

**DIVISION MEMORANDUM**No 293, s. 2015

**To :** Public Schools District Supervisors  
Elementary School Heads  
Elementary Teachers (G1, 2 and 3)  
Schools ICT Coordinators

**From :** CHERRY MAE L. LIMBACO, Ph.D., CESO V  
Schools Division Superintendent *CSML*

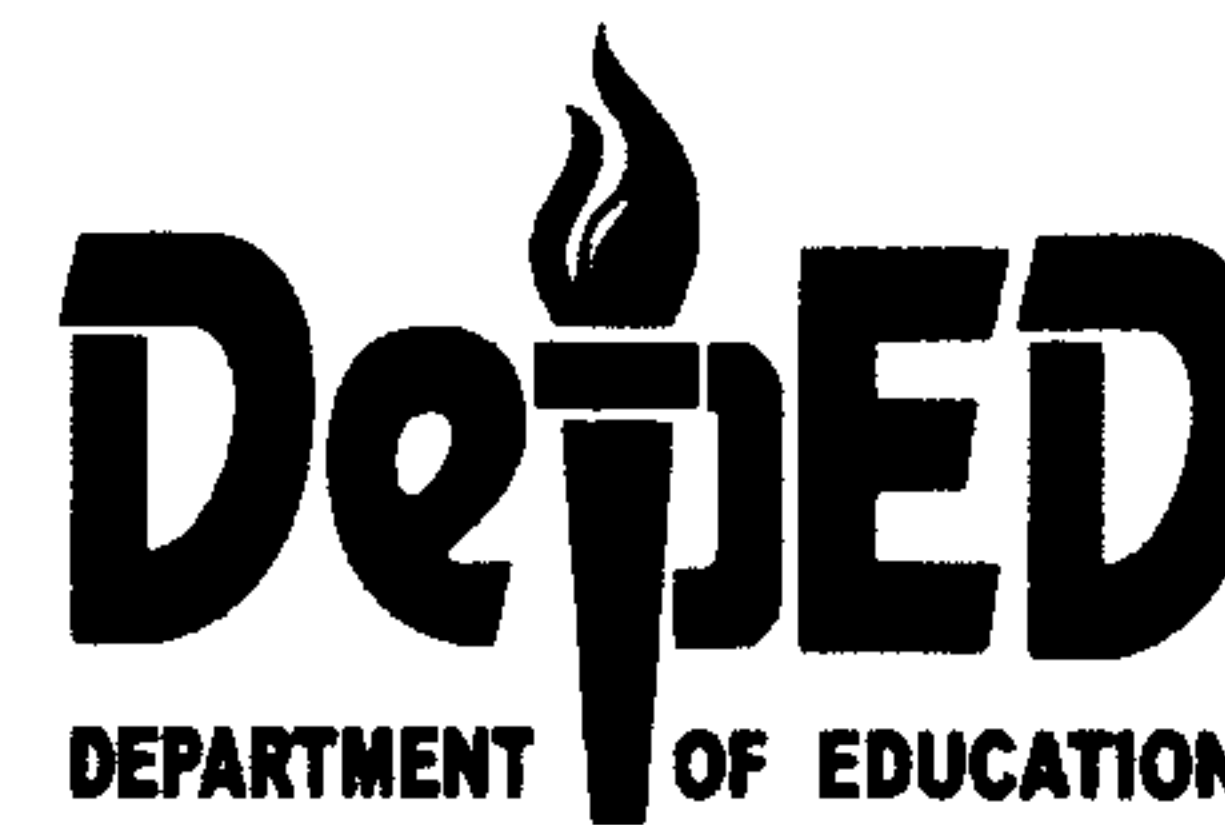
**Subject :** Conduct of District Level  
Re-echo Seminar on Training of Trainers in Making Big Book on  
Historical Landmarks and Amazing Natural Spots Through Thematic  
Teaching Approach in Araling Panlipunan Grades 1, 2 and 3.  
Re: Magagandang Tanawin Tuklasin at Pagyamanin

**Date :** August 24, 2015

1. You are directed to conduct the District Level Re-echo Seminar on Training of Trainers in Making Big Book on Historical Landmarks and Amazing Natural Spots through Thematic Teaching Approach in Araling Panlipunan Grades, 1, 2 and 3. Re: Magagandang Tanawin Tuklasin at Pagyamanin on August 28, 29, to 30, 2015 in your respective districts.
2. Participants to this training are the Grade 1, 2 and 3 Teachers and ICT Coordinators in all schools of the district.
3. Transportation, meals and snacks and materials in the aforementioned activity shall be charged to school downloaded funds subject to usual accounting, auditing rules and regulations.
4. Please refer to Division Memorandum Number 186, s. 2015 dated June 24, 2015 for the Materials, Training Design and Matrix of Activities in the Website...[depedmisor.net](http://depedmisor.net).
5. Please focus the two day session for the discussion and workshop in making Big Book because the activities and workshops on a Sunday schedule will be a Take Home Activity.
6. Immediate and wide dissemination of this **MEMORANDUM** to all concerned is hereby enjoined.
7. For your information and strict compliance.



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DEPARTMENT OF EDUCATION  
Region X  
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Cagayan de Oro City  
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**ARALING PANLIPUNAN**  
**BIG BOOK SPECIFICATION**  
Magagandang Tanawin Tuklasin at Pagyamanin  
Grades 1, 2, and 3

1. Big Book must be 22 inches in height and 14 inches in width.
2. Pages must be pasted in chip board for durability.
3. Pages must be laminated with 2 inches transparent tape.
4. Duct tape should be pasted at the back center edge of the big book.
5. Pictures should be placed at the lower portion of the title in the page cover. Municipal logo must be placed in the cover page.
6. Lay outing of pictures and text should have color harmony. Use simple arts.
7. Stories should be in mother tongue.
8. Placement of the picture should be at the left, text at the right side.
9. Background color of the text must be in white canvass while text in black color.
10. Inside border must be of the same design placed in each page to attract readers attention.
11. Uniform Font Style is ARIAL ROUND for Big Book of Grades 1, 2 and 3.
12. Municipalities with rich historical landmarks and amazing natural spots will make a separate Big Book for landmarks and separate big book for amazing spots.
13. Big Book topics should focused on historical landmarks and amazing spots only.
14. At the back of the page cover is the PASIUNA. Hamubong sugilanon sa komunidad page  
2. At the bottom of PASIUNA are the following:

Gisulat ni \_\_\_\_\_

Gihan-ay ni \_\_\_\_\_

Giprinta ni \_\_\_\_\_

**EVAH ENTUSIASMO, Ph.D.**

PS District Supervisor

**FERMINIA M. LABIS, Ph.D.**

EPS 1 Araling Panlipunan

**JEAN G. VELOSO**

Assistant Schools Division Superintendent

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**

Schools Division Superintendent

15. It is encouraged to feature one picture of landmarks / amazing natural spots in every page to avoid congested scenes.

Prepared by:

  
**FERMINIA M. LABIS, Ph.D.**

EPS 1 Araling Panlipunan

Approved by:

  
**CHERRY MAE L. LIMBACO, Ph.D., CESO V**

Schools Division Superintendent