



Republic of the Philippines  
**Department of Education**  
REGION X – NORTHERN MINDANAO  
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**UNNUMBERED MEMORANDUM**

**June 7, 2024**

**To: SALLY S. AGUILAR**  
Education Program Supervisor- Filipino

**DELAILAH B. ANGON**  
Teacher III/Coach

**SHIELAH MAE C. LIM**  
Teacher III/Coach

**ARISH C. APLICADOR**  
Teacher I/Coach

**From: MARY ANN M. ALLERA**  
Assistant Schools Division Superintendent  
Officer-in-Charge  
Office of the Schools Division Superintendent

**Date: July 7-12, 2024**

**Subject: PARTICIPATION IN THE 2024 NATIONAL SCHOOLS PRESS CONFERENCE (NSPC)**

1. In reference to Regional Memorandum No. 0381, titled **“Official Delegates for the 2024 National Schools Press Conference (NSPC)**, you are hereby advised to attend the said event in Carcar City, Cebu Province, Region VII, on July 8-12.
2. Please refer to the attached Memorandum for the complete details.
3. Travel and incidental expenses for the Division focal shall be charged to Division MOOE, and School MOOE for the coaches, subject to the usual accounting and auditing rules and regulations.
4. For your information and guidance.

EdLO/MMA/ssa



Address: Del Pilar corner Velez Street, Brgy. 29, Cagayan de Oro City 9000  
Tel. Nos.: (088) 881-3094 | Text: 0917-8992245 (Globe)  
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Control No.

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Republic of the Philippines  
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 REGION X - NORTHERN MINDANAO

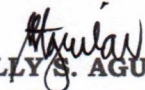
**SCHOOLS DIVISION OF MISAMIS ORIENTAL**

**AUTHORITY FOR OFFICIAL TRAVEL**

<b>Name/s:</b>	SALLY . AGUILAR	
	DELAILAH B. ANGON	
	SHIELAH MAE C. LIM	
	ARISH C. APLICADOR	
<b>Position/Designation:</b>	Education Program Supervisor and Teacher/Coach	
<b>Permanent Station:</b>	Division Office, Jasaan Central School and Jasaan NHS	
<b>Purpose of Travel:</b> <i>(must be supported by attachments)</i>	To participate in the 2024 National Schools Press Conference (NSPC)	
<b>Host of Activity:</b>	Bureau of Learning Delivery	
<b>Inclusive Dates:</b> <i>(Inclusive of Travel Time)</i>	July 7-12, 2024	
<b>Destination:</b>	Carcar City, Cebu Province, Region VII	
<b>Fund Source:</b>	Division MOOE for DO Personnel, School MOOE for field personnel	

**PREPARED BY**

*I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.*

  
**SALLY S. AGUILAR**

Education Program Supervisor

Name and Signature of Requesting Employee

June 7, 2024

Date

**RECOMMENDING APPROVAL**

*This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated herein.*

  
**MARIA ASUNCION G. RAFOLS**

OIC Chief- CID

Name and Signature of Recommending Authority

June 7, 2024

Date

**APPROVED**

For the Schools Division Superintendent

  
**MARY ANN M. ALLERA**

Assistant Schools Division Superintendent  
 Officer-in-Charge

Office of the Schools Division Superintendent

Name and Signature of Approving Authority

June 7, 2024

Date