



March 10, 2015

**DIVISION MEMORANDUM**

No. *60* S. 2015

To: Education Program Supervisors  
Public Schools District Supervisors  
Elementary and Secondary School Heads  
This Division

**2015 GRADUATION RITES**

1. The 2015 Graduation Rites, which is the last graduation rites for fourth year students under the 10-year Revised Basic Education Curriculum, shall focus on the theme “*Saktong Buhay: Sa De-kalidad na Edukasyon Pinanday*”.

2. It is reiterated in the enclosed DepEd Order No. 3, s. 2015 re 2015 Graduation Rites that the activity must be simple but meaningful since it marks a milestone in the lives of the graduates.

3. Expenses relative to the graduation shall be charged to the School MOOE Fund under the 2015 budget which is not more than P 250.00 per graduating pupil/ student. There should be no collection of any graduation fee or any kind of contribution nor imposing of non-academic projects as requirement for graduation.

4. It is further reiterated in DepEd Order No. 3, s. 2015 that Graduation Rites should be conducted in an appropriate solemn ceremony and **shall not be used as a political forum**, thus programs for graduation rites shall be patterned on the format that follows:

National Anthem

Prayer

Welcome Address – School Head

Opening Remarks – Class Salutatorian/ 2<sup>nd</sup> Honors

Presentation of the Candidates for Graduation – School Head

Confirmation of the Graduation - CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent

Distribution of Certificates – SDS to be assisted by the Guest of Honor and other invited guests

Reading of the Message of DepEd Secretary Bro. Armin A. Luistro FSC - SDS

Awarding of Honors and Deserving Graduates

Valedictory Address – Class Valedictorian / First Honors

Introduction of the Guest Speaker – School Head

Message of the Guest Speaker

Pledge of Loyalty- Second Honorable mention / Fourth Honors

Graduation Song and Alma Mater Song

Closing Remarks – First Honorable Mention / Third Honors

*Anchor: Teacher*

5. Regardless of whoever shall be authorized by the Schools Division Superintendent (SDS) to attend the graduation on her behalf, it is her name that should be reflected in the program to confirm the graduation, to distribute the certificates and to read the message of the DepEd Secretary. The Graduation Messages shall be posted on DepEd MisOr website as soon as they are available.

6. Secondary school heads are advised to see or contact Ms. Gina Revecho in the Office of the SDS for the schedule of graduation while elementary school heads are advised to inquire from their respective PSDSs.

7. For guidance, reference and compliance

CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent

CLL/jgv

To be indicated in the Perpetual Index  
under the following subjects:

GRADUATION

SCHOOL

EXPENSES

POLICY



Republic of the Philippines  
**Department of Education**

26 FEB 2015

DepEd ORDER  
No. **3**, s. 2015

**2015 GRADUATION RITES**

To: Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. The **2015 Graduation Rites** shall focus on the theme *Saktong Buhay: Sa De-kalidad na Edukasyon Pinanday*. This theme highlights the importance of quality education in forging a decent future for Filipino Youth. It emphasizes the commitment of the Department of Education (DepEd) to hone the 21<sup>st</sup> century skills among Filipino graduates in order for them to actualize their life goals and dreams not only for themselves but also for the less fortunate.

2. The Graduation Rites should be scheduled either on March 26 or 27, 2015. For schools divisions or regions whose school year has been extended, all concerned shall be guided respectively by their revised school calendar.

3. In line with the government's austerity program, this Department reiterates the following policies:

- a. Graduation rites should be simple but meaningful affairs which encourage civil rights, a sense of community, and personal responsibilities. While these rites mark a milestone in the life of the graduates, these should be conducted without excessive spending, extravagant attire, or extraordinary venue;
- b. Non-academic projects such as but not limited to attendance to field trips, film showing, Junior/Senior (JS) Promenade and other school events **should not be imposed as requirements for graduation;**

**Public Schools only**

- c. Expenses relative to the Graduation Rites should be charged to the school Maintenance and Other Operating Expenses (MOOE) under the 2015 Budget;
- d. Any DepEd personnel **should not be allowed to collect any graduation fees or any kind of contribution;**
- e. Parent-Teachers Associations (PTAs) may give donations in cash or in kind; and
- f. Contribution for the annual yearbook, if any, should be on a **voluntary basis.**

4. Further, the Graduation Rites should be conducted in an appropriate solemn ceremony befitting the graduating pupils and students and their parents and **shall not be used as a political forum.**

5. Immediate dissemination of and strict compliance with this Order is directed.



**BR. ARMIN A. LUISTRO FSC**  
Secretary

References:

DepEd Order: Nos. 9 and 18, s. 2014; 9 and 10, s. 2013

To be indicated in the Perpetual Index  
under the following subjects:

GRADUATION  
POLICY  
PUPILS  
SCHOOLS  
STUDENTS

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0112/February 18, 2015