

**SHS REQUIREMENTS:**  
Schools Division Office Responsibilities for SHS Implementation

Stages		Before the Beginning of School Year	Trainings to Organize			During the School Year	Year-round
Academic Track	GAS	Facilitates the formulation of the Senior High School plan for the Division by doing the following:  1. Gather and consolidate data on learners, resources, and program needs  2. Together with DepEd personnel and other stakeholders, perform internal and external assessments to determine the tracks to be offered in senior high schools  3. Recommends track offerings of senior high schools among public schools to the Regional Office to seek approval and develop a division wide map showing senior high school program offerings  4. Recommends the number of slots for each track that can be offered by each public senior high school  5. Assesses qualifications of teachers for senior high school  6. Identifies experts and reputable individuals from the community who will serve as resource persons/facilitators  7. Ensures that partnership agreements between the schools and industries, business enterprises, local governments, non-government organizations and communities for the OJT, work immersion, research, career advocacy, culminating activity or apprenticeship of students meet quality standards of DepEd  8. Ensures proper allocation of classrooms, teachers, and other resources for SHS implementation in schools  9. Conducts periodic visits to private schools to check compliance with standards in the implementation of curricular requirements and programs/projects (Approval is the responsibility of the RO)  10. Designates guidance supervisors at the division level and ensures that there are career advocates in each senior high school  11. Other steps deemed necessary by the Division	1. Provides orientation on the SHS Curriculum and DepEd’s organization, system, and procedures to SHS teachers and identified experts  2. Training for teacher mentors/guidance counsellors/ career advocates/ peer facilitators during OJT, work immersion, research, career advocacy, apprenticeship, or the conduct of culminating activity			1. Assess the implementation of senior high school  2. Conducts regular coaching, mentoring, and supervision to schools and teachers  3. Ensures smooth conduct of work immersion/ research/ career advocacy / culminating activity and apprenticeship  4. Conducts follow through trainings for the different tracks/strands  5. Establishes the enabling conditions for the growth of professional learning communities or communities of practice that will serve as venue for sharing of effective senior high school practices	1. Technical Assistance to the senior high schools  2. Monitoring and Evaluation of program implementation  3. Recommends policy creation/adjustments to the Regional Office, for further recommendation to Central Office  4. Communications and Change Management Interventions  5. Social Marketing
	ABM						
	STEM						
	HUMS						
ARTS and DESIGN							
SPORTS							
Technical-Vocational Track	IA			Facilitates with TESDA the training of teachers to obtain National Certificate	Teacher training/ workshops for teachers of industrial arts		
	ICT			Training on communications, change management, and social marketing	Teacher training/ workshops for teachers of ICT		
	HE				Teacher training/ workshops for teachers of Home Economics		
	AF				Teacher training/ workshops for teachers of Agri-Fishery		
						Principals’ training on leadership and management of the school and curriculum supervision	