



Department of Education
Region X-Northern Mindanao

Del Pilar-Velez St., Cagayan de Oro City
website:
Contact numbers (08822)724615, (088)8564454



January 25, 2016

DIVISION MEMORANDUM

No. 33, s. 2016

To : **SGOD Chief**
CID Chief
Select Education Program Supervisors
Public Schools District Supervisors
District-in-Charge
School Heads
Education Program Specialists II- HRD
This Division

From : **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

Re : **LIVE-IN ROLL OUT TRAINING WORKSHOP ON ENHANCED IMPROVEMENT PLAN (ESIP) AND SCHOOL REPORT CARD (SRC)**

1. Pursuant to DepEd Order No. 44, series of 2015 entitled the **Guidelines on the Enhanced School Improvement Plan and the School Report Card (SRC)**, this office shall conduct a two-day **Live-in Roll-Out Training-Workshop on Enhanced SIP and School Report Card (SRC)** on **February 11-12, 2016**. Venue will be announced later.
2. Participants of this training are **full-fledge School Heads** and **Head Teachers** along with **Public Schools District Supervisors** and **District-in-Charge** who were not able to join the Regional training. Select Education Program Supervisors, and Public Schools District Supervisors who will serve as Trainers, and facilitators of the said training-workshop.
3. Participants are advised to print out a copy of the ESIP and SRC Guidebook found in DepEd Order No. 44, s. 2015, and **fill up Annexes 1-4 (or pages 1-87)**. The filled-up Annexes and Guidebook should be brought during the training-workshop.
4. Further, to ensure productivity and efficiency in the conduct of the training-workshop, participants are advised to bring the following;
 - a. Laptop
 - b. Printer
 - c. Bond paper
 - d. Manila paper (1 for each participant)
 - e. Crayons or colored pens
 - f. Fill-up Annexes of the ESIP and SRC Guidebook



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-
- g. Old School Improvement Plan
 - h. Performance Indicators (for the past 3 years)
 - i. NAT results (for the past 3 years)
5. Participants are expected to arrive at the venue not later than 7:00 o'clock in the morning. Opening program will start at 7:30 in the morning of February 11, 2016.
 6. Attached is a copy of the Training Matrix (Enclosure No. 1)
 7. Wide and immediate dissemination is hereby enjoined.

CLL/ikmonte



DEPARTMENT OF EDUCATION
REGION X- NORTHERN MINDANAO
DIVISION OF MISAMIS ORIENTAL
Velez St., Cagayan de Oro City



Enclosure No. 1, of DepEd Memorandum No. _____, s. 2016

LIST OF TRAINERS AND FACILITATORS

LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT
and SCHOOL REPORT CARD (SRC)

No.	Name	Role	Class	Class Mayor	No. of Participants	No. of Groupings
1	Beatriz Acdal	Trainer/Facilitator	Opal	Allan Roxas	50	5
2	Daylinda Vequez	Trainer/Facilitator				
3	Nilda Mejos	Trainer/Facilitator				
4	Ric Gabe	Trainer/Facilitator	Topaz	Sammy Igloria	50	5
5	Norberto Rosales	Trainer/Facilitator				
6	Dr. Erlinda Dael	Trainer/Facilitator	Crystal	Joylito Villastique	52	5
7	Cydel Valmores	Trainer/Facilitator				
8	Dr. Maria Teresa Absin	Trainer/Facilitator	Garnet	Luzviminda Labis	52	5
9	Merly Mabelin	Trainer/Facilitator				
10	Imelda Galarrita	Trainer/Facilitator				
11	Cilieto Magsayo	Trainer/Facilitator	Emerald	Lyneth Abroguena	50	5
12	Dr. Edna Albaran	Trainer/Facilitator				
13	Gerry Fabria	Trainer/Facilitator				
14	Lindo Cayadong	Trainer/Facilitator		Francisca Adlaon	50	5
15	Rudy Magdugo	Trainer/Facilitator				
16	Dr. Joel Jayme	Trainer/Facilitator				
17	Irish Karylle D. Monte	Over-All Facilitator				
TOTAL					304	



Enclosure No. 2, of DepEd Memorandum No. 33, s. 2016

LIST OF PARTICIPANTS

LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP)
and SCHOOL REPORT CARD (SRC)

CLASS OPAL

Trainers : **Beatriz Acdal, Daylinda Vequezo, and Nilda Mejos**

- | | |
|--------------------------------|-----------------------|
| 1 Bagolbol, Efren | 27 Birondo, Mary Jane |
| 2 Cainoy, Necifora | 28 Cartilla, Emigdio |
| 3 Ampaled, Nelfa | 29 Pupos, Ma. Cecilia |
| 4 Roxas, Allan | 30 Galarrita, Dina |
| 5 Gorres, Jovencio Jr. | 31 Uba, Lucena |
| 6 Molina, Rubiriza | 32 Tejero, Asis |
| 7 Llacuna, Charito | 33 Tadlas, Nardita |
| 8 Libago, Ruel | 34 Salvan, Teonilo |
| 9 Ubaub, Julius | 35 Pahalla, Betty |
| 10 Ybanez, Susan | 36 Penas, Nesifora |
| 11 Jenisan, Emere | 37 Magdale, Mary Ann |
| 12 Villanueva, Gemalyn | 38 Uy, Manuel |
| 13 Ubay-Ubay, Roie | 39 Fabrigas, Solome |
| 14 Cagang, Gina | 40 Relova, Susan |
| 15 Roa, Ritche | 41 Abregana, Dolores |
| 16 Galope, Aida | 42 Padero, Jeanny |
| 17 Babanto, Allan | 43 Emano, Imelda |
| 18 Salacinas, Iva | 44 Pallo, Bartolome |
| 19 Cruz, Titus | 45 Jamis, Henry |
| 20 Ubalde, Ferdinand | 46 Obsioma, Wella |
| 21 Zaportiza, Edgar | 47 Durban, Jonathan |
| 22 Cabanada, Dulce | 48 Tabid, Roel |
| 23 Cairel, Rudy | 49 Ragmac, Marvin |
| 24 Sayson, Norman | 50 Simacon, Carnilla |
| 25 Resureccion, Janice Lourdes | 51 |
| 26 Caculba, Marife Leonora | |

CLASS MAYOR: ALLAN ROXAS

* Responsible for monitoring attendance, making sure that all participants are accounted for in the attendance sheet, maintain peace and order during the conduct of the training. and coordinate with Ms. Monte for training needs.

LIST OF PARTICIPANTS

LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP) and SCHOOL REPORT CARD (SRC)

CLASS TOPAZ

Trainers : Ric Gabe, and Norberto Rosales

- | | |
|------------------------|----------------------------|
| 1 Igloria, Samy | 27 Masion, Delma |
| 2 Yamut, Ann Marie | 28 Daohog, Marlon |
| 3 Bajuyo, Jaime | 29 Salvador, Tita |
| 4 Suazo, Mario | 30 Lesaca, Genes |
| 5 Caudor, Sandra | 31 Zapico, Dante |
| 6 Marte, Raul | 32 Buscayno, Marven |
| 7 Elago, Victor | 33 Delegencia, Ma. Theresa |
| 8 Roxas, Erma | 34 Magsayo, Dennis |
| 9 Dahilan, Editha | 35 Ipanag, Marcellino |
| 10 Salacinas, Oscar | 36 Agusan, Grimilen |
| 11 De Los Reyes, Seven | 37 Bitonga, Nieva |
| 12 Almonical, Elpidio | 38 Trapal, Marylen |
| 13 Pagador, Hazel Joy | 39 Fabria, Ma. Lea Lou |
| 14 Ibarrat, Darwin | 40 Picot, Pamfila |
| 15 Bartolaba, Samson | 41 Cabingas, Jocelyn |
| 16 Amatong, Evie | 42 Piales, Wilma |
| 17 Gipulao, Rochelle | 43 Abregana, Emma |
| 18 Asis, Robert | 44 Acenas, Joventina |
| 19 Lubi, Grethel | 45 Bana, Relson |
| 20 Caño, Elcris | 46 Japona, Adelina |
| 21 Sabuero, Alma | 47 Quidet, Risty |
| 22 Akut, Juliet | 48 Galarroza, Walter |
| 23 Oguis, Alexander | 49 Jimenez, Mark Joseph |
| 24 Mercado, Marites | 50 Lumindas, Bonifacio |
| 25 Abao, Ricky | 51 |
| 26 Bonior, Samson | |

CLASS MAYOR: SAMMY IGLORIA

* Responsible for monitoring attendance, making sure that all participants are accounted for in the attendance sheet, maintain peace and order during the conduct of the training, and coordinate with Ms. Monte for training needs.

LIST OF PARTICIPANTS

LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP) and SCHOOL REPORT CARD (SRC)

CLASS CRYSTAL

Trainers : Dr. Erlinda G. Dael and Cydel Valmores

- | | |
|-----------------------------|-----------------------------|
| 1 Lofranco, Ely | 27 Bacayana, Abdon |
| 2 Caracho, Jane | 28 Ilago, Merlinda |
| 3 Emanel, Rosana | 29 Magos, Edna |
| 4 Villastique, Joylito | 30 Alarba, Presentacion |
| 5 Guilaran, Eva | 31 Tolentino, Maria Theresa |
| 6 Lofranco, Nestor | 32 Cabillan, Reynaldo |
| 7 Zarate, Pamfila | 33 Pacamalan, Anthony |
| 8 Entusiasmo, Eva | 34 Arancon, Fe |
| 9 Nacasabog, Wennie | 35 Nabua, Edna |
| 10 Nacua, Horace Amelia | 36 Castro, Jimmy |
| 11 Aban, Marilyn | 37 Badilla, Bavecyl |
| 12 Agcopra, Mary Joy | 38 Pabualan, Calixto |
| 13 Bailo, Gilbert | 39 Estaño, Pedro |
| 14 Baang, Florencia | 40 Salvane, Raul |
| 15 Japona, Feliculo | 41 Galarrita, Rexan |
| 16 Saligumba, Beverly Hazel | 42 Gorospe, Domina |
| 17 Camanian, Romeo | 43 Macalood, Jeana |
| 18 Zaportiza, Belen | 44 Simene, Gina |
| 19 Diaz, Virgilip | 45 Garrido, Cynthia |
| 20 Yamo, Wendelina | 46 Evangelista, Frank |
| 21 Mutia, Ritzy | 47 Autor, Helen |
| 22 Cartillo, Emigdio | 48 Jaramillo, Lorna |
| 23 Blazo, Corazon | 49 Garcia, Josafito |
| 24 Ebiza, Reina Marie | 50 Artiaga, Milagrita |
| 25 Ang, Ophelia | 51 Sumanpan, Haidee |
| 26 Daba, Gloria | 52 Adaya, Rosanna |

CLASS MAYOR: JOYLITO VILLASTIQUE

* Responsible for monitoring attendance, making sure that all participants are accounted for in the attendance sheet, maintain peace and order during the conduct of the training. and coordinate with Ms. Monte for training needs.

LIST OF PARTICIPANTS

LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP) and SCHOOL REPORT CARD (SRC)

CLASS GARNET

Trainers : **Dr. Maria Teresa Absin, Merly Mabelin, and Imelda Galarrita**

- | | |
|-------------------------|---------------------------|
| 1 Padon, Resurreccion | 27 Ubay-Ubay, Eugene |
| 2 Cagalawan, Leonor Jr. | 28 Ang, Rosita |
| 3 Bama, Jodilyn | 29 Saguing, Maria Emma |
| 4 Badilla, Faustino | 30 Longakit, Joan |
| 5 Estrosas, Cesar | 31 Cabigas, Marie Emerald |
| 6 Uba, Ronnie | 32 Mabalo, Maribeth |
| 7 Paderog, Ruelyn | 33 Elma, Wolfran |
| 8 Ragot, Marsha Liza | 34 Nabua, Elmer |
| 9 Brua, Florina | 35 Juario, Manuel |
| 10 Abarrientos, Nieva | 36 Yana, Glenn |
| 11 Opaon, Edna | 37 Monleon, Corazon |
| 12 Caño, Adefer | 38 Ada, Imelda |
| 13 Sabaldana, Pablo | 39 Habhegger, Lolita |
| 14 Palasan, Wilfreda | 40 Bongcas, Ricardo |
| 15 Jarales, Edward | 41 Perocho, Lucy |
| 16 Inzo, Alma | 42 Doloriel, Virgisara |
| 17 Catid, Melende | 43 Delig, Edwin |
| 18 Ambonglay, Jose | 44 Aying, Ruelyn |
| 19 Tedlos, Nanette | 45 Gayao, Elden |
| 20 Labis, Luzviminda | 46 Sinatao, Jomar |
| 21 Pepito, Marilyn | 47 Paje, Cornelia |
| 22 Pacana, Aida | 48 Garcesas, Felicitas |
| 23 Fabillar, Dahlia | 49 Valmoria, Editha |
| 24 Artiaga, Teofilo | 50 Cosiñero, Breza |
| 25 Go, Severa | 51 Teopez, Wenchito |
| 26 Agbong, Lorelyn | 52 Pacturan, Mario |

CLASS MAYOR: **LUZVIMINDA LABIS**

* Responsible for monitoring attendance, making sure that all participants are accounted for in the attendance sheet, maintain peace and order during the conduct of the training. and coordinate with Ms. Monte for training needs.

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LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP) and SCHOOL REPORT CARD (SRC)

CLASS EMERALD

Trainers : Celito Magsayo, Dr. Edna Albaran, and Gerry Fabria

- | | |
|------------------------|-------------------------|
| 1 Bayhon, Concepcion | 27 Dagondon, Amy |
| 2 Caputol, Jasmin | 28 Atchellido, Rodolfo |
| 3 Tingabngab, Cristina | 29 Cagape, Maripaz |
| 4 Gadrinab, Flora | 30 Lapad, Chinita |
| 5 Bagnol, Gemma | 31 Vallar, Danilo |
| 6 Abueva, Justiniano | 32 Labial, Felipe |
| 7 Sabayanan, Lucia | 33 Bandy, Lucia |
| 8 Banac, Gladys | 34 Vallespin, Rolando |
| 9 Daamo, Necelinda | 35 Bessitt, Edna |
| 10 Aleria, Djhonnale | 36 Genovia, Felisa |
| 11 Mutia, Glenn | 37 Obemio, Rosita |
| 12 Sale, Manolito | 38 Bongalos, Floresito |
| 13 Ocate, Franklin | 39 Arances, Nena |
| 14 Emata, Susan | 40 Libodlibod, Floryn |
| 15 Acenas, Riza | 41 Egnalig, Mary Cherry |
| 16 Babanto, Teodoro | 42 Molina, Beberlie |
| 17 Wahing, Lorna | 43 Dela Cruz, Flor |
| 18 Abroqueña, Lynneth | 44 Zarate, Yonilita |
| 19 Bagares, Pio | 45 Curacho, Teofila |
| 20 Sabayanan, Alvin | 46 Arcenal, Gina |
| 21 Oco, Erna | 47 Rafols, Ma. Asuncion |
| 22 Omahoy, Arlyn | 48 Tosloc, Anthony |
| 23 Gabe, Gemma | 49 Magallanes, Grace |
| 24 Mante, Brenda | 50 Lagria, Clavel |
| 25 Baguio, Imelda | 51 |
| 26 Saburnido, Myrna | |

CLASS MAYOR: **LYNNETH ABROQUEÑA**

* Responsible for monitoring attendance, making sure that all participants are accounted for in the attendance sheet, maintain peace and order during the conduct of the training. and coordinate with Ms. Monte for training needs.

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LIVE-IN ROLL-OUT TRAINING WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP) and SCHOOL REPORT CARD (SRC)

CLASS ALEXANDRITE

Trainers : Dr. Lindo Cayadong, Rudy Magdugo, and Dr. Joel Jayme

- | | |
|---------------------------|--------------------------|
| 1 Malicuban, Cora | 27 Magan, Reynaldo |
| 2 Ordinan, Angie | 28 Magsayo, Greg |
| 3 Odtohan, Gregorio | 29 Flores, Yasmin |
| 4 Abut, Rosalita | 30 Salon, Germis |
| 5 Dadang, Fidel | 31 Sumastre, Rico |
| 6 Dabon, Aileen | 32 Adlaon, Francisca |
| 7 Talipan, Carmelito | 33 Ipanag, Victor |
| 8 Dampal, Lorie | 34 Ladera, Marilou |
| 9 Tagalogon, Marcel | 35 Lago, Maria Teresita |
| 10 Virador, Jocelyn | 36 Sabanal, Elmer |
| 11 Flores, Rolly | 37 Bagnol, Ceriaco |
| 12 Akut, Liza | 38 Canoy, Jeacent |
| 13 Tequillo, Hazel | 39 Liwagon, Noel |
| 14 Gaid, Esmer | 40 Yting, Maria Ruby Paz |
| 15 Abregana, Willie | 41 Villastique, Aura |
| 16 Amparo, Edwin | 42 Salcedo, Annalyn |
| 17 Piales, Rudy | 43 Loquias, Elsa |
| 18 Fabrigas, Sofronio Jr. | 44 Caracho, Jeannie |
| 19 Ubalde, Cecilia | 45 Baculio, Diana |
| 20 Baco, Lilibeth | 46 Cabano, Juanalita |
| 21 Singsing, Lilia | 47 Beniga, Helen |
| 22 Salvador, Maria Fidela | 48 Sabornido, Niele |
| 23 Abrio, Marilyn | 49 Capito, Manuelita |
| 24 Nacasabog, Divina | 50 Magdale, Ely |
| 25 Dela Cruz, Nicanor | 51 |
| 26 Llausas, Victor | |

CLASS MAYOR: FRANCISCA ADLAON

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TRAINING MATRIX

DIVISION TRAINING-WORKSHOP ON ENHANCED SCHOOL IMPROVEMENT PLAN (ESIP) AND SCHOOL REPORT CARD (SRC)

February 11-12, 2016

Venue: To be set

Day	Objective	Time	Topic/Activity
Day 1	Preliminary Activities	6:30-7:30	Arrival and Registration
		7:30-8:00	Opening Ceremony <ul style="list-style-type: none"> • National Anthem • Prayer • Introduction of Participants • Message of SDS Dr. Cherry Mae L. Limbaco • Expectation Settings and Training Norms • Workshop Agreements and other concerns
	8:00-9:00	8:00-9:00	Training-Workshop Proper <ul style="list-style-type: none"> • Activity: The Perfect School • SIP Mindset • Rationale and Overview
	9:00-9:10	9:00-9:10	10-minute Coffee Break
	9:10- 10:40	9:10- 10:40	<ul style="list-style-type: none"> • Gather and organize data/ Introduction of School Community • Form SPT • Convene for SPT for Orientation, Vision Sharing and Scheduling
	10:40-12:00	10:40-12:00	<ul style="list-style-type: none"> • Gap Analysis and Identification of PIA's • Setting Objectives • Organizing Project Teams
	12:00-1:00	12:00-1:00	LUNCH BREAK
	1:00-2:30	1:00-2:30	<ul style="list-style-type: none"> • Activity: The Dinner Challenge • Listening to the Voice of the Learners and other Stakeholders • Analyzing School Process
	2:30-2:40	2:30-2:40	10-minute Coffee Break
	2:40-3:45	2:40-3:45	<ul style="list-style-type: none"> • Selecting Area of Focus • Doing Root Cause Analysis
	3:45-4:45	3:45-4:45	<ul style="list-style-type: none"> • Review of General Objectives and Targets • Formulate Solutions
	4:45-5:45	4:45-5:45	<ul style="list-style-type: none"> • Develop Project Designs • Writing SIP and AIP
<i>End of Day 1</i>			



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Day	Objective	Time	Topic/Activity
Day 2	Plan, and Act Phase, and SRC	8:00-8:15	Preliminary Activities <ul style="list-style-type: none"> • Opening Prayer • Recap
		8:15-9:30	Training-Workshop Proper <ul style="list-style-type: none"> • Test and rollout Solutions • Checking Progress of AIP • Communicating to Stakeholders (School Report Card)
		9:30-9:40	10-minute Coffee Break
		9:40-12:00	Workshop: <ul style="list-style-type: none"> • Writing of Draft of ESIP
		12:00-1:00	LUNCH BREAK
		1:00-2:00	Workshop (Continuation) <ul style="list-style-type: none"> • Writing of Draft of ESIP
		2:00-4:00	<ul style="list-style-type: none"> • Presentation of Outputs
		4:00-5:00	<ul style="list-style-type: none"> • Closing Program • Impression • Challenge • Ritual/Commitment • Distribution of Certificates • Singing of Makabayan Song • Closing Prayer
<i>End of Day 2</i>			
Home Sweet Home			