



April 7, 2016

DIVISION MEMORANDUM

No. 124, s. 2016

CONDUCT OF ELECTION EDUCATION FOR BOARD OF ELECTION TELLERS (BETs)

To : Public Schools District Supervisors/In-Charge
Board of Election Tellers (BETs)
CID Personnel
SGOD Personnel
This Division

1. This Office shall conduct an Election Education for all the Board of Election Tellers (BETs) on April 25, 2016 at 10:00AM-12:00NN.
2. This Division Initiative aims to:
 - Re-orient the BETs on the responsibilities during the conduct of the election
 - Explain the Legal Bases of conducting elections and tapping BETs during election
 - Deepen the understanding of the BETs on their roles and responsibilities

3. Below is the list of Focal Persons, Participants and Venue per cluster.

| Focal Persons | Participants/District/Cluster (BETs from DepEd MisOr only) | Venue |
|--|---|------------------|
| Erlinda G. Dael, Ph.D. Rudy O. Magdugo | Magsaysay I & II Medina Talisayan | Medina NCHS |
| Nelson B. Absin, Ph.D. Gerry P. Madrid | Kinoguitan/Balingoan Binuangan/Sugbongcogon | Sugbongcogon CS |
| Maria Teresa M. Absin, Ph.D. Irish Karylle D. Monte | Salay Lagonglong Balingasag | Balingasag CS |
| Sally G. Aguilar, Ph.D. Vevian T. Tuason, Ph.D. | Villanueva Jasaan Claveria I & 2 Tagoloan MOGCHS | Tagoloan CS |
| Ferminia M. Labis, Ph.D. Lindo M. Cayadong Danny A. Asio | Opol Alubijid Laguindingan Libertad/Gitagum | Laguindingan NHS |
| Catherine Anne B. Orasan Norberto E. Rosales | Initao Naawan Manticao/Lugait | Naawan NHS |



4. In this end, Public School District Supervisors (PSDS)/District In-charge in each cluster are requested to perform the suggested tasks/activities:
 - Prepare Opening and Closing Program
 - Prepare Certificate of Appearance and Participation to all participants
 - Prepare attendance, documentation (photos) and narrative report (These shall be submitted to Dr. Marife D. Balaba, SEPS-HRD)
 - Facilitate in the conduct of the said activity
5. Focal persons shall discuss the following suggested topics with *localized/Prepared* Powerpoint Presentation:
 - a. Responsibilities of BETs
 - b. Roles of DepEd during elections
 - c. How to become a responsible voter and BET
 - d. Legal Bases on elections and BET matters
 - e. General Guidelines for Election
6. Travel expenses of the focal persons and participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. For your guidance and compliance.


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/mdb