



Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Velez St., Cagayan de Oro City
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May 7, 2015

DIVISION MEMORANDUM

No. 114 S. 2015

To: **Public Schools District Supervisors/ Coordinating Principals
Principals/ School Heads (Elementary & Secondary)**
This Division

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

Re: **10- DAY TRAINING-WORKSHOP FOR TEACHERS**

1. The Division of Misamis Oriental shall conduct the **10-Day Division Training- Workshop for Teacher- applicants** with the focus on **Skills Development** (in fields related to the work, duties and functions of a teacher) on **June 2015 – December 2015**.
2. The training-workshop aims :
 - a. To develop the teacher-applicants' skills related to their work, duties and functions as a teacher.
 - b. To update the teacher-applicants especially in the implementation of Kto12 BEP.
3. In this end, you are requested to perform the following activities:
 - a. Prepare and submit attendance, accomplished registration form, documentation & narrative report (with pictures) to the division office as basis for the certificate of participation for participants and certificate of recognition for the speakers.
 - b. Prepare certificate of appearance for participants.
 - c. Observe the demonstration teaching with the use of IM's / integration or use of technology.
 - d. Prepare and discuss the enclosed topics with specified Schedule.

4. Travel expenses of the speakers/ trainers shall be charged to the school's downloaded MOOE subject to usual accounting and auditing rules and regulations.

5. Below is the list of trainer/s or focal persons and venue for registration per district.

LIST OF PARTICIPANTS, TRAINERS/ FOCAL PERSONS AND VENUE PER CLUSTER

DISTRICT	FOCAL PERSONS/ REGISTRATION IN- CHARGE	VENUE OF REGISTRATION
1. MAGSAYSAY	PSDS/ COORDINATING PRINCIPAL/ ALL SCHOOL HEADS	DISTRICT OFFICE
2. MEDINA		
3. TALISAYAN		
4. KINOGUITAN (AND BALINGOAN)		
5. SUGBONGCOGON & BINUANGAN		
6. SALAY		
7. LAGONGLONG		
8. BALINGASAG		
9. JASAAN		
10. VILLANUEVA		
11. CLAVERIA		
12. TAGOLOAN		
13. MOGCHS	PURA G. VILLAR & DEPT. HEADS	PRINCIPAL'S OFFICE
14. OPOL	PSDS/ COORDINATING PRINCIPAL/ ALL SCHOOL HEADS	DISTRICT OFFICE
15. ALUBIJID		
16. LAGUINDINGAN		
17. LIBERTAD & GITAGUM		
18. INITAO		
19. NAAWAN		
20. MANTICAO		
21. LUGAIT		

6. For your guidance and compliance.

**TRAINING MATRIX ON 10-DAY TRAINING-WORKSHOP
FOR TEACHER-APPLICANTS**

DATES	TOPICS	VENUE(by District)
June 27, 2015	<ul style="list-style-type: none"> • Republic Act 10533 “Enhanced Basic Education Act of 2013” • Senior High School • D.O. 8, s.2105 Policy Guidelines on Classroom Assessment for the Kto12 BEP 	Venue : by District Speakers : PSDS/School Heads
July 25, 2015	<ul style="list-style-type: none"> • D.O. 8, s.2105 Policy Guidelines on Classroom Assessment for the Kto12 BEP (Workshop/ Hands-on) 	
Aug. 29, 2015	<ul style="list-style-type: none"> • Kto12 Curriculum Guide (by grade level & by learning área) (Grades 1-10) Walk Through 	
Sep. 26, 2015	<ul style="list-style-type: none"> • Preparation of School Forms SF 1-7 	
Oct. 24,2015	<ul style="list-style-type: none"> • Regional Memorandum 15,s.2013 Classroom Structuring 	
Nov. 28-30,2015	<ul style="list-style-type: none"> • Lesson Plan/ Lesson Log /Lesson Guide & Instructional Materials Preparation 	
Dec. 19-21, 2015	<ul style="list-style-type: none"> • Demonstration Teaching with the use of Instructional Materials & Lesson Plan 	

Prepared:


RHODORA LANZA-GALLARES
 EPS-1

Recommending approval:


RUBY O. MAGDUGO
 Chief, SGOD

Approved:


CHERRY MAE L. LIMBACO, Ph.D., CESO V
 Schools Division Superintendent