



Republic of the Philippines  
Department of Education  
**DIVISION OF MISAMIS ORIENTAL**  
Velez St., Cagayan de Oro City  
Del Pilar-Velez St., Cagayan de Oro City  
website: www.misor.net



March 4, 2015

Division Memorandum  
No. 56 s. 2015

**TO: Education Program Supervisors  
PS District Supervisors  
Elem School Heads (HT 1 and up)  
Secondary School Heads  
CI Teams**

**From: CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent

**Re: CONDUCT OF DIVISION MANAGEMENT COMMITTEE MEETING  
(MANCOM) WITH REVISITING THE GUIDELINES OF RESULTS-BASED  
PERFORMANCE MANAGEMENT SYSTEM (RPMS) AND CONTINUOUS  
IMPROVEMENT PROGRAM (CIP) SYMPOSIUM**

There will be a Division Management Committee Meeting with Revisiting the Guidelines of the Results-based Performance Management System (RPMS) and Continuous Improvement Program (CIP) Symposium on March 19 and 20, 2015. The venue will be announced in the next memorandum.

Participants to this two-day activity are Schools Division Superintendent, Assistant Schools Superintendent, Education Program Supervisors, PS District Supervisors, All Secondary School heads, Elementary School Heads (HT 1 and up) CI Teams, Presenters, invited guests from DepEd Central Office, Coach from Human Capital Asia, Regional Office personnel and from other divisions in the region.

The table below shows the schedule of activities for two days.

Date and Time	Activities	Participants	Attire
March 19, 2015	1. MANCOM 2. Results-based Performance Management System (RPMS)	MANCOM Family 1. SDS 2. ASDS 3. EPS 4. PSDS & District In-charge 6. Secondary School Heads 7. Elem School Heads (HT 1 and up)	Business/Corporate Attire
March 20, 2015	1. Continuation of RPMS 2. Continuous Improvement Program (CIP) Symposium	1. SDS 2. ASDS 3. EPS 4. PSDS & District In-charge 6. Secondary School Heads 7. Elem School Heads (HT 1 and up) 8. CI Teams and Presenters 9. Invited Guests	Business/Corporate Attire

This is a live-in conference for MANCOM family only (participants of March 19). CI Teams will join in Day 2 – March 20, 2015. Education Program Supervisors, PS District Supervisors shall confirm their accommodation including the attendance of their school heads to Mrs. Mary Grace V. Gallana for hotel booking. Confirmation is on or before March 13, 2015 until 3:00 PM only.

CI Model School Principals shall also confirm the attendance of the CI team members for booking of meals and snacks in Day 2, March 20, 2015. Confirmation is on or before March 13, 2015 until 3:00 PM only.

CI Presenters are advised to bring their own laptops and materials for booth and exhibits.

Accommodation, traveling and other expenses shall be charged to local funds subject to the usual accounting and auditing rules and regulations.

For information and guidance.

CLL/egd