



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
www.depedmisor.net



(08822)724615,(088)8564454/ Fax (088)8564524

January 14, 2015

DIVISION MEMORANDUM

No. 17 S.2015

To: Education Program Supervisors
Division Office Section Heads
PS District Supervisors/ PS District In-charge
Coordinating Principals
Elementary and Secondary School Heads
Teachers

From: **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

Subject: **CONDUCT OF EARLY REGISTRATION FOR SCHOOL YEAR 2015-2016**

1. As per DepED Order No.18, s. 2014 and DepED Advisory dated January 15, 2015, you are hereby informed that **January 31, 2015** is declared as the “**Early Registration Day for SY 2015-2016**” to achieve the Millennium Development Goals (MDG) and the Objectives of Education for All(EFA).

2. A massive advocacy campaign shall be undertaken in schools and district offices in order to reach out all children of school age including Out-of School Children, Out-of- School Youth/ children and youth/ children with difficulties, regular pupils and students and the 6-year old children for Kindergarten to be in school come June 2015.

3. The following activities are to be undertaken along with those indicated in the DepED Order.

- a.) **January 19-31, 2015-** Child/ Youth Find Activities/ Family Mapping by elementary and secondary school heads, teachers, ALS teachers, Mobile teachers, ALS District Coordinators, school nurse, barangay health workers, PTA and LGU.

Hanging of Tarpaulin carrying attractive slogans.

Coordinating with private pre-schools and day-care centers for the listing of their 4-6 years old children who are presently enrolled in the day-care centers/ schools.

Tapping local radio station announcing or plugging-in the drive for early enrollment.

Publishing basic information drive in school bulletin boards, municipal halls, barangay halls, and other public places like church, bus terminals, stores, markets and others.

Conduct assemblies inviting NGO's and other civic and religious organizations.

- b.) **January 26-29, 2015**- Recorida / Bandilyo around the locality with the use of megaphone informing the public regarding January 31, 2015 as **EARLY REGISTRATION DAY**.
- c.) **January 31, 2015** – **Launching / Kick-off** activities through a parade or caravan participated by School Governing Council, PTA, LGU, pupils/ students, teachers, alumni, school heads

EARLY REGISTRATION DAY IN ALL PUBLIC SCHOOLS

- d.) **February 2, 2015** -Submission of Registration Data to the District
 - e.) **February 4, 2015** – Submission of Registration Data to the Division
4. For your guidance and strict compliance.

CLL/rlg

DIVISION TASK FORCE

Chair:

CHERRY MAE L. LIMBACO, Ph.D., CESO IV
Schools Division Superintendent

Co-chair:

JEAN G. VELOSO
Assistant Schools Division Superintendent

Focal Persons:

RUDY O. MAGDUGO
RHODORA L. GALLARES
MARIA TERESA M. ABSIN

Members

(All Education Program Supervisors)

ERLINDA G. DAEL
MARY GRACE V. GALLANA
FERMINIA M. LABIS
MEYLINDA M. PACEÑO
JOHNNY D. REDONDO
NORBERTO E. ROSALES

DISTRICT TASK FORCE

Chair:

Public School District
Supervisor (PSDS)

Co-chair:

Municipal Mayor

Members:

All Municipal Kagawad
All School Heads
District ALS Coordinator
Mobile Teacher
Nurse/s

SCHOOL TASK FORCE

Chair:

School Head

Co-chair:

Barangay Captain

Members:

All Barangay Kagawad
All Teachers
School Governing Council
Officers
GPTA/PTA/Alumni
Supreme Student Government
Supreme Pupil Government



Republic of the Philippines
Department of Education



Region X

DIVISION OF MISAMIS ORIENTAL

Velez St., Cagayan de Oro City

website: www.misor.net

Contact numbers: (08822)724615, (088)8564454

Fax: (088)8564524

DIVISION EARLY REGISTRATION

for School Year 2015-2016

January 31, 2015



JANUARY 31, 2015
EARLY REGISTRATION DAY
for SY 2015-2016

Theme: "Edukasyon Katungod Ko, Sa Enero 31, Magpalista Ako"

**"Edukasyon katungod ko,
sa Enero 31, Magpalista Ako."**

(This serves as an invitation)

January 31, 2015

Early Registration Day

KICK-OFF ACTIVITIES

Part-I: 6:00-7:00AM Parade/ Caravan

Part- II: 7:30-8:30AM

OPENING PROGRAM

Pambansang Awit

Doxology

Opening Remarks
& Statement of

Purpose PSDS &/ School Head

Message

* Mayor/ Barangay Captain/GPTA Pres

*Cherry Mae L. Limbaco, Ph.D.,CESO V
Schools Division Superintendent

Master of Ceremonies

Part III:Early Registration Proper

8:30-12:00nn

1:00-5:00pm

LIST OF ACTIVITIES

• January 19-31, 2015

*Child or Youth Find Activities/
Family Mapping by elementary and
Secondary school heads teachers,
ALS teachers, Mobile teachers,
ALS District Coordinators, school nurse,
barangay health workers, PTA and LGU

***Hanging of Tarpaulin** carrying
attractive slogans

***Coordinating with private preschools**
and day care centers for the listing
of their 4-5 years old children who
are presently enrolled in the day
care center/school

***Tapping local radio station**
announcing or plugging-in the
drive for early enrollment

***Publishing basic information drive**
in school bulletin boards, municipal halls,
barangay halls, and other public places
like church, bus terminals, stores,
markets and others

* **Conduct assemblies** inviting NGOs
and other civic and religious
organizations

LIST OF ACTIVITIES

• January 26-29, 2015

Recorda or Bandidyo around the
locality with the use of megaphone
informing the public regarding
January 31, 2015 as
EARLY REGISTRATION DAY

• January 31, 2015

Launching/Kick-off activities
through a parade or caravan
participated by School Governing
Council, PTA, LGU, pupils/students,
teachers, School Head
Early Registration Day
in All Public Schools

• February 2, 2015

Submission of Registration
Data to the District

• February 4, 2015

Submission of Registration
Data to the Division

Forms – For Kindergarten
(Enclosure D.O. 21, S.2012)

Form 1- Early Registration Form

Form 2A-School Plan to Address Needs
(Elementary)

Form 2B- School Plan to Address Needs
(Secondary)

Form 3- Division Report on School Needs