



Republic of the Philippines  
Department of Education  
REGION X – NORTHERN MINDANAO  
SCHOOLS DIVISION OF MISAMIS ORIENTAL

Office of the Schools Division Superintendent

January 31, 2024

UNNUMBERED MEMORANDUM

To: **LILIAN B. SALAN**  
Education Program Supervisor  
This Division

1. In consonance with **ATC-2023-CO-00641** and **DM-CT-2023-239**, from the **Bureau of Learning Delivery – Teaching and Learning Delivery**, this Office advises you to attend the **Conduct of Capacity Building of Chief Trainers (School Heads and Supervisor) on Play-based, Assessment, Child-Centered Approaches on DAP Principles – Mindanao Batch** Project No. 2023-EASU (0113)-PT-NPLRV at Pinnacle Hotel, Davao City, Region XI, from February 6-9, 2024.
2. Transportation and other incidental expenses incurred relative to the said activity shall be charged against the downloaded funds through Sub-ARO issued per region. The actual travel expenses which exceed the total amount in the respective Sub-ARO shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
3. Enclosed is Memorandum BLD-2023 for reference.
4. Appropriate action to this memorandum is desired.

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**  
Schools Division Superintendent

cc: ELO/egd/cid/sbd



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Republic of the Philippines  
**Department of Education**  
 BUREAU OF LEARNING DELIVERY

**MEMORANDUM**  
 BLD-2023-\_\_\_\_\_

FOR : **GINA O GONONG**  
 Undersecretary Curriculum and Teaching

FROM : **LEILA P. AREOLA**  
 Director IV

SUBJECT : **AUTHORITY TO CHANGE THE DATE OF THE KINDERGARTEN  
 ACTIVITIES LODGED AT THE BUREAU OF LEARNING DELIVERY**

DATE : December 7, 2023

Authority is hereby requested to change the dates of the Kindergarten activities with ATC-2023-CO-00641 and DM-CT-2023-239 lodged at the Bureau of Learning Delivery-Teaching and Learning Delivery as indicated:

ACTIVITY	ORIGINAL DATE	NEW DATES & VENUES	REASONS
Consultative Workshop on Kindergarten Key Implementers - Visayas and Mindanao Batch <b>Project No. 2023-EASU (0112)-PT-NPLRPV</b>	November 27-29, 2023, Davao City	January 30 to February 1, 2024 Davao City	In compliance with - Republic Act 9184, <i>An Act for the Modernization, Standardization, and Regulation of the Procurement Activities of the Government and for other Purposes</i>
Conduct of Capacity Building of Chief Trainers (School Heads and Supervisors) on Play-based, Assessment, Child-centered Approaches and DAP principles - Mindanao Batch <b>Project No. 2023-EASU (0113)-PT-NPLRPV</b>	December 4-7, 2023	February 6-9, 2024	- OUGFO No. 2022-01-0254, <i>Postponement of any Central Office Activity Without Fully Downloading the Funds Therefor</i>

The request will give ample time to comply with the number of calendar days for the procurement of venue with board and lodging.

For consideration and approval.

- Approved
- Disapproved



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Republic of the Philippines  
**Department of Education**  
BUREAU OF LEARNING DELIVERY

**ADVISORY**  
January 8, 2023

In view of the approved change of date of the Consultative Workshop with Kindergarten Key Implementers (Visayas and Mindanao Batch), contained in the memorandum from the Office of the Undersecretary for Curriculum and Teaching dated December 7, 2023 (copy attached), with Reference No. 2023-EASU (0112), will be on January 30 to February 1, 2024, to be held at The Grand Regal Hotel, Lanang, Davao City, Region XI. Below is the adjusted number of participant per region:

Region	No. of Participants	Region	No. of Participants
VI	22	X	15
VII	22	XI	9
VIII	14	XII	13
IX	9	CARAGA	13

Transportation and other incidental expenses incurred relative to the said activity shall be charged against the downloaded funds through Sub-ARO issued per region. It is requested that all actual travel expenses which exceed the total amount in the respective Sub-AROs shall be charged against local funds.

For additional details, please coordinate with Ms. Forcefina E. Frias, Senior Education Program Specialist through email at [forcefina.frias@deped.gov.ph](mailto:forcefina.frias@deped.gov.ph).

For information and guidance.

  
**LEILA E. ARCEOLA**  
Director IV



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Direct Line: (632) 8633-7202/8687-4146 E-mail: [ouci@deped.gov.ph](mailto:ouci@deped.gov.ph)



Control No.

Republic of the Philippines  
**Department of Education**  
 REGION X - NORTHERN MINDANAO

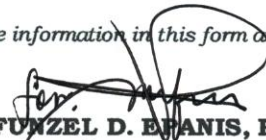
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/s:</b>	<b>LILIAN B. SALAN</b>
<b>Position/Designation:</b>	Education Program Supervisor
<b>Permanent Station:</b>	DepEd Misamis Oriental SDO
<b>Purpose of Travel:</b> <i>(must be supported by attachments)</i>	To attend the Conduct of Capacity Building of Chief Trainers (School Heads and Supervisor) on Play-based, Assessment, Child-Centered Approaches on DAP Principles – Mindanao Batch
<b>Host of Activity:</b>	Division Office
<b>Inclusive Dates:</b> <i>(Inclusive of Travel Time)</i>	February 5 - 10, 2024
<b>Destination:</b>	Pinnacle Hotel, Davao City, Region XI
<b>Fund Source:</b>	Allotment downloaded by RO/CO

**PREPARED BY**

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

  
**RAFUNZEL D. ESPANIS, PhD**  
 EPS - OIC, Chief CID

\_\_\_\_\_  
 Name and Signature of Requesting Employee

February 1, 2024

\_\_\_\_\_  
 Date

**RECOMMENDING APPROVAL**

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

  
**MARY ANN ALLERA, PhD**

Assistant Schools Division Superintendent

\_\_\_\_\_  
 Name and Signature of Recommending Authority

February 1, 2024

\_\_\_\_\_  
 Date

**APPROVED**

  
**EDILBERTO L. OPLENARIA, EdD, CESO V**

Schools Division Superintendent

\_\_\_\_\_  
 Name and Signature of Approving Authority

February 1, 2024

\_\_\_\_\_  
 Date