



Republic of the Philippines

Region X

**DIVISION OF MISAMIS ORIENTAL**

DepEd Division Office  
Misamis Oriental  
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**DepED**

Division Memorandum

No. 292, s. 2015

Memorandum To:

Rudy Magdugo-Chief SGOD  
Vida C. Suganob, M.D.- Medical Officer III  
Norberto Rosales- Division Gulayan sa Paaralan Coordinator  
Angelita Ranalan- Division Accountant  
Eleanor P. Cruz- Division Supply Officer  
Division BAC members  
PS District Supervisors  
Principals/ School Heads of Recipient Schools  
Elementary Nurses / Facilitators  
Feeding Teachers of Recipient Schools

From: **CHERRY MAE L. LIMBACO, Ph. D., CESO V**  
Schools Division Superintendent *lv*

Date: August 24, 2015

Subject: **Orientation Workshop on School Based Feeding Program (SBFP)  
For School Year 2015 – 2016**

The Department of Education (DepED) Division of Misamis Oriental will be conducting a One Day **Orientation Workshop on School Based Feeding Program (SBFP) for SY 2015 – 2016** on Sept. 9, 2015 for Batch 1, Sept. 10, 2015 for Batch 2 and Sept.11, 2015 for Batch 3; venue to be announced. ✓

The primary target of the program is to normalize the weight of at least 80% of the severely wasted and wasted pupils at the end of 120 feeding days. Secondly, it aims to improve the classroom attendance from 85% to 100% and to improve the school children's health and nutrition values and behavior

This Orientation –Workshop is conducted to capacitate the participants on the operational guidelines in the preparation of work and financial plans, procurement process and financial operations and to orient the implementers of their roles and responsibilities in the implementation of the program.

Participants are the Schools Division Superintendent, Chief SGOD, Medical Officer, Gulayan sa Paaralan Coordinator, Division Accountant, Supply Officer, Division BAC Members, District Supervisors, Elementary Nurses, School Principals / School Heads and Feeding Teachers of the recipient schools and Facilitators.

Meals and training materials will be charged to HNU funds while transportation will be charged to MOOE subject to the usual accounting and auditing, rules and regulations.

Committees and Training matrix and list of participants are enclosed in this memorandum.

Enclosure No. 1 to Division Memorandum No. 297 s. 2015 entitled: **Orientation  
Workshop on School Based Feeding Program (SBFP) SY 2015 – 2016**

Batch 1 – September 9, 2015 – Venue TBA  
Batch 2 – September 10, 2015 – Venue TBA  
Batch 3 – September 11, 2015 – Venue TBA

**Technical Working Group**

**CHERRY MAE L. LIMBACO, Ph.D., CESO V**  
Schools Division Superintendent

**JEAN G. VELOSO**  
Assistant Schools Division Superintendent

**Planning Committee**

**Chairman: Vida C. Suganob, M.D. (Focal Person)**

**Vice Chair: Avegail J. Israel (Alternate FP)**

**Members:**

**Maria Corazon T. Homicillada**

**Dr. Marglo O. Isiderio**

**Pastor Daroy**

- a. **Food and Venue:**
  - Chair: Dr. Vida C. Suganob**
  - Vice Chair: Maria Corazon Homicillada**
  - Member: Pastor Daroy**
  
- b. **Training Design, Memorandum and Matrix (preparation, posting & distribution)**
  - Chair: Dr. Vida C. Suganob**
  - Vice Chair: Dr. Marglo O. Isiderio**
  - Member: Mr. Andrew Janubas**
  
- c. **Tarpaulin, Program Preparation, Registration and Attendance:**
  - Chair: Avegail J. Israel**
  - Vice Chair: Dr. Marglo Isiderio**
  - Members: Nurses (per batch)**
  
- d. **Preparation of list of participants/ Technical and Power point presentation:**
  - Chair: Maria Corazon Homicillada**
  - Members: Dr. Marglo Isiderio**  
**Nurses (per batch)**
  
- e. **Preparation and distribution of certificates:**
  - Chair: Dr. Marglo O. Isiderio**
  - Vice Chair: Maria Corazon Homicillada**
  - Members: Nurses (per batch)**
  
- f. **Canvass and purchase of Training materials:**
  - Chair: Maria Corazon Homicillada**
  - Vice Chair: Pastor Daroy**
  - Member: Avegail J. Israel**
  
- g. **Finance:**
  - Chair: Angelita Ranalan**
  - Vice Chair: Melanie Estenzo**

Enclosure No. 2 to Division Memorandum No. 24, s. 2015 entitled: **Orientation Workshop on School Based Feeding Program (SBFP) SY 2015 – 2016**

**SCHEDULE OF ACTIVITIES**

<b>Time</b>	<b>Activities</b>	<b>Persons Responsible</b>
<b>7:00 – 8:00 AM</b>	<b>Arrival and Registration</b>	<b>Dr. Marglo O. Isiderio Nurses (per batch)</b>
<b>8:00 – 8:30AM</b>	<b>Opening Program</b>	<b>Pastor V.Daroy Nurse II – Lugait NHS</b>
<b>8:30 – 9:00AM</b>	<b>Mechanics of the Workshop</b>	<b>Dr. Vida C. Suganob Div. Medical Officer III</b>
<b>9:00 – 10:00AM</b>	<b>Orientation of the SBFP</b>	<b>Dr. Vida C. Suganob Div. Medical Officer III</b>
<b>10:00 – 10:30AM</b>	<b>Menu Planning and Food Safety</b>	<b>Ma. Corazon Homicillada Nurse II Bobontugan NHS</b>
<b>10:30 – 11:00AM</b>	<b>Nutritional Assessment</b>	<b>Avegail J. Israel Nurse II – Naawan District</b>
<b>11:00 – 11:30AM</b>	<b>Discussion of Forms</b>	<b>Avegail J. Israel Nurse II – Naawan District</b>
<b>11:30 – 12:00 NN</b>	<b>Gulayan sa Paaralan</b>	<b>Norberto Rosales Gulayan sa Paaralan Coordinator</b>
<b>12:00 – 1:00 PM</b>	<b>Lunch Break</b>	
<b>1:00-2:00 PM</b>	<b>Financial Operation</b>	<b>Angelita S. Rananan Div. Accountant III</b>
<b>2:00 – 3:00 PM</b>	<b>Procurement Process</b>	<b>Eleanor Paderog - CRUZ Div. Supply Officer/OIC</b>
<b>3:00 – 3:30 PM</b>	<b>Open Forum</b>	<b>Dr. Vida C. Suganob Div. Medical Officer III</b>
<b>3:30 – 4:30PM</b>	<b>GANTT Chart activities and presentation</b>	<b>Dr. Vida C. Suganob Div. Medical Officer III</b>
<b>4:30 – 5:00PM</b>	<b>Closing Program and Distribution of Certificates</b>	<b>Nurses (per batch)</b>



**Enclosure No. 3 to Division Memorandum No. 292 s. 2015 entitled: Orientation on School Based Feeding Program for SY 2015 – 2016**

**LIST OF PARTICIPANTS**

**Batch No. 1**

District	PSDS	Principal/ SH	Feeding Teacher	School Nurse
Magsaysay 1	1	7	7	1
Magsaysay 2		5	5	1
Medina	1	5	5	1
Talisayan	1	5	5	1
Kinoguitan	1	7	7	2
Sugbongcogon	1	7	7	1
Salay		4	4	1
Balingasag North	1	6	6	1
Balingasag South		6	6	1
<b>TOTAL = 120</b>	<b>6</b>	<b>52</b>	<b>52</b>	<b>10</b>

**Batch No. 2**

District	PSDS	Principal/ SH	Feeding Teacher	School Nurse
Lagonglong	1	6	6	1
Jasaan		11	11	1
Villanueva		6	6	1
Claveria 1	1	7	7	7
Claveria 2		6	6	1
Tagoloan		5	5	5
Opol	1	6	6	1
<b>TOTAL = 104</b>	<b>3</b>	<b>47</b>	<b>47</b>	<b>7</b>

**Batch No. 3**

District	PSDS	Principal/SH	Feeding Teacher	School Nurse
Alubijid	1	9	9	1
Laguindingan	1	6	6	1
Libertad		10	10	1
Initao	1	7	7	1
Naawan	1	5	5	
Manticao	1	6	6	1
Lugait	1	4	4	
<b>TOTAL = 105</b>	<b>6</b>	<b>47</b>	<b>47</b>	<b>5</b>

**Division Office: 13**  
 SDS -1  
 SGOD -1  
 M.O. III -1  
 Accountant -1  
 Supply Officer -1  
 BAC members -3  
 Facilitators -4  
 Gulayan sa Paaralan Coordinator -1

**GRAND TOTAL = 342 participants**

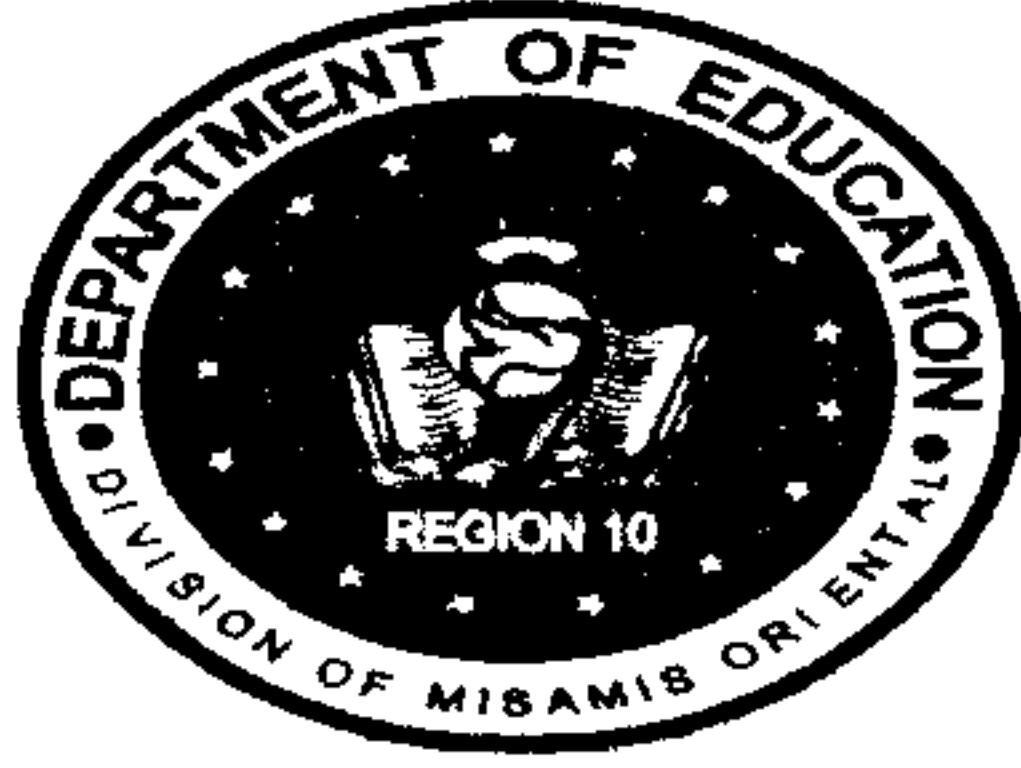
### List of School-Based Feeding Program Beneficiaries for SY 2015-2016

District	School	Principal/SH	Severely Wasted	Wasted	Total Recipient
Magsaysay 1	Cabalawan ES	Lucena T. Uba	17	22	39
	Cabantian ES	Juanalita Cabana	8	21	29
	Cabubuhan ES	Willie B. Abrigana	8	51	59
	Damayuhan ES	Florentino O. Ranara Jr.	2	26	28
	San Isidro ES	Marvin B. Bescayno	13	26	39
	San Vicente ES	Emma Abregana	9	36	45
	Villa Felipa ES	Ma. Teresa S. Lago	9	21	30
Magsaysay 2	Bonifacio ES	Marites S. Mercado	3	33	36
	Consuelo ES	Betty R. Pahalla	7	32	39
	Gumabon ES	Rolando Y. Vallespin	9	19	28
	Kibungsod ES	Gima J. Bagnol	3	26	29
	Sta. Cruz ES	Yasmin B. Flores	21	56	70
Medina	Gasa ES	Alejandro Maoke	13	20	33
	Gov. Pelaez ES	Emere C. Jenesan	49	51	100
	Maanas ES	Clavel C. Lagria	12	64	70
	Medina CS	Teodolo L. Babanto	25	75	100
	Tup on ES	Glenn S. Mutia	5	30	35
Talisayan	Babanlagan ES	Carmilito A. Talipan	8	52	60
	Macopa ES	Cristina S. Tingabngab	3	22	25
	Pook ES	Marilou B. Ladera	1	26	27
	Sta Ines ES	Justiniano B. Abueva	9	35	44
	Talisayan CS	Aileen F. Dabon	6	52	58
Kinoguitan	Balingoan CS	Arlyn A. Omahoy	2	24	26
	Baukbauk ES	Victor K. Elago	8	26	34
	Buko ES	Oscar G. Salacinas	14	21	35
	Esperanza ES	Bonifacio B. Lumindas	11	29	40
	Kinoguitan CS	Angie Ordinan	20	22	42
	Mantangale ES	Rolly G. Flores	15	43	58
	Mapua ES	Hermes Joymar T. Labiano	5	22	27
Sugbongcogon	Alicomuhan ES	Reminildo R. Bentuzal	23	0	23
	Binuangan CS	Jasmin A. Caputol	8	52	60
	Kidampas ES	Iva S. Salacinas	4	17	21
	Mabini ES	Ann Marie A. Yamut	9	30	39
	Mangga ES	Marife Leonora R. Caculba	12	36	48
	Mosangot ES	Ma. Conception B. Bayhon	7	30	37
	Sugbongcogon CS	Francisca G. Adlaon	8	50	58
Salay	Ampenican ES	Edgar R. Zaportiza	7	33	40
	Inobulan ES	Riza P. Acenas	8	36	44
	Salay CS	Rosana S. Emanel	36	64	100
	Salay River ES	Danilo S. Vallar	8	22	30
Balingasag North	Balingasag CS	Marilyn D. Trapal	134	16	150
	Cala-cala ES	Oscar R. Sabugaa	12	56	68
	Cogon ES	Necelinda A. Daamo	3	27	30
	Kibanban ES	Milaflor T. Morales	11	41	52
	Lantad ES	Emigdio Cartilla	0	44	44
	Mambayaan ES	Nieca E. Bitonga	5	39	44

District	School	Principal/SH	Severely Wasted	Wasted	Total Recipient
Balingasag South	Bagaay ES	Elsa E. Damlani	2	29	31
	Baliwagan CS	Gina I. Cagang	9	71	80
	Binitinan ES	Adelina C. Japona	0	39	39
	Dumarait ES	Susan V. Relova	7	36	43
	Linabu ES	Rosalita Abot	40	60	100
	Talusan ES	Charito C. Llacuna	19	35	54
Lagonglong	Dampil ES	Grethel R. Lubi	1	79	80
	Kabulawan ES	Manolita P. Capito	18	52	70
	Kauswagan ES	Chineta S. Lapad	7	36	43
	Lagonglong CS	Cecilia L. Ubalde	25	55	80
	Lumbo ES	Editha V. Dahilan	3	54	57
	Tabok ES	Ferdinand F. Ubalde	14	42	56
Jasaan	Bobontugan ES	Victor S. Llausas	7	63	70
	Corrales ES	Nemie Mariano	16	13	29
	Danao ES	Hideliza T. Mercado	0	20	20
	I.S. Cruz ES	Hideliza T. Mercado	1	22	23
	Jampason ES	Epidio S. Almonical	5	24	29
	Jasaan CS	Lynneth Abroqueña	50	50	100
	Kimaya ES	Samson A. Bonior	2	24	26
	Luz Banzon ES	Manolito V. Sale Sr.	31	49	80
	San Antonio ES	Maria Fedila C. Salvador	20	50	70
	San Nicolas ES	Nadita E. Tadlas	31	69	100
	Solana ES	Jocelyn A. Cabingas	47	53	100
Claveria 1	Anei ES	Vincent L. Valde Jr.	7	35	42
	Cabacungan ES	Elma P. Sabio	1	20	21
	Claveria CS	Divina P. Nacasabog	6	47	53
	Hinaplanan ES	Lilibeth C. Bago	0	22	22
	Minsacuba ES	Brenda D. Mante	0	20	20
	Patrocinio ES	Delma A. Masion	1	20	21
	Plaridel ES	Jocelyn T. Birador	10	14	24
Claveria 2	D.G. Pelaez ES	Bartolome J. Pallo	15	18	33
	Lanise ES	Flora O. Gadrinab	9	18	27
	Madaguing ES	Carmila Semacon	3	18	21
	Malagana ES	Jennifer U. Zulita	12	29	41
	Mat-I CS	Pamfilo Picut	5	15	20
	Rizal ES	Bartolome J. Pallo	4	16	20
Tagoloan	Baluarte ES	Susan Emata	12	68	80
	Casinglot ES	Genes P. Lisaca	28	72	100
	Gracia ES	Virginia J. Mariano	14	86	100
	Mohon ES	Imelda C. Emano	13	57	70
	Natumolan ES	Marilyn E. Abrio	8	27	35
Villanueva	Dayawan ES	Titus R. Cruz	5	27	32
	Don Fernando ES	Grace G. Magallanes	20	49	69
	Kalingagan ES	Gemalyn P. Villanueva	21	59	80
	Looc ES	Erlinda A. Emata	24	76	100
	Nangka ES	Evie M. Amatong	4	51	55
	VNCMCS	Edwin V. Amparo	392	0	392
Opol	Bagoceboc ES	Samy T. Igloria	8	34	42
	Barra ES	Ma. Asuncion G. Rafols	14	45	59
	Igpit ES	Diana A. Baculio	13	87	100
	Luyong Bonbon ES	Niele B. Saburnido	24	35	59



District	School	Principal/SH	Severely Wasted	Wasted	Total Recipient
Opol	Megdaha ES	Jane O. Caracho	12	10	22
	Nangcaon ES	Teresita D. Montecillo	3	18	21
Alubijid	Alubijid CS	Roie M. Ubayubay	17	43	60
	Baybay ES	Lisa G. Acut	3	18	21
	Calatcat ES	Lisa G. Acut	9	32	41
	Lanao ES	Dinah M. Galarrita	4	20	24
	Loguilo ES	Hazel T. Tiquillo	3	27	30
	Lourdes ES	Mary Ann C. Magdale	40	60	100
	Talaba ES	Rudy S. Cairel	3	18	21
	Taparak ES	Welia Obsioma	2	27	29
	Tugasnon ES	Milaflor Fernandez	1	35	36
	Laguindingan	Laguindingan CS	Ma. Lealou C. Fabria	19	39
Liberty ES		Dolores B. Abregana	8	24	32
Mauswagon ES		Alexander B. Oguis	1	19	20
Moog ES		Janice S. Resurrecion	10	26	36
Sambulawan ES		Julius N. Ubaub	8	15	23
Tubajon ES		Annie C. Dagondon	70	30	100
Libertad	C.P. Garcia ES	Erma r. Roxas	13	19	32
	G. Pelaez ES	Floryn S. Tubelleja	9	24	33
	Gimaylan ES	Greg F. Magsayo	2	26	28
	Gitagum CS	Lucia L. Sabayanan	17	40	57
	Kilangit ES	Floresita B. Bongalos	14	22	36
	Libertad CS	Marcel J. Tagalogon	30	40	70
	Matangad ES	Wilma D. Piales	12	16	28
	Pangayawan ES	Erma R. Roxas	11	16	27
	Retablo ES	Greg F. Magsayo	2	19	21
	Tangkub ES	Richard J. Jamorol	2	23	25
Initao	Andales ES	Wayna Jumawan	10	57	67
	Gimampang ES	Elcris A. Caño	9	39	48
	Jampason ES	Aida G. Galope	12	55	67
	Kalakapan ES	Helen U. Pepino	5	23	28
	Pagahan ES	Edna A. Bessitt	7	23	30
	Tawantawan ES	Allan B. Roxas	3	36	39
	Tubigan ES	Gemma C. Gabe	10	21	31
Naawan	Mapulog ES	Sandra G. Caudor	3	19	22
	Maputi ES	Lorie U. Dampal	10	43	53
	Mat-I ES	Gina G. Arcenal	3	39	42
	Naawan CS	Aura O. Villastique	18	82	100
	Tagbalugo ES	Flor S. Dela Cruz	8	17	25
Manticao	Digkilian ES	Helen T. Beniga	0	39	39
	Mahayahay ES	Darwin Q. Ibarat	11	21	32
	Malibato ES	Alvin A. Sabayanan	28	11	39
	Manticao CS	Erna C. Oco	7	52	59
	Paniangan ES	Imelda Baguio	7	35	42
	Tuod ES	Alvin A. Sabayanan	4	20	24
Lugait	Aya Aya ES	Hazel Joy P. Pagador	11	40	51
	Biga ES	Salome Fabrigas	2	41	43
	Betahon ES	Daisy Mae Villasis	16	19	35
	Lugait CS	Esmer L. Gaid	22	78	100



Republic of the Philippines

Region X

**DIVISION OF MISAMIS ORIENTAL**

Laguayan de Oro City  
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### **TRAINING DESIGN**

## **TITLE: ORIENTATION - WORKSHOP ON SCHOOL-BASED FEEDING PROGRAM (SBFP) SY 2015 - 2016**

### **RATIONALE:**

The Department of Education (DepED) recognizes the importance of good nutrition to the improvement of academic performance of learners. It is considered to be a sound investment in education as it is associated with increased enrolment, improved attendance, better performance, decreased repetition and decreased drop out.

The Division of Misamis Oriental was allocated P14,056,320.00 to cater to 7,321 severely wasted school children (K – Grade VI) and wasted children giving priority to Kinder and Grade I to Grade III. The selection of schools to be feeding recipients will be based on the Baseline Nutritional Status for SY 2015 – 2016.

In addition P65,889.00 was provided for Iron supplementation of recipients for 20 Days at P0.45 budgeted to each child per day. Essential Health Care Program (EHCP) is also integrated in this School Based Feeding Program. A budget of P183,025.00 was also allocated for the toothbrushes, toothpaste and soap to be used by the recipients.

This Orientation – Workshop aims to orient the school implementers – PSDS, Principal/ School Heads, Feeding Coordinators of the Operational Guidelines for the smooth implementation of the program

### **OBJECTIVES:**

This workshop aims to:

- Capacitate the participants on the operational guidelines with emphasis on the local level preparation of work and financial plan, procurement process and financial operations
- To orient the implementers of their roles and responsibilities in the implementation of the program
- To orient the implementers in the filling up of forms to be submitted to the Division Office

### **IDENTIFIED PARTICIPANTS:**

1. Division Office    SDS -1  
                                 Focal person -1  
                                 Accountant -1  
                                 Supply Officer -1  
                                 BAC members – 3  
                                 Gulayan sa Paaralanl Coordinator - 1  
                                 Facilitators - 4  
                                 Chief SGOD - 1

**Total = 13**



1. District Office

District Supervisors - 15  
District Nurses - 22

**Total = 37**

2. School

Principal / School Heads – 146  
Feeding teachers - 146

**Total = 292**

**GRAND TOTAL = 342**

**NOTE:**

**Participants from the Division Office will attend / facilitate the 2<sup>nd</sup> and 3<sup>rd</sup> batch Orientation Workshop on School-Based Feeding Program (SBFP)**

**TIME FRAME and VENUE:**

The Orientation – Workshop will be conducted in 3 Batches on the following schedule:

Batch 1	-September 9, 2015 - (Wed) - Venue TBA
Batch 2	- September 10, 2015 - (Thu) - Venue TBA
Batch 3	-September 11, 2015- ( Fri ) - Venue TBA

**BUDGETARY REQUIREMENT:**

1. Food ( AM snacks, Lunch, PM snacks) + *BREAKFAST*

Batch 1	133 pax	x P450	= P59,850.00
Batch 2	117 pax	x P450	= P 52,650.00
Batch 3	118pax	x P450	= P53,100.00

**TOTAL = P165,600.00**

2. Training materials	Forms	7 reams x 220	= P1,540.00
	Rhizogram	14 (half reams ) x 80	= P1,120.00
	Certificates	1 reams x 220	= P 220.00
	Certificate	(CA) 1 ream	= P220.00
	Rhizogram	2 reams x 80	= P160.00

**TOTAL = P3,260.00**

3. CD for seminar	(25 x 146)	= P3,650.00
4. Plastic envelope	(30 x 342)	= P10,260.00
5. Ballpen	(5.00 x342)	= P 1,710.00
6. Yellow pad	(20.00 x 30)	= P 600.00
7. Reproduction of Recipe book	(66x 100)	= P 6,600.00


8. Tarpaulin (P500x1)	= P 500.00
9. Ink for printer (Cannon)	= P2,000.00
10. USB for lectures (5 x 400)	= P2,000.00
11. Pointer for lecture	= P 150.00
10. Incidental Expenses	= P 5,000.00

**TOTAL= P33,470.00**

**GRAND TOTAL = P202,330.00**

**Source of fund:** DepED Health and Nutrition Center from School-Based Feeding Program

**Prepared by:**

  
**VIDA C. SUGANOB, M.D.**  
 Medical Officer III

**Recommending Approval:**

  
**JEAN G. VELOSO**  
 Assistant Schools Division Superintendent

**APPROVED:**

  
**CHERRY MAE L. LIMBACO, Ph. D., CESO V**  
 Schools Division Superintendent