



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
A. Velez St, Cagayan de Oro City



DIVISION MEMORANDUM

No. ~~160~~ ¹⁶⁰-s. 2016

TO : Education Program Supervisors
Public Schools District Supervisors
Sec. and Elem. School Heads
Senior Education Program Specialist
Education Program Specialist II

This Division

From : **CHERRY MAE L. LIMBACO, Ph. D, CESO V**
Schools Division Superintendent

Date : April 28, 2016

Re : Division Mass Training for the Enhanced Orientation-Workshop
for School Heads on the Preparation of the Office Performance
Commitment Review Form (OPCRF) for the School Year 2016-2017

As a learner-centered institution, the Department of Education is committed to continuously improve itself to better serve the Filipino Learners and the community. The adoption of the Strategic Performance Management System (SPMS) of CSC under MC No.06, s. 2012 in DepEd strengthens the culture of performance and accountability in the agency in accordance with DepEd's mandate, vision and mission and core values.

In this end, this office felt the need to conduct this mass training to enhance their understanding and skills in the preparation of the OPCRf for the school year 2016-2107. Training will be conducted on May 12, 2016 at Cagayan de Oro City.(Venue to be arranged)

The objectives of the activity are the following:

- a. To enhance all school heads on the guidelines on the result-based performance management system.(D.O. No. 2 s,2015)

- b. To prepare all the required forms and the necessary artifacts needed to support performance.
- c. To enable school heads to enhance the skills of teachers to appreciate and prepare IPCRF in simple and meaningful.

The participants of this mass training are the Sec. and Elem. Head Teachers and Principals managing a school. Participants are requested to bring their old OPCRF.

Expenses of the participants including food, supplies and materials are chargeable to division funds while travel and other related expenses shall be charged to School MOOE Funds subject to usual accounting and auditing rules and regulations.

For information and compliance.

CLL/rom