



Republic of the Philippines
Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
Tel Nos.: (088) 856-4454 / (08822) 72-46-15
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Dep

October 19, 2015

DIVISION MEMORANDUM
NO. 388, SERIES 2015

1st DIVISION RESEARCH CONGRESS

TO : Education Program Supervisors
Public Schools District Supervisors/Coordinating Principals/Districts In-charge
Units/Sections Heads
Elementary and Secondary School Heads
Senior Education Program Specialists
Education Program Specialists II
Teaching and Non-Teaching Personnel

This Division

1. Cognizant of the vast roles of educational research in the teaching and learning processes, the DepEd Division of Misamis Oriental in partnership of the Curriculum Implementation Division (CID) and Schools Governance and Operations Division (SGOD) will hold the **1st Division Research Congress on October 30, 2015** to be held at the venues identified. Paragraph 1 in the Division Memorandum No. 309, series 2015 is hereby rescinded. Districts, venues, focal persons, presenters and date/time of the aforementioned activity shall be as follows; to wit:

Districts	Venues	Focal Persons/Facilitators	Date/Time
Presenters from Magsaysay I and II to Tagoloan including Claveria I and II Districts (School Heads-Head Teacher I and up and teachers)	Salay National High School	Mrs. Presentacion L. Alarba and Mrs. Cydel P. Valmores and concerned PSDSs/coordinating principals/districts in-charge	October 30, 2015 8:00 o'clock in the morning onwards
Presenters from Lugait to Opol Districts (School Heads-Head Teacher I and up and teachers)	Libertad National High School	Mr. Pablo A. Sabaldana and Mr. Marcel J. Tagalogon and concerned PSDSs/coordinating principals/districts in-charge	
Presenters from Misamis Oriental General Comprehensive High School	Misamis Oriental General Comprehensive High School	Dr. Pedro R. Estaño and Head Teachers	

2. The focal persons are advised to prepare the presentation room a day before the scheduled activity. Further, they are to create working committees that would oversee, facilitate and secure materials/equipment necessary for the smooth conduct of the activity.

3. This activity shall be participated by the research presenters (School Heads-Head Teacher I and up and teachers), and PSDS. PSDSs shall submit the names of the participants in their respective districts to the Division Office. School Heads (Elementary and Secondary) are directed to attend the activity.

4. Research presenters are advised to come in appropriate attire during their presentations.

5. Each district shall prepare Attendance Sheets (Presenters and Participants) to facilitate a fast and efficient registration of the participants in their respective districts.

6. Names of the prospective research presenters by district shall be released in a memorandum. PSDSs are advised further to closely coordinate to their research presenters.

7. Enclosures attached are the following:

- a. Enclosure No. 1 - Guidelines for the Research Congress
- b. Enclosure No. 2 - Registration Sheet
- c. Enclosure No. 3 - Indicative Program of Activities
- d. Enclosure No. 4 - Cover Page

8. Transportation expenses and other expenses relative to the participation to this activity shall be charged against local funds subject to the usual accounting and auditing policies, rules and regulations.

9. For queries and clarifications, please contact Erlinda G. Dael, Ph.D., Chief, Curriculum Implementation Division or Lindo M. Cayadong, Senior Education Program Specialist-Planning and Research at 09263274175.

10. Immediate and wide dissemination of this memorandum is desired.

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CMLL/egd/lmc

Enclosure No. 1

GUIDELINES FOR THE RESEARCH CONGRESS

1. Entries shall be submitted in three (3) copies and should be properly endorsed by the PSDS and Schools Division Superintendent.
2. Presenters are the Elementary School Heads (Head Teacher I and up), all Secondary School Heads and Secondary School Department Heads (Head Teacher I and up).
3. Elementary School Heads shall present Action Research on Reading based on the result of the Oral Reading Test conducted. Secondary School Heads shall present Action Research on problems identified in the School Improvement Plan (SIP) or in data in the School Report Card. Secondary School Department Heads (Head Teacher I and up) shall present Action Research in their assigned department.
4. The presentation shall be in twenty (20) minutes only. The participants (audience) can raise two (2) questions for every presenter.
5. Presenters are advised to bring their own laptops, extension wires and other devices needed for their presentation.
6. Expected presenters are those researchers who have already undergone final research presentation and approved before the Division Action Research Team.
7. The CI-scheme, procedures and the criteria for the research competition shall be in accordance with the specific guidelines set in Division Memorandum 309, series 2015.



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Enclosure No. 3

1st DIVISION RESEARCH CONGRESS

October 30, 2015

Venue: _____

INDICATIVE PROGRAM OF ACTIVITIES

Time		Personnel Involved
7:30-8:00	Registration	
8:00-8:30	Opening Program	
	National Anthem	Canned
	Invocation	Canned
	Message	Cherry Mae L. Limbaco, Ph.D., CESO V Schools Division Superintendent
8:30-11:30	Paper Presentation Sessions	
11:30-12:00	Closing Program	
	National Anthem	Canned
	Invocation	Canned
	Distribution of Certificates and Awarding of Winners	

Master of Ceremony:

(a teacher from the host school)



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Enclosure No. 4

1ST DIVISION ACTION RESEARCH CONGRESS
October 30, 2015

Title of the Action Research

School Logo

Name of Paper Presenter
Position
Station