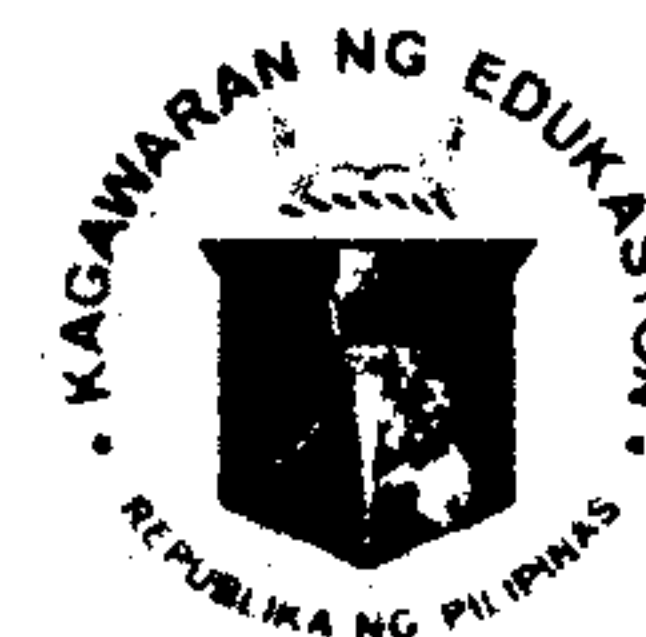




Republic of the Philippines  
Department of Education  
Region X – Northern Mindanao  
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February 22, 2016

DIVISION MEMORANDUM

No. 38 s. 2016

**REQUIRING A NOTARIZED SWORN AFFIDAVIT TO SUPPORT AN ARTICLE  
SUBMITTED AS PART OF THE PERTINENT DOCUMENTS  
FOR A SELECTION PROCESS**

To: PUBLIC SCHOOLS DISTRICT SUPERVISORS/ IN-CHARGE  
ELEMENTARY AND SECONDARY SCHOOL HEADS  
This Division

1. This Office recognizes the teaching and non-teaching personnel who selflessly share their ideas in improving access, efficiency and quality of basic education by contributing articles for wide circulation in the different local, national or international paper.
2. Considering that the said article can give points to the author when he/she joins a selection process, this Office requires the author to support it with his/her **notarized sworn affidavit** stating that the article was originally written by him/her and that nobody wrote it for him or her whether for free or with a corresponding payment.
3. An article without the said sworn affidavit shall not be given points during the deliberation process.
4. All incoming selection processes from this date shall abide with this Memorandum as this shall take effect immediately.
5. Immediate dissemination of this Memorandum to all concerned is enjoined.

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent

CLL/jgv

To be indicated in the Perpetual Index  
under the following subjects:

SELECTION

PROMOTION

SCHOOL HEADS