



REPUBLIC of the Philippines  
DEPARTMENT OF EDUCATION  
Region X  
DIVISION OF MISAMIS ORIENTAL  
Cagayan de Oro City  
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June 20, 2016

**DIVISION MEMORANDUM**

No. 27 s. 2016

**To** : Public Schools District Supervisors  
Secondary School Principals  
**ATTENTION:** District ALS Coordinators  
ALS Mobile Teachers  
IP Teacher

**From** :   
CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent

**Subject** : CONDUCT OF ALS IN-SERVICE TRAINING (INSET) 2016

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This Office informs you on the conduct of 2016 ALS In-Service Training (INSET) come June 28-29, 2016. Venue to be announced.

ALS implementers are required to bring the following:

1. IPRCF (Blank Form) with target Weight Per Key Result Area (KRA)
2. Three-minute PowerPoint Presentation on District ALS Best Practices
3. Final List of Actual A & E Test Takers by implementers, if not yet submitted
4. 2016 District ALS Summer Learning and Skills Camp Narrative Report with pictures
5. Accomplished Form from Enclosure No. 1 of this Memorandum

Transportation expenses is chargeable on Travel Allowance against BALS Fund subject to the usual accounting and auditing rules and regulations.

Immediate and widest dissemination of this memorandum is highly desired.

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## ALS IN-SERVICE TRAINING 2016

Basamanggas Resort, Kimaya Jasaan, Misamis Oriental

Time	DAY 1 (June 28, 2016)		DAY 2 (June 29, 2016)	
	Activity/Topic/Workshop	Facilitator/Resource Speaker	Activity/Topic/Workshop	Facilitator/Resource Speaker
7:30am-8:00am	Registration/Attendance	Ms. Cheryl D. Ubalde EPS II - ALS	Management of Learning	Ms. Cheryl D. Ubalde EPS II - ALS
8:00am-9:00am	Opening Program	Mr. Andrian F. Tecson EPS II - ALS	Data Uploading of LIS enrolment on www.lis.deped.gov.ph	Mr. Gerum O. Salatan Head Teacher II Luna Elementary School
	Statement of Purpose Group Expectations	Dr. Erlinda G. Dael Chief Education Supervisor, CID		
9:00am-10:00am	Sharing of Best Practices in ALS	ALS Implementers	Workshop on Data Uploading of LIS enrolment on www.lis.deped.gov.ph	Mr. Andrian F. Tecson EPS II - ALS
10:00am-11:00am	Community Learning Center Development Plan	Dr. Erlinda G. Dael Chief Education Supervisor, CID		
11:00am-12:00am	Workshop on CLC Development Plan	Chief Education Supervisor, CID		
12:00am-1:00pm	LUNCHBREAK			
1:00pm-2:00pm	Individual Performance Commitment & Review Form	Mr. Andrian F. Tecson EPS II - ALS	Submission of Outputs (IPCRF, Printout enrolment from LIS and CLC Development Plan)	Mr. Andrian F. Tecson EPS II - ALS
2:00pm-3:00pm	Workshop on IPCRF			
3:00pm-5:00pm	Evaluation of Outputs	Dr. Erlinda G. Dael Chief Education Supervisor, CID	Giving of Feedbacks and Insights	EPS II-ALS & Chief Supervisor-CID
Officer of the Day		Mrs. Erika D. Purcay, MT Jasaan		

Prepared by:

Reviewed:

Recommending Approval:

Approved:

**ANDRIAN F. TECSON, M.A.**  
 Education Program Specialist II - ALS

**ERLINDA G. DAEL, Ph.D.**  
 Chief Education Supervisor, CID

**JEAN G. VELOSO**  
 Assistant Schools Division Superintendent

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
 Schools Division Superintendent