



July 08, 2019

MEMORANDUM TO:

All Heads of Schools
Junior HS/Senior HS/Integrated Schools

SUBJECT : WORKSHOP ON TEACHERS' PLOTTING AND DEPLOYMENT

The DepEd, Division office will conduct a workshop on teachers' plotting and deployment in view of the school situation that enrolment is more stable by now and that students are already in their respective section assignment. The workshop will be on **July 9, 2019 –Tuesday at 2:00p.m. to be held at the Events Center, Pelaez Sports Center**. Every head of school is advised to bring Enrolment Report by grade and by section, and by track for Senior High School. Any request for teachers-need must specify the subject specialization.

Attendance is compulsory.


RANDOLPH B. TORTOLA
Schools Division Superintendent