHINE G. MARIBOJOC
Assistant Secretary
Officer-in-Charge, Office of the Undersecretary
Legal Affairs

SUBJECT: **Cybersafety in Schools Training**

DATE: June 24, 2019

Pursuant to DepEd Memorandum No. 94, s. 2016 on "Promotion of Online Child Protection and Prevention of Cyberbullying", the Department of Education (DepEd) advocates for the protection of all children from online abuse, exploitation, and bullying through the use of the Cybersafety Lesson Plans for Grades One to Four, Grades Five to Six, and Junior High School. Developed through the partnership of DepEd and Stairway Foundation, Inc. (SFI), the lesson plans aim to develop children's capacities on how to be safe online, teach positive online behavior, and address safety issues as they navigate the online world.

To further the advocacy, the DepEd and SFI designed a training program for teachers and Division personnel on the use of the Cybersafety Lesson Plans.

Thus, the **Cybersafety in Schools Training** for Batch Region X will be conducted on August 12-16, 2019 in Cagayan de Oro City. The venue will be announced in a subsequent Memorandum.

Participants to this training shall come from the Regional Office and all Division Offices of Region X. The composition is as follows:

- From every Division:
 - One (1) DepEd personnel from the School Governance and Operations Division, specifically, the person-in-charge of Human Resources;
 - Two (2) Elementary School Master Teacher on *Edukasyon sa Pagpapakatao*, and
 - One (1) Secondary School Master Teacher on *Edukasyon sa Pagpapakatao*.
- Eight (8) Regional Office personnel from the following units:
 - Legal Unit;

DEPARTMENT OF EDUCATION
JUL 03 2019
BY: MARC RYAN J. EBOL

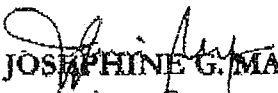
- Education Support Services Division;
- Curriculum Implementation Division;
- Field Technical Assistance Division;
- Human Resource Development Division and
- Other concerned offices.

Participants who have successfully completed the training shall be designated as **Trainers on Cybersafety** and are expected to cascade their learnings from the training to their respective Divisions. Thus, we request that the Division select participants who are familiar with the Internet and social media and have the expertise and leadership skills to train other school and Division personnel. Selected participants should also have a background or prior knowledge of the Child Protection policies and protocols of the Department.

All concerned are requested to submit the names of their participants on or before **July 31, 2019** using the attached Confirmation Slip through email at childprotection@deped.gov.ph.

All participants' travel and incidental expenses shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For compliance.


ATTY. JOSEPHINE G. MARIBOJOC
Assistant Secretary
Officer-in-Charge, Office of the Undersecretary
Legal Affairs

Cybersafety in Schools Training

Date	August 12-16, 2019 Arrival – August 12 (Day 0) Training Proper – August 13-15 (Days 1-3) Departure – August 16 (Day 4)			
Venue	Cagayan de Oro City			
Objective	<ul style="list-style-type: none"> • Understand different child online protection issues • Be introduced to the different CyberSafe tools and acquire the skills to Conduct CyberSafe classroom sessions • Understand the necessary protocols in responding to any disclosure of Cyber Abuse from children 			
Outline		Day One	Day Two	Day Three
	AM	<ul style="list-style-type: none"> • Opening/Preliminaries • Understanding the risks faced by children in the online world 	<input type="checkbox"/> Response Strategies - Cybersafety Lesson Plans	<input type="checkbox"/> Supplementary Materials
PM	<ul style="list-style-type: none"> • (cont.) Understanding the risks faced by children in the online world • Legal basis for Child Online Protection 	<input type="checkbox"/> Response Strategies – Cybersafety Lesson Plans	<ul style="list-style-type: none"> • Handling Child Online Protection Cases • Closing 	
Team	<ol style="list-style-type: none"> 1. Edna Fe Ramirez, Executive Assistant, Office of the Undersecretary for Legal Affairs 2. Susan Mogao, Executive Assistant, Office of the Undersecretary for Planning and Field Operations 3. Ysrael Diloy, Senior Advocacy Officer, Stairway Foundation 4. Isabelita Ceraon, Teacher, Division of Quezon City 5. Darryl Correa, Teacher, Division of Quezon City 6. Aprilyn Miranda, Guidance Counselor, Division of Las Pinas 7. Richard Allan Vinas, Special Education Teacher, Division of Bulacan 8. Pascual La Rosa Jr., Education Program Specialist, Division of Lucena City 9. Nanette Macaguiwa, Chief Education Specialist, Division of Calapan City 10. Myrna Fronda, Teacher, Division of Calapan City 			

CONFIRMATION SLIP for REGIONAL OFFICE

Deadline of confirmation: July 31, 2019

ACTIVITY/TITLE	Child Protection in Schools Training for Region X
DATE	August 12-16, 2019
VENUE	TEA

To : Department of Education
Office of the Undersecretary for Legal Affairs
Child Protection Program

E-mail : childprotection@deped.gov.ph

Please check the appropriate box:

Will be able to attend

Name of attendee: _____
Designation: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
School: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
School: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
School: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
School: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
School: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Name of attendee: _____
Designation: _____
School: _____
Email address (required): _____
Will avail of the accommodation? Yes No
Indicate sex/gender (for the room sharing): Female Male

Will not be able to attend

Reason(s): _____

Kindly fill out one Confirmation Slip per Division Office and email to childprotection@deped.gov.ph.

For concerns, please contact Ms. Edna Fe Ramirez through e-mail address (edna.ramirez004@deped.gov.ph) or office number (+63 2 633 5439 or 706 5332).

Thank you very much.

CONFIRMATION SLIP for DIVISION OFFICES

Deadline of confirmation: July 31, 2019

ACTIVITY/TITLE	Cybersafety in Schools Training for Region X
DATE	August 12-16, 2019
VENUE	TBA

To : Department of Education
Office of the Undersecretary for Legal Affairs
Child Protection Program

E-mail : childprotection@deped.gov.ph

Please check the appropriate box:

Will be able to attend

Division: MISAMIS ORIENTAL

Division Personnel (SGOD-HR or related)

Name of attendee: EMAN A. LACHICA

Designation: Education Program Specialist II - HRD

Email address (required): eman.lachica@deped.gov.ph

Will avail of the accommodation? Yes No

Indicate sex/gender (for the room sharing): Female Male

Elementary School Master Teacher/Teacher for Edukasyon sa Pagpapakatao

Name of attendee: MARILOU F. FABRIA

Designation: MASTER TEACHER I

School: LAGUINDINGAN CENTRAL SCHOOL

Email address (required): marilon.fabria@deped.gov.ph

Will avail of the accommodation? Yes No

Indicate sex/gender (for the room sharing): Female Male

Name of attendee: GORGONIA C. JANAO

Designation: MASTER TEACHER I

School: VICENTE N. CHAVEZ MEMORIAL CENTRAL SCHOOL

Email address (required): gorgonia.janao@deped.gov.ph

Will avail of the accommodation? Yes No

Indicate sex/gender (for the room sharing): Female Male

Secondary School Master Teacher for Edukasyon sa Pagpapakatao

Name of attendee: SHIELA MAE CAMBANGAY BALACUIT

Designation: Master Teacher I

School: MISAMIS ORIENTAL GENERAL COMPREHENSIVE HIGH SCHOOL

Email address (required): Shielamae.balacuit@deped.gov.ph

Will avail of the accommodation? Yes No

Indicate sex/gender (for the room sharing): Female Male

Will not be able to attend

Division: _____

Reason(s): _____

Kindly fill out one Confirmation Slip per Division Office and email to childprotection@deped.gov.ph.

For concerns, please contact Ms. Edna Fe Ramirez through e-mail address (edna.ramirez004@deped.gov.ph) or office number (+63 2 633 5439 or 706 5332).

Thank you very much.

CHIEF *[Signature]*
FRY ACTION

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X – Northern Mindanao



DepED-X
Cagayan de Oro City

REGIONAL MEMORANDUM NO. 413, S. 2019

JUL 26 2019

RELEASED

TO: Schools Division Superintendents
All Divisions
Department of Education Region 10

FROM: *[Signature]*
DR. ARTURO B. BAYOCOT, CESO V
Regional Director

SUBJECT: ADDENDUM TO CYBERSAFETY IN SCHOOLS TRAINING
REGIONAL MEMORANDUM DATED JULY 12, 2019

DATE: July 25, 2019

In reference to the attached DepEd Memorandum DM-LA-2019-_____ dated July 18, 2019, the venue for the **Cybersafety in Schools Training** for Batch Region X on August 12-16, 2019 will at Deluxe Hotel, Captain Vicente Roa Street, Cagayan de Oro City. Likewise, for the guidance of all participants please see the enclosed Administrative Note.

For information and guidance.

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LEGAL UNIT

The LEARNER: The heart of DepEd Region X.

Regional Office 10 Northern Mindanao, Zone 1, Upper Baidalan, Cagayan de Oro City
(088) 880-7072, 880-7074, 880-7075
DepEd Region X Cagayan de Oro City, Philippines



Republic of the Philippines
Department of Education
DepEd Complex, Meralco Ave., Pasig City

Office of the Undersecretary for Legal Affairs

DepEd MEMORANDUM
DM-LA-2019-_____

TO: **DR. ARTURO B. BAYOCOT**
Regional Director
DepEd Region X

ATTENTION: **All Schools Division Superintendents**

FROM: **ATTY. JOSEPHINE G. MARIBOJOC**
Assistant Secretary
Officer-in-Charge, Office of the Undersecretary
Legal Affairs

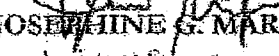
SUBJECT: **Venue for the Cybersafety in Schools Training**

DATE: **July 18, 2019**

This has reference to DM-LA-2019-0182 regarding the Cybersafety in Schools Training for Batch Region X on August 12-16, 2019 in Cagayan de Oro City, Misamis Oriental.

The training will be conducted in **Deluxe Hotel, Captain Vicente Roa Street, Cagayan de Oro City, Misamis Oriental**. Enclosed is the Administrative Note for the guidance and reference of all participants.

For information and appropriate action.


ATTY. JOSEPHINE G. MARIBOJOC
Assistant Secretary
Officer-in-Charge, Office of the Undersecretary
Legal Affairs

ADMINISTRATIVE NOTE

EXPECTATION

Participants who have successfully completed the training will be designated as Trainers on Cybersafety. As such, all participants are expected to have the leadership and training skills in order to cascade the training to other school and Division personnel. In addition, given that the discussions revolve around the online world, participants should be familiar with the Internet and social media.

The Cybersafety in Schools Training is one of the core components of the Child Protection Program. As such, topics on child online protection and related issues faced by children in the online world will be discussed. These topics may include sexual abuse, violence and other sensitive issues that may trigger or upset some people. All participants should prioritize their mental health and well-being and may opt not to participate in certain discussions or activities if the topics trigger a negative reaction.

All activities, workshops, and exercises are participative in nature and designed by the training team to facilitate adult learning experiences. These are done in the context of training, education, and raising awareness on child online protection issues.

SCHEDULE AND VENUE

The Cybersafety in Schools Training for Region X will be held in Deluxe Hotel, Captain Vicente Roa Street, Cagayan de Oro, Misamis Oriental on August 12-16, 2019. Participants for this batch will come from the Regional Office and all Schools Division Offices of Region X.

TRAVEL ARRANGEMENTS

Participants are requested to arrive on Day Zero, Monday, August 12, 2019 starting at 2:00 PM. The program proper will start on Day One, August 13, 2019 at 8:00 AM and will end on Day Three, August 15, 2019 at 5:00 PM. Participants will depart from the venue on Day Four, Friday, August 16, 2019.

Travel and incidental expenses of all participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

All are advised to secure travel orders/authorities prior to attending the training. School-based participants are requested to arrange for work or teaching substitutes so that there will be no interruption in the daily classroom and school activities.

REGISTRATION

There will be NO REGISTRATION FEE collected for this training. Participants are requested to return the Confirmation Slip on or before July 31, 2019 to facilitate administrative and accommodation arrangements.

ACCOMMODATION

All DepEd participants and training management team members will be provided with hotel accommodation for four (4) nights on a triple-sharing capacity.

Check in will start on Day Zero, Monday, August 12, 2019 at 2:00 PM. Check out will be on Day Four, Friday, August 16, 2019 at 12:00 NN.

Participants who wish to stay in their hotels beyond the check-out date, are expected to cover for their own expenses. Mini-bar and room service expenses will not be covered by the training organizers.

The hotel information is provided below:

DELUXE HOTEL

Captain Vicente Roa Street, Cagayan de Oro City,
Misamis Oriental, Philippines, 9000

Landline Nos: +63 088 857-2144/ 45

Mobile No: +63 917 707-7758

Fax No.: +63 088 881-0106

Email: deluxehotel@gmail.com

The location map of the hotel:



FOOD

Full board meals and snacks will be provided. The first meal served is dinner on Day Zero while the last meal is lunch on Day Four. Meals, such as breakfast, lunch, and dinner, and AM and PM snacks will be served at the training hall.

Participants with special dietary needs and restrictions are advised to coordinate with the training management team prior to check-in.

ACTIVITIES

- Registration will start at 7:00 AM on the first day of the training. The first activity will start at 8:00AM.
- This training encourages active participation from all of the participants. Everyone will have the opportunity to take part in the exercises, demonstrations, and group activities.
- In addition, there will also be lectures and presentations on various topics addressing Child Online Protection.
- A Division Action or Re-Entry Plan will be drafted by the participants at the end of the three-day training to facilitate the roll-out of the Cybersafety Training in their respective areas of assignment.

GENERAL INFORMATION

- Temperature in Cagayan de Oro City for August 12-16, 2019: 24°-31° Celsius, cloudy with high chances of rain in the afternoons.
- The training venue is accessible via public transportation or taxi. Notable landmarks are the Cogon Market and Gaisano Osmeña.
- Participants may bring laptops and other portable devices for documentation. The training team will provide the participants all the materials used in the training in soft copy.
- Participants are also advised to be careful with their belongings and make the necessary precautions to ensure their safety. The organizers will not be liable for any loss or damage of property.

CONTACT INFORMATION

For questions or concerns, please contact the Legal Unit of DepEd Region X through telephone numbers (088) 880 2087 or email address at depd10.legal@gmail.com.