



Republic of the Philippines
Department of Education
REGION X – NORTHERN MINDANAO
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

12 October 2023

DIVISION UNNUMBERED MEMORANDUM
Series 2023

**PARTICIPATION TO THE DEVELOPMENT OF SESSION GUIDES FOR THE
NATIONAL READING PROGRAM TRAINING OF TRAINERS AND SCHOOL
LEADERS**

To: **MERLINDA T. ILAGO**
School Principal II
Lumbo National High School
This Division

1. Pursuant to Memorandum DM-CT -2023-334, re: **Development of Session Guides for the National Reading Program Training of Trainers and School Leaders**, you are hereby directed to participate in the said training on **October 16-20, 2023** at the **BP Makiling in Los Baños, Laguna**.
2. The participants' board and lodging shall be charged against 2023 BEC Funds, while the travel and other related expenses shall be charge to the BEC Funds downloaded to the Schools Division Office subject to the usual government accounting and auditing rules and procedures.
3. Attached to this Division Unnumbered Memorandum is the Memorandum of the Undersecretary for Curriculum and Teaching DM-CT -2023-334, for your reference.
4. For your information and guidance.


EDILBERTO L. OPLENARIA, EdD, CESO V
Schools Division Superintendent

Encls.: As stated
References: None
To be indicated in the Perpetual Index
under the following subjects:



PROFESSIONAL DEVELOPMENT
READING PROGRAM
TRAVEL
SGOD, HRD-imonte



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Republic of the Philippines
Department of Education

OFFICE OF THE UNDERSECRETARY FOR CURRICULUM AND TEACHING

MEMORANDUM
DM-CT-2023- 284

FOR : **MINISTER, MBHTE-BARMM**
REGIONAL DIRECTORS

FROM : 
GINA O. GONONG
Undersecretary for Curriculum and Teaching 

SUBJECT : **DEVELOPMENT OF SESSION GUIDES FOR THE**
NATIONAL READING PROGRAM TRAINING OF TRAINERS AND
SCHOOL LEADERS

DATE : October 4, 2023

Continuing the efforts of the Department of Education towards a National Reading Program (NRP) that will streamline all existing reading programs and develop Filipino learners' literacy skills, the **Development of Session Guides for the National Reading Program Training of Trainers and School Leaders** shall be conducted from October 16 to 20, 2023 at the BP Makiling in Los Banos, Laguna.

The primary goal of the activity is to ensure that the NRP Training of Trainers is effectively implemented. Specifically, it activity aims to:

- engage participants in writing activities to collaboratively draft, peer-review, and refine session guides ensuring they are clear, effective, and engaging for their intended audiences;
- develop session guides that meet NEAP requirements and maintain a consistent structure, presentation style, and quality, ensuring uniformity in the delivery of NRP training sessions; and
- develop session guides that are aligned with the implementing guidelines of the NRP.

The activity shall be participated by the NRP Technical Working Group (TWG), and sub-TWG members identified in Annex A. Likewise, attached to this memo is the list of session guide writers in Annex B.

Board, lodging, and travel expenses shall be charged against 2023 BEC Funds subject to the usual government accounting and auditing procedures. Travel expenses have been downloaded to the respective regions of the participants. The first meal is AM snack on October 16, Monday while the last meal is lunch on October 20, Friday. See the attached matrix in Annex C for your reference.

Should you have any questions or concerns, you may coordinate with Ms. Aytte Ferriols, Supervising Education Program Specialist, at aytte.ferriols@deped.gov.ph, and Ms. Cinderella Reginio, Senior Education Program Specialist, at cinderella.reginio@deped.gov.ph, of the Bureau of Curriculum Development.

For your information.

cc: **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations



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Control No.

Republic of the Philippines
Department of Education
 REGION X - NORTHERN MINDANAO

SCHOOLS DIVISION OF MISAMIS ORIENTAL

AUTHORITY FOR OFFICIAL TRAVEL

Name:	MERLINDA T. ILAGO
Position/Designation:	School Principal II
Permanent Station:	Lumbo National High School
Purpose of Travel: <i>(must be supported by attachments)</i>	To attend the Development of Session Guides for the National Reading Program Training of Trainers and School Leaders
Host of Activity:	DepEd CO- Office of the Undersecretary for Curriculum and Teaching
Inclusive Dates: <i>(Inclusive of Travel Time)</i>	October 15-21, 2023
Destination:	BP Makiling in Los Baños, Laguna.
Fund Source:	Program Support Funds of PAP downloaded by RO/CO <i>of School of MOOE</i>

PREPARED BY

I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.

[Signature]
IRISH KARYLLE D. MONTE
 SEPS HRD | SGOD

October 12, 2023

Name and Signature of Requesting Employee

Date

RECOMMENDING APPROVAL

This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.

[Signature]
ERLINDA G. DAEL, PhD, CESE
 OIC-Assistant Schools Division Superintendent

Name and Signature of Recommending Authority

Date

APPROVED

[Signature]
EDILBERTO L. OPLENARIA, EdD, CESO V
 Schools Division Superintendent

Name and Signature of Approving Authority

Date

