



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X
DIVISION OF MISAMIS ORIENTAL
Apolinar Velez St., Cagayan de Oro City



DIVISION MEMORANDUM No. 139 s. 2016

TO : All 48 Secondary School Heads
(Offering Senior High School)
CID & SGOD Chiefs
Planning Officer
ICT Officer
All SEPS & EPS
All Education Program Supervisors
This Division

From : *for: draft*
CHERRY MAE L. LIMBACO, Ph. D., CESO V
Schools Division Superintendent

RE : MEETING ON SENIOR HIGH SCHOOL UPDATES AND
ORGANIZATIONAL STRUCTURES AND STAFFING PATTERNS

Date : April 11, 2016

1. Pursuant to the DepEd Order No.19, S. 2016 dated April 6, 2016 re: *Guidelines on the Organizational Structures and Staffing Patterns of Stand - Alone and Integrated Public Senior High Schools(SHS)*, you are hereby requested to attend the Meeting on Senior High School Updates and Organizational Structures and Staffing (SY 2016-2017) on **April 15, 2016(9:00am-4:00pm) at Philtown Hotel, Cagayan de Oro City.**

2. Participants to this Meeting are the 48 Secondary School Heads or Senior High School Coordinators(as representative for those School Heads who are attending the Palarong Pambansa), Division Planning Officer, Division ICT Officer, CID & SGOD Chiefs and all Education Program Supervisors, all Senior Education Program Specialists and all Education Program Specialists.

3. Secondary School Heads/ SHS Coordinators are requested to bring the data on **Senior High School Registration, Class Program and Number of SHS Teacher/s Need specifying the major (based from the SHS registration).**

4. Registration fee of **three hundred pesos(Php 350.00)** for morning snack and lunch and travel expenses will be charged to school MOOE for School Heads or SHS coordinators /Division MOOE for Division Personnel subject to the usual accounting and auditing rules and regulations.

5. For your guidance and compliance.