



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
Tel Nos.: (088) 856-4454 / (08822) 72-46-15
Fax No.: (088) 856-4524 / e-mail: misorals@yahoo.com.ph



December 2, 2015

DIVISION MEMORANDUM

No. 444 s.2015

For : Public Schools District Supervisors
Secondary School Principals
This Division

ATTENTION: District ALS Coordinators
Mobile Teachers
IP Teacher
Abot-Alam Mobile Teachers

From : 
CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

Subject : ALS MEETING

The field is hereby informed on the meeting for all ALS Implementers on December 4, 2015 (Friday) in the Division Conference Hall at exactly 1:00 o'clock in the afternoon.

Agenda are the following:

1. Christmas Party
2. Travel Allowance Claim
3. Reimbursement on Materials Purchased
4. Management Information System (MIS) Data 2015, must be consolidated by district

In addition, each ALS Implementer is required to bring laptop for annual inventory.

Transportation is chargeable on Travel Allowance against BALS Fund subject to the usual accounting and auditing rules and regulations.

Immediate and widest dissemination of this memorandum is highly desired.

CLL/aft