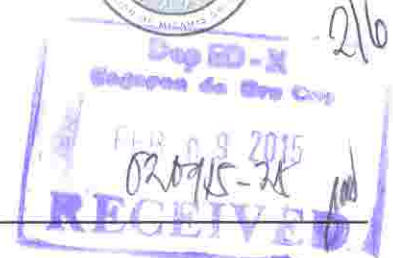


DIVISION MEMORANDUM 41



February 9, 2015

TO:

- ROY C. BACLAYON – T1**, Jasaan CS, Jasaan District
- YONILITA B. ZARATE – T3**, Bolisong ES, Kinoguitan District
- ANALYN L. DAGATAN – T1**, Mananum Bag-O ES
- ELVIRA T. MOLERO - T3**, Kalangahan ES, Lugait District
- GLOREEN T. ALEJANDRINO - T3**, Sugbongcogon NHS
- PURA G. VILLAR – HT6**, Mis. Or. Gen. CHS



SUBJECT: Rapid Validation on Key Assumptions Used in Normative Financing Study

You are hereby directed to attend the **Rapid Validation on Key Assumptions Used in Normative Financing Study** on February 19-20, 2015 at Marco Polo, Cebu City.

The workshop activity is in line with DepEd's trust to provide the appropriate level of School Maintenance and Other Operating Expenses (MOOE) for effective and efficient operation of the schools leading to quality education. The following are the objectives of the said activity:

1. clarify and validate DepEd Service Standards,
2. ascertain realistic types and magnitudes of school-level expenses,
3. refined proposed policy guidelines to maximize desired effects and formulate policy safeguards to minimize unintended negative effects of the new normative financing formula

Furthermore, you are required to bring the following:

1. Reports on special programs or curricula implemented in the school
2. BEIS data submitted by the schools for SY 2013-2014 and SY 2014-2015
3. Summary of MOOE Liquidation reports for CY 2013 and 2014
4. Calculator

Traveling expenses and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Accommodation starts at 2:00 PM on day 0 at Ecotech Center Lahug, Cebu City.

For compliance.

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

Authority to Travel Outside Region X

Approved:

ATTY. SHIRLEY O. CHATTO
Chief Administrative Officer
OIC - Regional Director

Feb 09 2015