



Department of Education
Region X
DIVISION OF MISAMIS ORIENTAL

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January 11, 2016

DIVISION MEMORANDUM
No. 16 s. 2016

TO : ELEMENTARY AND SECONDARY SCHOOL HEADS

FROM: CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent *Cherry*

Subject: **INFORMATION DISSEMINATION PERTAINING TO ANNUAL
PROCUREMENT PLAN (APP) 2016, SCHOOL OPERATING BUDGET
(SOB) 2016, AND SHORT MESSAGE SERVICE (SMS) CHANNELS**

This Office informs the Elementary and Secondary School Heads to observe the activities hereunder to promote transparency, efficiency, and proper utilization of the School Maintenance and Other Operating Expenses (MOOE) and to provide avenue for effective communication.

1. A copy of School's Approved Annual Procurement Plan (APP) 2016 shall be reproduced and shall be given to every teacher in the school.
2. The School Operating Budget (SOB) 2016 shall be printed on a plywood size tarpaulin and shall be visible in all schools.
3. Short Message Service (SMS) Channel tarpaulin shall be distributed by the Division Office and shall be visible in all schools.

Immediate dissemination and strict compliance with this memorandum is directed

CLL/egpc