



Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Velez St., Cagayan de Oro City
www.depedmisor.net



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May 8, 2015

DIVISION MEMORANDUM

No. 129 S. 2015

To: **Education Program Supervisors
Public Schools District Supervisors
Elementary / Secondary School Heads
Senior Education Program Specialists
Education Program Specialists
Teachers**

From: **CHERRY MAEL L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent 

Re: **2015 DIVISION SUMMER IN-SERVICE TRAINING FOR TEACHERS**

1. To enrich the teachers on various topics related to the teaching profession/ job, this division will conduct a three –day 2015 Division Summer In- service Training for all Teachers of Kindergarten, Grades 1, 2,3, 5,6,7,8 and 9 of the Department of Education, Division of Misamis oriental on may 13-15, 2015. The training will be done by **District**.
2. The participants of this training are the Schools Division Superintendent, Assistant Schools Division Superintendent, Education Program Supervisors, PS District Supervisors/ District In-charge, Facilitators/ Speakers by District, and all Teachers in both elementary and secondary.
3. Food of participants which is Eighty pesos (Php 80.00/ participant)per day(May 13-15, 2015), shall be charged to School's downloaded MOOE subject to the usual accounting and auditing rules and regulations.
4. Committees and list of participants will be prepared in the respective districts while some of the suggested topics are enclosed in this Memorandum.
5. Immediate dissemination of this memorándum is desired.

CLL/rlg



Republic of the Philippines
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DIVISION OF MISAMIS ORIENTAL
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Enclosure to Div. Memo _____, s. 2015.

**Conduct of the Summer In-Service Training
 for Schools Heads and Teachers
 May 13-15, 2015**

MATRIX OF ACTIVITIES

Time	Day One (May 13, 2015)	Day Two (May 14, 2015)	Day Three (May 15, 2015)
7:30-8:00	Arrival and Registration	Management of Learning	Management of Learning
8:00-8:30	Opening Program		
8:30-10:00	D.O 8, s.2015 Policy Guidelines on Classroom Assessment for K to 12 BEC	Organization and Orientation of DRRM Committee for Schools/District (Fire and Earthquake Drill)	Unified Time Budget
10:00-11:45	Revisiting Classroom Structuring/Classroom Management	Presentation of the New Unified Format of CI-Based Action Research	Correct/ proper way of writing letters(A-Z) (Improving Penmanship)
11:45-1:00	Lunch Break	Lunch Break	Lunch Break
1:00-3:00	RPMS-ICPRF (Review and Open Forum) <i>Output: Reviewed and Corrected Copy of ICPRF</i>	Enhancing Teachers' English Proficiency in Speaking and Writing <i>(Suggested Activities/Outputs: Writing Business Correspondence, Impromptu Speech, Word Drills, Proper Enunciation and Diction, Hosting, Grammar Awareness)</i>	<i>1:00-4:00 pm Crafting of Test Questions (by grade level, by learning area, by quarter)</i>
3:00-4:00	D.O. 9, s 2015 School Calendar for SY 2015-2016	Preparation for Presentation	<i>4:00-5:00 pm Closing Program</i>
4:00-5:00	Stress Management	Presentation of Outputs	

Prepared by:

RHODORA L. GALLARES
 EPS-1

Reviewed

RUDY O. MAGDUGO
 Chief, CID

Approved:

CHERRY MAE L. LIMBACO, Ph.D., CESO V
 Schools Division Superintendent