



Republic of the Philippines  
**Department of Education**  
**DIVISION OF MISAMIS ORIENTAL**

**MEMORANDUM**

series 2019

TO : **GORGONIA C. JANA O** - **Vicente NCMCS**  
**MARILOU F. FABRIA** - **Laguindingan CS**  
**SHEILA MAE C. BALACUIT** - **MOGCHS**

FROM : **RANDOLPH B. TORTOLA** *RBT*  
Schools Division Superintendent

SUBJECT : **PRE-WORK ACTIVITY FOR THE DIVISION TRAINING ON CYBER SAFETY FOR SPG/SSG ADVISERS**

DATE : September 30, 2019

1. You are hereby directed to attend the pre-work activity and preparation for the upcoming Division Training on Cyber Safety for SPG/SSG Advisers on **October 2, 2019 (Wednesday), 8:00AM-5:00PM** at DepEd Event and Talent Centers.
2. Travel, meals, and other related expenses incurred on October 2, 2019 shall be charged to local funds/school MOOE subject to the usual accounting rules and regulations.
3. Please be guided accordingly.

RBT/HRD/rom/Lachica