



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
www.depedmisor.net
(08822)724615,(088)8564454/ Fax (088)8564524



January 5, 2016

DIVISION MEMORANDUM

No. 09 s. 2015

To: Education Program Supervisors
Section Heads
PS District Supervisors/ PS District in-charge/ Coordinating Principals
Senior Education Program Specialists
Education Program Specialist II
Elementary & Secondary School Principals / Head Teachers (with Plantilla items)

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

Subject: **1st DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

1. There will be a **DIVISION MANAGEMENT COMMITTEE(MANCOM) Meeting on January 18, 2016** by cluster.

Time	Cluster	Venue
8:00am-11:30 am	Cluster-1:Magsaysay to Tagoloan	VNCM Central School, Villanueva
1:00pm-4:30 pm	Cluster 2:MOGCHS-Lugait	Sinai Elementary School, Laguindingan

2. The participants of this MANCOM meeting are the Education Program Supervisors, Public Schools District Supervisors, Senior Education Program Specials, Education Program Specialists, Division Unit/ Section Heads and all School Heads with Plantilla Items.

3. Travel and other incidental expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.

4. Wide and immediate dissemination of this Memorandum is hereby enjoined.

CLL/rlg



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region X
DIVISION OF MISAMIS ORIENTAL
 Cagayan de Oro City
 www.depedmisor.net



(08822)724615,(088)8564454/ Fax (088)8564524

**1st DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING PROGRAM
 JANUARY 18, 2016**

Time	Cluster	Venue
8:00am-11:30 am	Cluster-1:Magsaysay to Tagoloan	VNCM Central School,Villanueva
1:00pm-4:30 pm	Cluster 2:MOGCHS to Lugait	Sinai Elementary School, Laguindingan

TIME	AGENDA/ PARTICULARS	IN-CHARGE/DISCUSSANT
7:30-8:15 am / 1:00-1:15pm	Registration/ attendance	By District c/o PSDS, District In-charge / Coordinating Principals, SGOD Personnel
8:15-8:30am/ 1:15-1:30pm	Opening Program A. Tribute to God & Country B. Welcome Message C. Opening Remarks D. Presentation of the Participants E. Message & Superintendent's Time F. ASDS' Time	Host School/ Host District Host PSDS Jean G. Veloso, ASDS Bernadette P. Samaco, AO VI/ Erlinda G. Dael,Ph.D., CID-Chief/ Rudy O. Magdugo, SGOD-Chief Cherry Mae L.Limbaco, Ph.D., CESO V Jean G. Veloso, ASDS
8:30-11:30pm/ 1:30-4:00pm	MANCOM Meeting Proper A. Recruitment of Teachers & on-line application for transfer of teachers B. Closing Exercises Matters/ Issues <ul style="list-style-type: none"> • Schedule of checking of forms and Guidelines for Honors & Grading System • Procurement of Personalized medals/ ribbons & other Graduation/ Closing expenses based from DepEd Order 12, s. 2014 C. Early Registration D. Other Matters	Cherry Mae L.Limbaco, Ph.D., CESO V Cherry Mae L.Limbaco, Ph.D., CESO V Danny A. Asio, SEPS-SME Eleonor P. Cruz, Div. Supply Officer Vevian T. Tuason, Ph.D., SEPS c/o EPSs/ SEPS/ EPSs/ Section Chiefs
11:30 am/ 4:00 pm	LUNCH BREAK/ ADJOURNMENT	

**Host School/ Host District
 Master/s of Ceremonies**