



Republic of the Philippines  
Department of Education  
DIVISION OF MISAMIS ORIENTAL

**MEMORANDUM**

Series 2019

TO : **KAREN O. GALIMBA, RGC** - Baliwagan NHS  
**EVELYN S. ESCALERA, RGC** - Tagoloan NHS  
**FRENIL MIA C. HALLASGO, RGC** - Opol NSTS  
**MARILOU FLORENDO, RGC** - Alubijid NCHS  
**CHERYL L. PERNIA, RGC** - Jasaan NHS

FROM :   
**RANDOLPH B. TORTOLA**  
Schools Division Superintendent

SUBJECT : **SPECIAL MEETING WITH SELECT GUIDANCE  
COUNSELORS**

DATE : July 3, 2019

1. In preparation for the upcoming training for Guidance Designates on Basic Counseling Skills and Mental Health Intervention for Students, you are hereby directed to attend a special meeting on **July 8, 2019, 2:00pm** at the Division Office Conference Hall.
2. The agenda will be as follows:
  - a. Discuss topics to be included in the training.
  - b. Craft training design and matrix
  - c. Other matters
3. Travel, meals and other related expenses incurred shall be charged to local funds /school MOOE subject to the usual accounting and auditing rules and regulations.

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