



Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL
Cagayan de Oro City
www.depedmisor.net



(08822)724615, (088)8564454/Fax(088)8564524

May 25, 2016

Memorandum # 204

TO: Joylito Villastique Alice Arevalo
Edwin Amparo Ly B. Tello
Evie Amatong Sally S. Aguilar

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

SUBJECT: Participation as TRAINERS/FACILITATORS to the Division Training
of Trainers on Early Language Literacy and Numeracy

DATE: May 25, 2016

In line with DepEd Order no. 12 s. 2012, which states that “every child should be a reader by Grade 1,” the Department of Education is strengthening its reading program through the implementation of Early language, Literacy, and Numeracy Program. This is in consonance also of Regional advisory no.3522 and Regional memo no. 44 s. 2015 the Division of Misamis Oriental will conduct an Orientation Seminar to selected School Heads and teachers in each district.

You are requested to assist as Trainer/Facilitator during the Division Training of Trainers on May 26, 2016 at Tagoloan National High School, Tagoloan, Misamis Oriental from 7:30 AM to 5:00 PM.

Travel expenses of the participants shall be charged to school downloaded MOOE funds.

Attached is the Division Memorandum #185 & #198, s. 2016 dated May 23, 2016 and the Division Memo # 201 dated May 24, 2016.

For guidance and compliance.

CLL/ssa



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X



DIVISION OF MISAMIS ORIENTAL

Gagayan de Oro City

Tel Nos.: (088) 856-4454 / (08822) 72-46-15

Fax No.: (088) 856-4524 / e-mail: decsmisor@norminet.org.ph

May 3, 2016

Division Memorandum

No. 145 s, 2016

SIMULTANEOUS CONDUCT OF THE IN-SERVICE TRAINING (INSET) May 2016

To Public Schools District Supervisors
School Heads
Teachers

This Division

1. To enrich the teachers on teaching and learning competencies in the 21st century, this Division shall conduct a 3-day simultaneous In-Service Training (INSET) on June 4-8, 2016 with the theme: "*Addressing the Challenges of the 21st Century Learners through Teachers' Professional and Personal Development*". The training shall be conducted by district.
2. Public School District Supervisors shall group the teacher-participants. There shall be five (5) groups/class per district. Each group shall have a separate sub-venue. PSDS shall assign Resource Speakers fit and knowledgeable to the topic assigned, who shall visit/speak each group in a carousel. Attached is the training matrix.
3. Food of participants which is Eighty pesos (P80.00)/participant per day shall be charged to School Downloaded MOOE subject to usual accounting and auditing rules and regulations.
4. PSDS shall submit a hard copy of the accomplishment report to Human Resource Development Section c/o Marife D. Balaba, Ph.D., SEPS-HRD (09352500087). All Resource Speakers shall coordinate with Dr. Balaba for the crafting/creating of powerpoint presentations and other relevant materials to be used.
5. Immediate dissemination of this memorandum is highly desired.


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/mb



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Training Matrix

Class No.	Arrival & Registration 7:30-8:00AM	Day One		Day Two		Day Three	
		8:00-11:30	1:00-4:00	8:00-11:30	1:00-4:00	8:00-11:30	1:00-3:00
1	Opening Program (Plenary) -National Anthem -Opening Prayer - Presentation of Participants -Training Norms/Leveling of Expectations <i>Note: 8:00AM-Break-away Sessions</i>	Art of Questioning	Revisiting Text to Teach Materials	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	<i>Gender & Development and Closing Program (Plenary)</i> - Closing Prayer - Message of Challenge - Impression - Distribution of Certificates - Community Singing "Pilipinas Kong Mahal" - Home Sweet Home <i>Note: Make the Closing Program a meaningful activity</i>
2		IPCRF	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level	Action Research	New Salary	
3		Financial Freedom	Art of Questioning	Revisiting Text to Teach Materials	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	
4		New Salary	IPCRF	<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level	Action Research	
5		Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	Art of Questioning	Teaching Philosophy	Revisiting Text to Teach Materials	
5	Action Research	Teaching Philosophy	Personality Devt.: Good Grooming/Make-up/Dress-up	Financial Freedom	Art of Questioning	Revisiting Text to Teach Materials	
		<i>DOST Tech4Ed (for Claveria 1 & 2 & Magsaysay 1 & 2 Districts only)</i>	Revisiting Curriculum per Grade Level	Action Research	New Salary	IPCRF	

CHERRY MAE L. LIMBACO, Ph.D., CESO V
 Schools Division Superintendent



Republic of the Philippines
Department of Education
Region X-Northern Mindanao
DIVISION OF MISAMIS ORIENTAL
Del Pilar-Velez St., Cagayan de Oro City
website: www.misor.net
Contact numbers (08822)724615, (088)8564454
Fax: (08822) 8564524



May 23, 2016

Division Memorandum
Number 198 s. 2016

To Education Program Supervisors
PS District Supervisors
Secondary and Elem School Heads
Teachers

From CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

Subject Division Training of Trainers (TOT) for Division Initiatives Implementation

There will be a conduct of Division Training of Trainers (TOT) for Division Initiatives Implementation at Vicente N. Chavez Memorial Central School, Villanueva District on May 26, 2016 from 8:00 AM to 5:00 PM.

In this connection, PS District Supervisors are advised to recommend and send three (3) trainers from each district for the following areas:

1. Teaching Mathematics through Problem Solving
2. Early Language Literacy
3. Teaching Beginning Reading in Mother Tongue for Kindergarten and Grade 1
4. Differentiated Reading Strategies for the Lower Grade Levels
5. Local History
6. Music, Arts, PE and Health
7. School Gardening
8. School Learning Resource Center

List of trainers duly endorsed by the PS District shall be submitted to this office on or before May 24, 2016. The said trainers shall be composed of school heads and teachers.

Meals and snacks of 180.00 per participant shall be charged to school downloaded fund subject to the usual accounting and auditing rules and regulations.

For guidance and compliance.

CLL/egd



Division Memorandum
No. 201, s. 2016

May 23, 2016

**ADDENDUM-CORRIGENDUM TO DIVISION MEMORANDUM No. 185, s 2016
SIMULTANEOUS CONDUCT OF THE IN-SERVICE TRAINING (INSET)**

To : **Public Schools District Supervisors
School Heads (Elementary and Secondary)
All Teachers
This Division**

1. Please be informed of the changes in the Training Matrix of this Division In-Service Training on June 6-8, 2016 to be conducted per district. Refer to Enclosure No. 1 of this Memorandum.
2. A daily meal allowance for three days shall be charged to local funds subject to usual accounting and auditing rules and regulations not to exceed Php 180.00 per day. The snacks and lunch menu shall be followed:

	Day One	Day Two	Day Three
Snacks (AM)	Baked Siopao Softdrinks	Sotanghon Bread Softdrinks	Cassava Cake Pulo Softdrinks
Lunch	Chicken Sotanghon Rice Dessert Softdrinks	Beef Steak Chopsuey Rice Dessert Softdrinks	Porkchop (or Fish for non-Pork eaters) Mixed Vegetable Rice Dessert Softdrinks
Snacks (PM)	Heavy Tuna Sandwich Softdrinks	Hamburger Softdrinks	Empanada Suman Softdrinks

3. All other provision in Division Memorandum No. 185, s 2016 remain the same.
4. For your information and guidance.
5. Wide and immediate dissemination is hereby enjoined.

CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

CLL/Akm



Enclosure No. 1, of Division Memo No. 29, s 2016

SUMMER IN-SERVICE TRAINING (INSET)
TRAINING MATRIX
June 6, 7 and 8, 2016

Time	Day One (Plenary Session)	Day Two (Break-Out Session)	Day Three (Break-Out Session)
7:30-8:00 am	Arrival & Registration	Signing of Attendance Sheet	Signing of Attendance Sheet
8:00- 8:30 am	Opening Program <ul style="list-style-type: none"> Tribute to God and country Opening Remarks/Welcome Message Presentation of Participants Leveling of Expectations 	Preliminaries/ MOL NOTE: To be done per class <ul style="list-style-type: none"> Tribute to God and country Recap Food for Thought Roll-Call of Participants Energizer Activities for the Day 	Preliminaries/ MOL NOTE: To be done per class <ul style="list-style-type: none"> Tribute to God and country Recap Food for Thought Roll-Call of Participants Energizer Activities for the Day
8:30-9:30 am	<i>Gender and Development</i> (Topics of Dr. Fernina Labis- Division GAD Coordinator)	NOTE: Carousel Approach	NOTE: Carousel Approach
9:30-9:45 am (Break)		Topic 1: School Learning Resource Center	Topic 8: School Gardening
9:45-10:45 am		Topic 2: Early Language Literacy	Topic 9: Financial Freedom & DepEd's New Salary
10:45-12:00 nn		Topic 3: (For Grade 2 and up) Differentiated Reading Strategies for the Lower Grade Levels (For Kindergarten and Grade 1 teachers only) Teaching Beginning Reading in Mother Tongue	Topic 10: Personality Development Make-Up, Good Grooming, Dressing
12:00- 1:00 pm	Lunch Break	Lunch Break	Lunch Break
1:00- 2:00 pm	<i>Gender and Development</i> (Topics of Dr. Fernina Labis- Division GAD Coordinator)	NOTE: Carousel Approach	NOTE: Carousel Approach
2:00- 3:00 pm		Topic 5: Teaching Mathematics Through Problem Solving	Topic 11: Revisiting Curriculum Guide per Year Level
3:00- 3:15 pm (Break)		Topic 6: Local History	Topic 12: Action Research
3:15- 4:00 pm		Topic 7: Music, Arts, PE and Health	Topic 13: IPCRF
4:00- 5:00 pm			DOST TechEd (for Classes 1 & 2 and Maguysay 1 and 2 Districts Only)
	-End-	-End-	Closing Ceremony (Plenary) <ul style="list-style-type: none"> Impression Message of Challenge Singing of Misabayan Song "Pilaplas Kong Misab" Closing Prayer Distribution of Certificates

Prepared by:

jkdmonte
IRISH KARYLLE D. MONTE
 EPS II Human Resource Development

Noted by:

[Signature]
RUDY S. MADDUGO
 Chief, SGOD

[Signature]
ERLINDA G. DAEL, Ph.D.
 Chief, CID

Approved by:

[Signature]
CHERRY MAE L. LIMBACO, Ph.D. CESO V
 Schools Division Superintendent