



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City

Dep

DIVISION ADVISORY

**TO: EDUCATION PROGRAM SUPERVISORS
PS DISTRICT SUPERVISORS
SENIOR EDUCATION PROGRAM SPECIALISTS
EDUCATION PROGRAM SPECIALISTS II
ELEMENTARY & SECONDARY SCHOOL HEADS
This Division**

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

RE: Changes of signatories on PROGRAM OF WORKS (POW)

DATE: June 3, 2015

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1. To ensure effective and efficient implementation of the school minor repair and maintenance program in the schools, particularly on the preparation of Program of Works (POW) and Bill of Materials for minor repair and maintenance of schools, this Division will implement the changes of signatories on the Program of Works (POW). The District Supervisor shall sign the "APPROVED BY" portion of the said documents, for and in behalf of the Schools Division Superintendent. The District Supervisor shall print their name below the SDS name and sign the documents.
 2. Enclosed is the sample of Program of Works (POW) showing the changes of signatories.
 3. For immediate dissemination.

CMLL/ner

PROGRAM OF WORK

"Enclosure 1 of 2"
"SAMPLE ONLY"

A. Name/Location/Description of the Project		FUNDS/APPROPRIATION			
Improvement of School Building Mauswagon Elementary School		GAA-MOOE-2015			
Desirable starting date: April 10, 2015		No. of Calendar Days to complete 15 days			
EQUIPMENT TO USED Carpentry and Painting tools	MANPOWER EQUIPMENTS				
	POSITION	NUMBER	RATE/DAY	DAYS	TOTAL
	Carpenter				3,192.00
	Painter		Pakyaw		
B. ESTIMATE OF COST OF PROPOSED WORK (MATERIALS AND LABOR)					
SCOPE OF WORK	% TOTAL	UNJT	QTY	UNIT COST	TOTAL
Carpentry	37%				5,130.00
Repainting	63%				8,750.00
TOTAL					13,880.00
C. BREAKDOWN OF ESTIMATED EXPENDITURES					
DIRECT COST		% OF COST		AMOUNT	
A. Materials		77%		13,880.00	
B. Labor		23%		3,192.00	
TOTAL:				17,072.00	

Prepared by:

SIC / School Head / Principal

Checked by:

Engr. Sandy L. Simo
Division Engineer III

Approved by:

CHERRY MAE L. LIMBACO, Ph.D., CESO V

Schools Division Superintendent

(The District Supervisor shall print their name below the SD))

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"Enclosure 2 of 2"
"SAMPLE ONLY"

BILL OF MATERIALS AND COST ESTIMATED

Name of Project: CLASSROOM IMPROVEMENT (INDICATE ROOM NO. + NO. OF CLASSROOM)
Location: MAUSWAGON ELEMENTARY SCHOOL

Scope of Works No. 1 Carpentry

A. MATERIALS

Item	Quantity	UNIT	ARTICLE	UNIT COST	TOTAL
1	6	Sheet	Plywood ordinary 1/4	350.00	2100.00
2	1	Sheet	Plywood marine	900.00	900.00
3	7	Pcs.	Gemilina 2x2x8	90.00	630.00
4	5	sheet	Curroged sheet	300.00	1500.00
TOTAL			Corrugated		

TOTAL P 5,130.00
 B. LABOR COST P 1,179.90
 TOTAL COST OF PROJECT P 6,309.90

Scope of Works No. 2 Repainting

A. MATERIALS

Item	Quantity	UNIT	ARTICLE	UNIT COST	TOTAL
1	5	Can	Paint Baguio green boysen	700.00	3,500.00
2	5	Can	Paint Enamel White	550.00	2,750.00
3	5	can	Paint Latex White	500.00	2,500.00
TOTAL					8,750.00

TOTAL P
 B. LABOR COST P 2,012.50
 TOTAL COST OF PROJECT P 10,762.50

MATERIALS P 13,880.00
 TOTAL LABOR COST P 3,192.00
 GRAND TOTAL OF THE PROJECT P 17,072.00

Prepared by: SIC/School Head/Principal

Checked by: ENGR. SANDY L. SIMO
Division Engineer

Approved by:

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

(The District Supervisor shall print their name below the SDS)