



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region X



DIVISION OF MISAMIS ORIENTAL

Cagayan de Oro City

Tel Nos.: (088) 856-4454 / (08822) 72-46-15
Fax No.: (088) 856-4524 / e-mail: www.depedmisor.net

DIVISION MEMORANDUM

NO. 04 S. 2016

TO : Mrs. Bernadette P. Samaco
Mr. Rudy O. Magdugo
Engr. Sandy Simo
Erlinda G. Dael, Ph.D.
Mr. Mark Loren T. Tejano
Mr. Edwin A. Gamorot
Sally R. Aguilar, Ph.D.
Mr. Celieto Magsayo
Maria Teresa Absin, Ph.D.
Mrs. Eleonor P. Cruz
Mr. Norberto Rosales
Mrs. Merly B. Mabelin
Rhodora L. Gallares

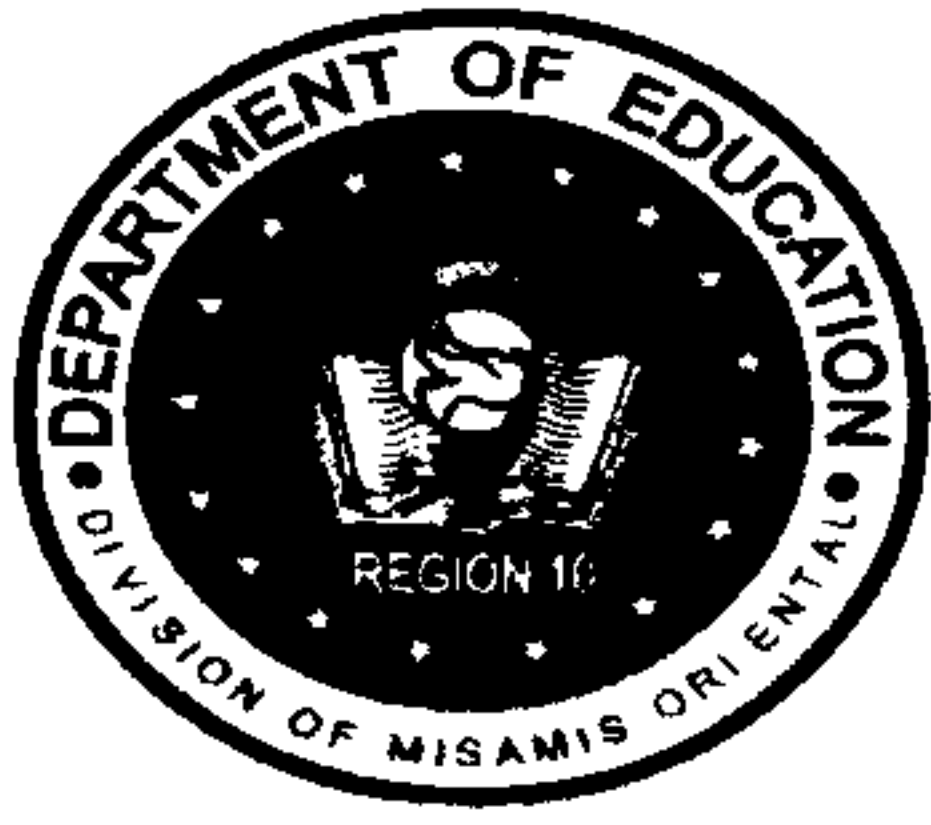
FROM : **CHERRY MAE L. LIMBACO, Ph.D., CESO V**
Schools Division Superintendent

RE. : **ORIENTATION ON RA 9184 TO ALL SCHOOL BAC MEMBERS
AND SCHOOL HEADS**

DATE : January 4, 2016

1. To orient school BAC members and school heads on the guidelines on the utilization of MOOE funds as set in RA 9184, this office felt the need to gather them together in different clusters/venues on January 14-15, 2016.
2. It's a one day activity and is done simultaneously in different venues/clusters. (See attached enclosure)
3. School BAC members shall bring manila paper, pentel pen, SIP, AIP, APP, PPMP, RIS (Requisition Issuance Slip), ICS (Inventory Custodian Slip), ARE (Acknowledgement Receipt for Equipment) and all other forms needed in the liquidation.
4. Travel and other related expenses shall be charged against local/school MOOE subject to usual government accounting and auditing rules and regulations.
5. For your information and compliance.

CLL/rom



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Training Matrix

Orientation on RA 9184(Government Procurement Act of 2003) to all
School BAC Members and School Heads

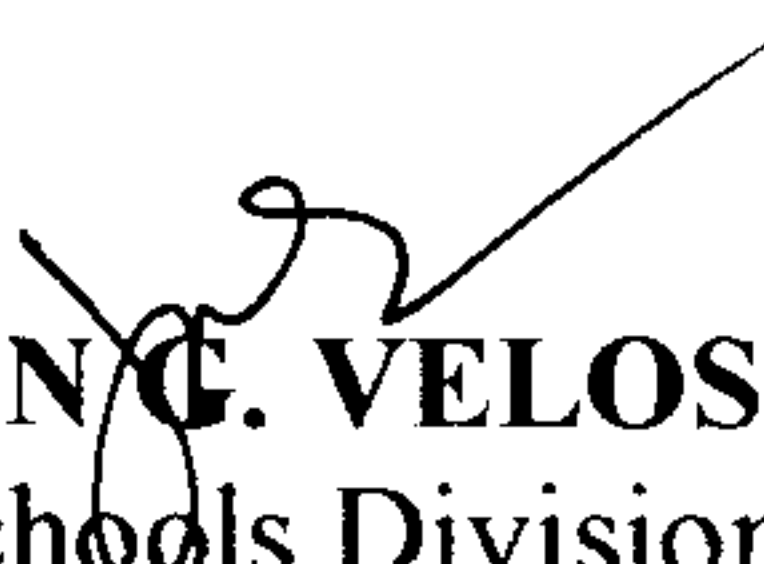
January 14 & 15, 2016

Time	Activity	Persons Involved
7:30 - 8:30	Registration	- Secretariat (On sight)
8:30- 9:00	Opening Program	- PSDS of the cluster
9:00- 10:30	Background on 9184 and Preparing for Procurement	- Assigned Discussant
10:30- 12:00	Methods of Procurement	- Assigned Discussant
12:00 – 1:00	Lunch Break	
1:00- 2 :00	Forms, Committees & Functions	- Assigned Discussant
2:00- 3:30	Workshop	- Assigned Discussant
3:30- 4:00	Issues and concerns	-Assigned Discussant
4:00 - 5:00	Closing Program	- Assigned group/ venue

Prepared by :


RUDY O. MAGDUGO
Chief, SGOD

Recommending Approval:


JEAN G. VELOSO
Assistant Schools Division Superintendent

Approved:



CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent

(Enclosure no. 1 to Div. Memo No. 04 s. 2016)

SUGGESTED CLUSTERS AND VENUES AND DISCUSSANT

CLUSTER/DISTRICT	VENUE	DATE	DISCUSSANT	Facilitator
1. Magsaysay	Consuelo NHS	January 14,2016	Magdugo, Simo	Mrs. Lofranco
2. ALL Implementing Units	MOGCHS	-do-	Aguilar, Cruz,	Dr. Pedro Estaño
3. Medina & Talisayan	Talisayan Central	-do-	Dael, Gamorot,	Mrs.Pamfila Zarate
4. Kinoguitan & Sugbongcogon	Kinoguitan Gym	-do-	Samaco, Tery Absin	Mr. Lofranco
5. Balingasag	Balingasag Central	-do-	Gallares,Tejano	Mrs. Daylinda Vequezo
6. Salay & Lagonglong	Lagonglong Central	-do-	Rosales, Magsayo	Mrs. Rosana Emanel
7. Jasaan	Salay Central	January 15,2016	Aguilar, Cruz	Mr. Joylito Villastique
8. Tagoloan & Villanueva	Villanueva Central	-do-	Rosales ,Magsayo	MrWinnie Nacasabog
9. Lugait & Manticao	Mindanao Mission academy	-do-	Magdugo, Simo	Dr. Joel Jayme
10. Naawan & Initao	Initao Gym	-do-	Samaco, Tery Absin	Mr. Ric Gabe
11. Libertad & Laguindingan	Sinai ES	-do-	Dael, Gamorot,	Mrs. Imelda P. Galarrita
12. Opol & Alubijid	Opol Natl.Sec. School	-do-	Gallares, Tejano	Dr. Horace Nacua

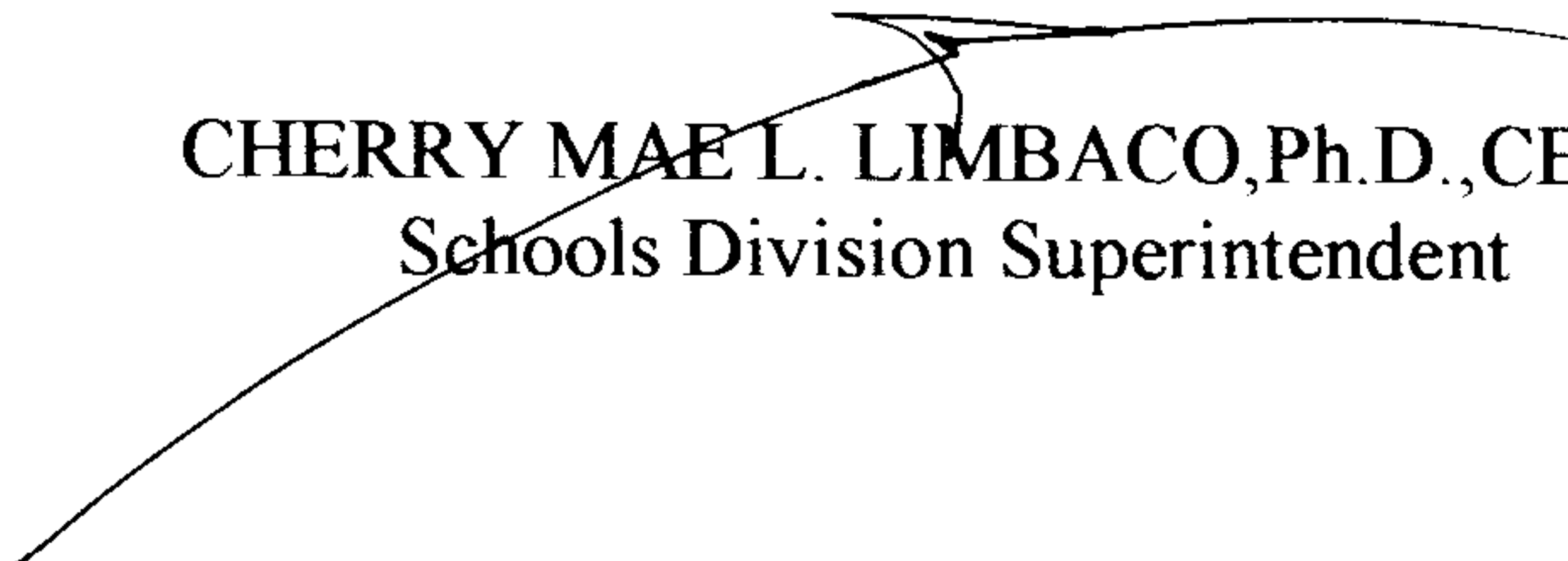
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RUDY O. MAGDUGO
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JEAN G. VELOSO
Assistant Schools Division Superintendent

APPROVED:


CHERRY MAE L. LIMBACO, Ph.D., CESO V
Schools Division Superintendent