



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

UNNUMBERED MEMORANDUM

To: **OWEN NIKO G. BAYLAN**
Teacher III/School Head
Maribojoc Integrated School
Tagoloan East District, Tagoloan, Misamis Oriental

From: **EDILBERTO L. OPLENARIA, EdD, CESO V**
Schools Division Superintendent

Date: November 13, 2023

Subject: **PARTICIPATION TO THE ACTIVITIES ON THE DEVELOPMENT
OF LEARNING DELIVERY GUIDE**

1. In consonance with DM-CT-2023-372, re: **ACTIVITIES ON THE DEVELOPMENT OF LEARNING DELIVERY GUIDE**, you are hereby advised to attend the said activity at the Anne Raquel's Hillside Resort, National Highway, New Cabalan, Olongapo, on November 14-17, 2023.
2. Attached are the DM-CT-2023-372 and Regional Memorandum 680 s 2023 for references.
3. Travel expenses shall be charged to FY 2023 BEC Funds while other incidentals shall be charged to Division MOOE or local funds, subject to the usual accounting and auditing rules and regulations.
4. For your information, guidance, and compliance of this memorandum.

ELO/EGD/gsb/gcc



Address: Del Pilar-Velez Sts., Brgy. 29, Cagayan de Oro City 900
Telephone Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)
Website: www.deped.misor.com
Email: misamis.oriental@deped.gov.ph





Republic of the Philippines

Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023-372

TO : REGIONAL DIRECTORS

FROM : *ALMA RUBY C. TORIO*
ALMA RUBY C. TORIO
Assistant Secretary for Curriculum and Teaching
Officer-in-Charge
Office of the Undersecretary for Curriculum and Teaching

SUBJECT : **ACTIVITIES ON THE DEVELOPMENT OF LEARNING DELIVERY GUIDE**

Date : October 23, 2023

In line with Department of Education's MATATAG agenda, particularly on giving support to teachers to teach better, the Bureau of Learning Delivery (BLD) will spearhead a series of activities on the development of learning delivery guide with focus on teaching approaches.

The activities aim to produce a comprehensive teacher resource material on the application of pedagogical approaches and strategies in the delivery of the MATATAG Curriculum.

The following are the details of each activity:

Activity	Date	Venue
Consultative Conference on the Development of Learning Delivery Guide with Focus on Teaching Approaches	November 7-10, 2023	Region IV-A (TBA)
Workshop on the Development of Learning Delivery Guide with Focus on Teaching Approaches	November 14-17, 2023	Region III (TBA)
Workshop on the Finalization of Learning Delivery Guide with Focus on Teaching Approaches	December 12-15 2023	Region IV-A (TBA)

In this light, this Office would like to request four (4) participants composed of either education program supervisors, public schools district supervisors, school heads, or head teachers from your respective regions representing English, Science, Mathematics, and Filipino as the initial focus of the learning delivery guides for this year. The same set of participants are expected to attend **all** the aforementioned activities. They are requested to confirm their participation to the three activities by registering through this link: <https://tinyurl.com/LearningDeliveryGuideReg> on or before **October 31, 2023**.



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouci@deped.gov.ph

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Participants are advised to bring their laptop and expected to arrive at the venue before each activity commences at 8:00 AM on Day 1. The first meal to be served is breakfast on Day 1 and the last meal is PM snacks on the last day of each activity.

Travel expenses shall be charged against the BEC funds downloaded to regional offices, subject to the usual government accounting and auditing rules and regulations. Participants are encouraged to avail the most economical means of transportation in going to and from the venue. Hiring vehicles is strictly prohibited per accounting rules and regulations.

Compensatory Time-Off (CTO) will be granted in lieu of the workshop days that will fall on holidays in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees, respectively.

Below are the enclosures:

- Enclosure 1 - Criteria for the Selection of Participants
- Enclosure 2 - Program of Activities

For any inquiries or clarifications, please contact Ms. Rosalie E. Bongon, Supervising Education Program Specialist of BLD, through email at rosalie.bongon@deped.gov.ph with a copy furnished at bld.tld@deped.gov.ph.

For immediate dissemination and compliance.

Copy furnished:

REVSEE A. ESCOBEDO
Undersecretary for Operations



1/F Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City
Direct Line: (632) 8633-7202/8687-4146 E-mail: ouci@deped.gov.ph



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Enclosure 1

Criteria for the Selection of Participants

The following criteria provide a clearer and more detailed basis for selecting participants for the activities, ensuring that all those representatives to be sent by the regions possess the necessary skills, commitment, and capabilities to contribute effectively to the objectives of the activities.

The participants should:

1. have had substantial teaching experience in either English, Science, Mathematics, or Filipino.
2. demonstrate a strong understanding of pedagogical approaches and strategies relevant to their learning area.
3. be equipped with pedagogical expertise that aligns with the goals and principles of the MATATAG Curriculum.
4. demonstrate excellent writing skills and have a history of developing teaching resource materials.
5. confirm availability and commitment to attending all three activities without any conflicting obligations on the scheduled workshop days.
6. engage in discussions and workshops, providing valuable insights, ideas, and constructive feedback to enhance the policy development process.
7. commit to meeting all deadlines for the submission of policy outputs, drafts, and related materials as required throughout the activity.
8. ensure the ability to maintain physical, mental, and emotional fitness during the duration of the to maximize productivity and contribution.



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Enclosure 2

**Consultative Conference on the Development of Learning Delivery
Guide with Focus on Pedagogical Approaches**
INDICATIVE PROGRAM OF ACTIVITIES
November 7-10, 2023

TIME	DAY 1	DAY 2	DAY 3	DAY 4
6:00 – 7:45	ARRIVAL	BREAKFAST		
7:45 – 8:00	REGISTRATION	MANAGEMENT OF LEARNING		
8:00 – 10:00	OPENING PROGRAM	Break-Out Session by Learning Area:	Break-Out Session by Learning Area:	Plenary Session 2:
10:00 – 12:00	Plenary Session 1: <i>The Concept of and Need for Learning Delivery Guide (LDG)</i>	<i>Brainstorming on the Proposed Approaches and Strategies for Inclusion in the LDG</i>	<i>Presentation of Proposed Pedagogical Approaches and Strategies</i>	<i>Presentation and Finalization of Proposed LDG Contents and Template</i>
12:00 – 1:00	LUNCH			
1:00 – 2:00	Break-Out Session by Learning Area:	Break-Out Session by Learning Area:	Breakout Session by Learning Area:	CLOSING PROGRAM
2:00 – 3:00	<i>Pedagogical Approaches and Strategies in the MATATAG Curriculum</i>	<i>Brainstorming on the Proposed Approaches and Strategies for Inclusion in the LDG</i>	<i>Knowledge Sharing on the Proposed Contents and Template of LDG</i>	
3:00 – 5:00				
5:00	End of Session			



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Development of Learning Delivery Guide with Focus on Pedagogical Approaches INDICATIVE PROGRAM OF ACTIVITIES November 14-17, 2023

TIME	DAY 1	DAY 2	DAY 3	DAY 4
6:00 – 7:45	ARRIVAL	BREAKFAST		
7:45 – 8:00	REGISTRATION	MANAGEMENT OF LEARNING		
8:00 – 10:00	OPENING PROGRAM	Breakout Session 1 by LA:	Independent Task: Drafting of the LDG	Presentation of Initial Outputs and Critiquing
10:00 – 12:00	Plenary Session 1: Presentation of LDG Contents and Template	<i>Tasking for the Drafting of LDG</i> Independent Task: Drafting of the LDG		Finalization of Initial Outputs
12:00 – 1:00	LUNCH			
1:00 – 2:00	Breakout Session 1 by LA:	Independent Task: Drafting of the LDG	Independent Task: Drafting of the LDG	CLOSING PROGRAM
2:00 – 3:00	Presentation of Pedagogical Approaches and Strategies for Inclusion in the LDG			
3:00 – 5:00				
6:00 – 8:00	DINNER			



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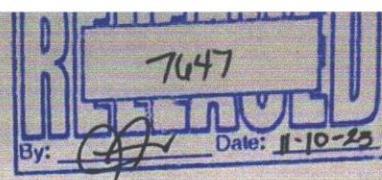

**Finalization of Learning Delivery Guide
 with Focus on Pedagogical Approaches**
 INDICATIVE PROGRAM OF ACTIVITIES
December 12-15, 2023

TIME	DAY 1	DAY 2	DAY 3	DAY 4
6:00 – 7:45	ARRIVAL	BREAKFAST		
7:45 – 8:00	REGISTRATION	MANAGEMENT OF LEARNING		
8:00 – 10:00	OPENING PROGRAM	Independent Task: Finalization of LDG	Independent Task: Finalization of LDG	Presentation of Finalized LDG
10:00 – 12:00				
12:00 – 1:00	LUNCH			
1:00 – 2:00	Sharing of the Results of Expert Validation	Independent Task: Finalization of LDG	Independent Task: Finalization of LDG	CLOSING PROGRAM
2:00 – 3:00				
3:00 – 5:00				
6:00 – 8:00	DINNER			



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 Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO


 7647
 By:  Date: 11-10-23

November 9, 2023

REGIONAL MEMORANDUM
 CDO-MOR-ORQ-OZC-2023-0620

**PARTICIPANTS IN THE ACTIVITIES ON THE DEVELOPMENT
 OF LEARNING DELIVERY GUIDE**

To: Schools Division Superintendents:
 Cagayan de Oro City
 Misamis Oriental
 Oroquieta City
 Ozamiz City
 All Others Concerned

1. Regarding the attached **DM-CT-2023-372** titled **Activities on the Development of Learning Delivery Guide**, the following shall participate in the activity on November 14-17, and December 12-15:

Name	Position	Station/ Division
1. Helen R. Lucman	EPS-Filipino	Cagayan de Oro City
2. Jed Mae F. Macas	EPS Science	Ozamiz City
3. Owen Niko G. Baylan	School Head	Misamis Oriental,
4. Rosemaie S. Olaivar	School Head	Oroquieta City

2. Immediately after the activities, the participants accomplish and email the attached Post-Event Report (PER) at armando.agustin@deped.gov.ph.
3. Please see the attached Memorandum for complete details.
4. This Office directs the immediate and wide dissemination of this Memorandum.


DR. ARTURO B. BAYOCOT, CESO III
 Regional Director

DR. FEDERICO P. MARTIN, CESO V
 Assistant Regional Director
 OIC-Office of the Regional Director

ATCH.: As stated
 To be indicated in the Perpetual Index
 under the following subjects:

LEARNING DELIVERY GUIDE
 CLMD/mand




 DepEd Regional Office X, Zone 1, Upper Balulang, Cagayan de Oro City
 (088) 856-3932 | (088) 881-3137 | (088) 881-3031
 Department of Education Region 10
region10@deped.gov.ph
<http://deped10.com>

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11-005

Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

Name/s:	OWEN NIKO G. BAYLAN	
Position/Designation:	Teacher III/School Head	
Permanent Station:	Maribojoc Integrated School, Tagoloan East District, Tagoloan, Misamis Oriental	
Purpose of Travel: <i>(must be supported by attachments)</i>	To participate in the Activities on the Development of Learning Delivery Guide	
Host of Activity:	Department of Education-Central Office	
Inclusive Dates:	November 14 - 17, 2023	
Destination:	Anne Raquel's Hillside Resort, National Highway, New Cabalan, Olongapo	
Fund Source:	2023 BEC Fund	
PREPARED BY		
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>		
 GINES C CACAYAN Education Program Supervisor-Mathematics <i>Name and Signature of Requesting Employee</i>		November 13, 2023 <i>Date</i>
RECOMMENDING APPROVAL		
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.</i>		
 JANICE LOURDES S. RESURRECCION Administrative Officer V/OIC-ASDS <i>Name and Signature of Recommending Authority</i>		November 13, 2023 <i>Date</i>
APPROVED		
 EDILBERTO L. OPLENARIA, EdD, CESO V Schools Division Superintendent <i>Name and Signature of Approving Authority</i>		November 13, 2023 <i>Date</i>